

# ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS May 25, 2021 – BOARD AGENDA

## Government Center Board Room

The public is invited to join the meeting remotely by phone call 1-415-655-0001, (access code): 142 463 1193; (meeting password): 7282.

- 9:00 1) **J. Mark Wedel, County Board Chair**
- A) Call to Order
  - B) Pledge of Allegiance
  - C) Board of Commissioners Meeting Procedure
  - D) Approval of Agenda
- 9:05 E) **Health & Human Services (see separate HHS agenda)**
- 9:40 Break
- 9:50 F) **Citizens' Public Comment** – Comments from visitors must be informational in nature and not exceed (5) minutes per person (when there is a large number of speakers to be heard, the Board of Commissioners may shorten this time). The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting.  
*Anyone attending virtually wishing to speak during the public comment period should notify the County Administrator's office at 218-927-7276 option 7 no later than 2:30 P.M. on the Monday before the meeting.*
- 2) **Consent Agenda** – All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the items will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.
- A) Correspondence File May 11, 2021 to May 24, 2021
  - B) Approve May 11, 2021 County Board Minutes
  - C) Approve Electronic Funds Transfers
  - D) Approve Commissioner's Vouchers
  - E) Approve Auditor's Vouchers
  - F) Approve Auditor's Vouchers – Sales Tax & Diesel Tax April 2021
  - G) Approve Auditor's Vouchers – R&B
  - H) Approve Manual Warrants/Voids/Corrections – Elan paid 4/29/21 Allocated
  - I) Approve Manual Warrants/Voids/Corrections – Stale Dated MoneyGram, Account Closed Check
  - J) Approve Manual Warrants/Voids/Corrections – Mtg Reg and Deed Tax April 2021
  - K) Approve Manual Warrants/Voids/Corrections – Camping Refund
  - L) Approve Manual Warrants/Voids/Corrections – FSA Claims
  - M) Approve Manual Warrants/Voids/Corrections – Returned Payments/Account Closed, Stop Payment
  - N) Approve Manual Warrants/Voids/Corrections – Electronic Chargeback

- O) Approve Manual Warrants/Voids/Corrections – Stop Payment
  - P) Approve Manual Warrants/Voids/Corrections – Camping Refunds
  - Q) Approve Manual Warrants/Voids/Corrections – FSA Claims
  - R) Approve Sign MOU for ACTISMA
  - S) Adopt Resolution: LG220 Application for Exempt Permit – Lawler Area Community Club
  - T) Adopt Resolution: Application for Grant-in-Aid Funds for Snowmobile and Ski Trails
  - U) Adopt Resolution: Application to Repurchase Tax-Forfeited Property
  - V) Adopt Resolution: Search & Rescue Donation – Idun Township
  - W) Adopt Resolution: Search & Rescue Donation – Seavey Township
- 9:52 3) Steve Hughes – SWCD District Manager
- A) Upper Mississippi & Kettle River 1W1P
    - a. Adopt Resolution: To Support a Mississippi River – Brainerd Watershed, One Water One Plan
    - b. Adopt Resolution: To Support the Kettle River & Upper St. Croix Watershed, One Water One Plan
- 10:07 4) John Welle – County Engineer
- A) Adopt Resolution: Award Contract No. 20219
- 10:17 5) Andrew Carlstrom – Environmental Services Director
- A) Approve GAP Acres Plat Approval
- 10:30 6) Jessica Seibert – County Administrator
- A) CDBG Coronavirus Public Hearing/Grant Application
- 10:50 7) Rich Courtemanche – Land Commissioner
- A) Discussion: Meet Dave McMillan, Manager of LLCC
- 11:05 8) Dennis Thompson – Assistant Land Commissioner
- A) Approve Updated Recreation Plan
- 11:20 9) Jessica Seibert – County Administrator
- A) Administrator Updates
- 11:25 10) Committee Updates
- 11:55 Adjourn

**AITKIN COUNTY BOARD**

**May 11, 2021**

<p>The Aitkin County Board of Commissioners met this 11<sup>th</sup> day of May, 2021 at 9:00 a.m. at the Aitkin Government Center with the following members present: Board Chair J. Mark Wedel, Commissioners Laurie Westerlund, Donald Niemi, Anne Marcotte, Brian Napstad, County Administrator Jessica Seibert, and Administrative Assistant Angie Sahr.</p>	<p><b>Call to Order</b></p>
<p>Motion made by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all voting yes to approve the May 11, 2021 amended agenda. Item 4E – Adopt Resolution – Fiscal Recovery Funds was added.</p>	<p><b>Approved Agenda</b></p>
<p>There was no Citizens’ Public Comment</p>	<p><b>Citizens’ Public Comment</b></p>
<p>Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to approve the Consent Agenda as follows.</p>	<p><b>Consent Agenda</b></p>
<p>A) Correspondence File April 27, 2021 to May 10, 2021; B) Approve April 27, 2021 County Board Minutes; C) Approve Electronic Funds Transfers \$696,815.31; D) Approve Commissioner Vouchers: General Fund \$140,219.26, Road &amp; Bridge \$31,563.36, Special Revenue (Unorg R&amp;B, Fire,) \$17,937.63, Health &amp; Human Services \$13,608.57, Trust \$11,535.58, Forest Development \$721.84, Capital Project \$2,210.10, Long Lake Conservation Center \$3,571.45, Parks \$2,589.15 for a total of \$223,956.94; E) Approve Auditor’s Vouchers – Contegrity Payments: Capital Project \$167,082.93; F) Approve Manual Warrants/Voids/Corrections – MN Care Tax: Health &amp; Human Services \$185.40; G) Approve Manual Warrants/Voids/Corrections – FSA Fees: General Fund \$676.95; H) Approve Manual Warrants/Voids/Corrections – Property Tax Electronic Chargeback: Taxes &amp; Penalties \$380.00; I) Approve Manual Warrants/Voids/Corrections – Property Tax Electronic Chargeback: Agency \$2,092.00; J) Approve Manual Warrants/Voids/Corrections – FSA Claims: General Fund \$860.56; K) Approve Manual Warrants/Voids/Corrections – Camping Refund: Parks \$80.00; L) Approve Manual Warrants/Voids/Corrections – Elan paid 4/15/21 Allocated: General Fund \$-1,680.01, Road &amp; Bridge \$410.37, Health &amp; Human Services \$1,066.56, Trust \$194.98, Long Lake Conservation Center \$8.10, for a total of \$0.00; M) Approve Manual Warrants/Voids/Corrections – NSF Check, Credit Card Fees: Taxes &amp; Penalties \$1,118.00, Long Lake Conservation Center \$33.20, for a total of \$1,151.20; N) Approve Manual Warrants/Voids/Corrections – FSA Claims: General Fund \$659.07; O) Approve Amended MOU with Carlton County; P) Approve Annual Brat Sale; Q) Adopt Resolution: 2020 Minnesota Federal Boating Safety Supplemental Equipment Grant; R) Adopt Resolution: 2021 State of MN Federal Supplemental Boating Safety Patrol Grant; S) Adopt Resolution: LG220 Application for Exempt Permit – Wealthwood Rod and Gun Club;</p>	<p><b>Amended MOU with Carlton County</b></p>
<p>Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voted to approve – Amended MOU with Carlton County.</p>	<p><b>Annual Brat Sale</b></p>
<p>Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voted to approve – Annual Brat Sale.</p>	<p><b>Annual Brat Sale</b></p>

# AITKIN COUNTY BOARD

May 11, 2021

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voted to adopt resolution: 2020 Minnesota Federal Boating Safety Supplemental Equipment Grant.

**BE IT RESOLVED**, that the Aitkin County Board of Commissioners approve the 2020 Boat & Water Federal Safety Grant Agreement on file in the Office of the County Auditor and authorize the Aitkin County Sheriff, County Board Chair and County Administrator to sign the agreement in the amount of \$4,815.00 for the term of March 2, 2021 through September 30, 2021.

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voted to adopt resolution: 2021 State of MN Federal Supplemental Boating Safety Patrol Grant.

**BE IT RESOLVED**, that the Aitkin County Board of Commissioners approve the 2021 Boat & Water Federal Safety Supplemental Patrol Grant Agreement on file in the Office of the County Auditor and authorize the Aitkin County Sheriff, County Board Chair and County Administrator to sign the agreement in the amount of \$6,375.00 for the term of May 14, 2021 through September 6, 2021.

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voted to adopt resolution: LG220 Application for Exempt Permit – Wealthwood Rod and Gun Club.

**BE IT RESOLVED**, The Aitkin County Board of Commissioners agrees to approve the Application for Exempt Permit – Form LG220 – of the Wealthwood Rod & Gun Club, at the following location – Wealthwood Rod & Gun Club, which has an address of 23573 420<sup>th</sup> Place, Aitkin, MN 56431 – Hazelton Township. (Note: Date of activity for Raffle – October 2, 2021)

Pat Scollard – Jail Program Coordinator with the Sheriff’s Office presented a Sentence to Serve Summary.

Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members present voted to approve Set Community Development Block Grant Public Hearing Date to May 21, 2021 @10:30am.

Jessica Seibert – County Administrator discussed with the board the 2021 1<sup>st</sup> Quarter Budget Review and 2022 Budget Preparation.

Jessica Seibert, County Administrator updated the Board on the following:

- Brian Lassitev Meeting
- Extension Meeting
- Policy Fellows Meeting
- HHS Meeting
- License Center Meeting
- AMC Regional District Meetings

**Resolution  
#20210511-060  
2020 Minnesota  
Federal Boating  
Safety  
Supplemental  
Equipment Safety  
Grant**

**Resolution  
#20210511-061  
2021 State of MN  
Federal  
Supplemental  
Boating Safety  
Patrol Grant**

**Resolution  
#20210511-062  
LG220  
Application for  
Exempt Permit –  
Wealthwood Rod  
and Gun Club**

**Sentence to Serve  
Summary**

**Set Community  
Development  
Block Grant  
Public Hearing**

**2021 1<sup>st</sup> Quarter  
Budget Review &  
2022 Budget  
Preparation**

**Administrator  
Updates**



# AITKIN COUNTY BOARD

May 11, 2021

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voted to adopt resolution – Fiscal Recovery Funds;

**WHEREAS**, Aitkin County has been awarded \$3,085,669.00 through the American Recovery Plan Act Fiscal Recovery Funds to aid in response to the impacts of COVID - 19;

**BE IT RESOLVED**, that the Aitkin County Board of Commissioners hereby approves certification to the United States Department of Treasury to accept the Fiscal Recovery Funds.

The Board discussed: Natural Resources Advisory Committee, NClub, CBR Meeting, MN Rural Caucus, East Central Regional Library, HRA, Development Achievement Center, ATV Committee, Aitkin County Community Corrections Advisory, Historical Society, Aitkin Airport Commission, Sobriety Court, Economic Development.

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to adjourn the meeting at 11:06 a.m. until Tuesday, May 25, 2021 at the Aitkin County Government Center.

**Fiscal Recovery Funds**

**Board Discussion**

**Adjourn**

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J. Mark Wedel, Board Chair  
Aitkin County Board of Commissioners

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Jessica Seibert  
County Administrator



# Board of County Commissioners Agenda Request

**2C**  
Agenda Item #

**Requested Meeting Date:** 05/25/2021

**Title of Item:** Electronic Funds Transfer

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Lori Grams		<b>Department:</b> County Treasurer
<b>Presenter (Name and Title):</b> N/A		<b>Estimated Time Needed:</b>
<b>Summary of Issue:</b>  Electronic Funds Transfer thru 5/17/2021		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b>		
<b>Financial Impact:</b> <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

**ELECTRONIC FUNDS TRANSFER****Thru May 17, 2021 Board Meeting May 25, 2021**

<u>Date</u>	<u>Amount</u>	<u>Reason</u>	<u>Abstract Number</u>
5/3/21	\$1,151.20	Manual Abstract	20927
5/7/21	\$659.07	Manual Abstract	20928
5/6/21	\$1,642.72	Manual Abstract	20934
5/7/21	\$556,982.30	Payroll Abstract	20930
5/7/21	\$5,566.62	Auditor Warrants	20932
5/7/21	\$5,516.10	Auditor Warrants	20933
5/7/21	\$76,840.23	Manual Abstract	20935
5/7/21	\$50.00	Manual Abstract	20937
5/10/21	\$24,612.99	Commissioner Warrants	20936
5/12/21	\$192.21	Manual Abstract	20940
5/13/21	\$6,628.68	Manual Abstract	20942
5/13/21	\$1,849.00	Manual Abstract	20943
5/14/21	\$113,341.55	Commissioner Warrants	20938
5/14/21	\$1,107.61	Auditor Warrants	20939
5/14/21	\$2,435.13	Auditor Warrants	20945

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\$798,575.41

WLC1  
5/11/21 10:10AM

# Aitkin County

2D



Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Page Break By: 1  
1 - Page Break by Fund  
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

WLC1  
5/11/21 10:10AM  
1 General Fund

Vendor	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
1	DEPT				Commissioners			
86222	Aitkin Independent Age							
	01-001-000-0000-6230			123.09	3/23 SYNOPSIS	831115	Printing, Publishing & Adv	Y
					03/23/2021			
	01-001-000-0000-6230			156.66	4/13/21 SYNOPSIS	833623	Printing, Publishing & Adv	Y
					04/13/2021			
86222	Aitkin Independent Age			<b>279.75</b>				
					2 Transactions			
6097	Verizon Wireless							
	01-001-000-0000-6250			70.02	VERIZON	9878781183	Telephone	N
					04/02/2021			
6097	Verizon Wireless			<b>70.02</b>				
					1 Transactions			
1	<b>DEPT Total:</b>			<b>349.77</b>	<b>Commissioners</b>	<b>2 Vendors</b>	<b>3 Transactions</b>	
12	DEPT				Court Administration			
9323	Avery/Jill							
	01-012-000-0000-6232			123.75	01-P4-99-194		Attorney Services	Y
9323	Avery/Jill			<b>123.75</b>				
					1 Transactions			
5851	Gustafson Attorney at Law/Jean M.							
	01-012-000-0000-6232			345.00	01-JV-20-182	01111	Attorney Services	Y
5851	Gustafson Attorney at Law/Jean M.			<b>345.00</b>				
					1 Transactions			
1976	Haberkorn Law Offices,Ltd							
	01-012-000-0000-6232			952.50	Mar 2021 Services		Attorney Services	Y
1976	Haberkorn Law Offices,Ltd			<b>952.50</b>				
					1 Transactions			
2810	Larson/Shari S							
	01-012-000-0000-6232			1,675.50	Apr 2021 Services		Attorney Services	Y
2810	Larson/Shari S			<b>1,675.50</b>				
					1 Transactions			
12	<b>DEPT Total:</b>			<b>3,096.75</b>	<b>Court Administration</b>	<b>4 Vendors</b>	<b>4 Transactions</b>	
40	DEPT				Auditor			
86222	Aitkin Independent Age							
	01-040-000-0000-6230			97.49	5/6/21- ASSESSMENT NOTICE	832360	Printing, Publishing & Adv	Y

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

WLC1  
5/11/21 10:10AM  
1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
<b>86222</b>	<b>Aitkin Independent Age</b>					
		<b>97.49</b>		<b>1</b>	Transactions	
9594	<b>MACATFO</b>					
	01-040-000-0000-6208	30.00	MACATFO CONF 6/21-6/25		Training/Education	N
<b>9594</b>	<b>MACATFO</b>	<b>30.00</b>		<b>1</b>	Transactions	
9224	<b>Professional Development Academy LLC</b>					
	01-040-000-0000-6208	1,545.00	NACO HIGH PROFORM ACADEMY-KMR	12189	Training/Education	Y
<b>9224</b>	<b>Professional Development Academy LLC</b>	<b>1,545.00</b>		<b>1</b>	Transactions	
86235	<b>The Office Shop Inc</b>					
	01-040-021-0000-6405	198.00	TONER	1094837-1	Office & Computer Supplies	N
	01-040-021-0000-6405	198.00	LASER TONER	1094837-2	Office & Computer Supplies	N
	01-040-021-0000-6405	68.99	TONER	1095291-0	Office & Computer Supplies	N
	01-040-021-0000-6405	68.99	TONER	1095291-1	Office & Computer Supplies	N
	01-040-000-0000-6405	96.81	MISC. OFFICE SUPPLIES	1095311-0	Office & Computer Supplies	N
<b>86235</b>	<b>The Office Shop Inc</b>	<b>630.79</b>		<b>5</b>	Transactions	
<b>40</b>	<b>DEPT Total:</b>	<b>2,303.28</b>	<b>Auditor</b>	<b>4</b>	<b>Vendors</b>	<b>8</b>
					<b>Transactions</b>	
41	DEPT		Internal Audit			
12780	<b>CliftonLarsonAllen LLP</b>					
	01-041-000-0000-6231	850.00	PROGRESS BILLING #5	2850813	Services, Labor, Etc	Y
<b>12780</b>	<b>CliftonLarsonAllen LLP</b>	<b>850.00</b>		<b>1</b>	Transactions	
<b>41</b>	<b>DEPT Total:</b>	<b>850.00</b>	<b>Internal Audit</b>	<b>1</b>	<b>Vendors</b>	<b>1</b>
					<b>Transactions</b>	
42	DEPT		Treasurer			
4173	<b>Grams/Lori</b>					
	01-042-000-0000-6330	76.16	Mileage 4/26		Transportation & Travel	N
	01-042-000-0000-6332	555.00	MACATFO Conf 6/22-6/25		Hotel / Motel Lodging	N
<b>4173</b>	<b>Grams/Lori</b>	<b>631.16</b>		<b>2</b>	Transactions	
9594	<b>MACATFO</b>					
	01-042-000-0000-6241	30.00	MACATFO Conf		Registration Fee	N
<b>9594</b>	<b>MACATFO</b>	<b>30.00</b>		<b>1</b>	Transactions	
2966	<b>MACO</b>					

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
2966	MACO		750.00	MOMS maint 2021		Services, Labor, Contracts	N
			<b>750.00</b>		1 Transactions		
86235	The Office Shop Inc		198.00	Printer Cartridge	1095237-0	Office & Computer Supplies	N
			9.75	Calculator ribbons	316129-0	Office & Computer Supplies	N
86235	The Office Shop Inc		<b>207.75</b>		2 Transactions		
42	DEPT Total:		<b>1,618.91</b>	<b>Treasurer</b>	<b>4 Vendors</b>	<b>6 Transactions</b>	
43	DEPT			Assessor			
10452	AT&T Mobility		391.75	Wireless Bill	287298660812	Telephone	N
10452	AT&T Mobility		<b>391.75</b>		1 Transactions		
86235	The Office Shop Inc		10.29	Legal pads	1095127-0	Office, Film & Computer Supplies	N
86235	The Office Shop Inc		<b>10.29</b>		1 Transactions		
43	DEPT Total:		<b>402.04</b>	<b>Assessor</b>	<b>2 Vendors</b>	<b>2 Transactions</b>	
49	DEPT			Information Technologies			
9561	Amazon Business		128.18	MONITOR DESK ARMS	14H9-CFHL-LJ31	Computer Supplies & Software	N
9561	Amazon Business		<b>128.18</b>		1 Transactions		
783	Canon Financial Services, Inc		47.07	IT CANON PRINTER LEASE	26530623	Programming, Services, Contracts	N
783	Canon Financial Services, Inc		<b>47.07</b>		1 Transactions		
15181	LiftOff, LLC		24,260.00	YEARLY O365 SUBSCRIPTION	5635REN2021	Programming, Services, Contracts	N
15181	LiftOff, LLC		<b>24,260.00</b>		1 Transactions		
49	DEPT Total:		<b>24,435.25</b>	<b>Information Technologies</b>	<b>3 Vendors</b>	<b>3 Transactions</b>	
53	DEPT			Human Resources			
86222	Aitkin Independent Age						

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

WLC1  
5/11/21 10:10AM  
1 General Fund

Vendor	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
	01-053-000-0000-6230			428.00	APRIL ADS 04/01/2021 04/30/2021		Printing, Publishing & Adv	Y
<b>86222</b>	<b>Aitkin Independent Age</b>			<b>428.00</b>		<b>1 Transactions</b>		
13243	Shred-N-Go, Inc 01-053-000-0000-6231			58.29	SHRED N GO 04/21/2021 04/21/2021	118267	Services, Labor, Contracts	N
<b>13243</b>	<b>Shred-N-Go, Inc</b>			<b>58.29</b>		<b>1 Transactions</b>		
<b>53</b>	<b>DEPT Total:</b>			<b>486.29</b>	<b>Human Resources</b>	<b>2 Vendors</b>	<b>2 Transactions</b>	
<b>90</b>	<b>DEPT</b>				<b>Attorney</b>			
10452	AT&T Mobility 01-090-000-0000-6250			216.42	Cell phones	287301408597	Telephone	N
<b>10452</b>	<b>AT&amp;T Mobility</b>			<b>216.42</b>		<b>1 Transactions</b>		
10855	Culligan Water 01-090-000-0000-6213			66.60	Water supplies	150x01215508	Drug & Forfeiture Ms387.213	N
<b>10855</b>	<b>Culligan Water</b>			<b>66.60</b>		<b>1 Transactions</b>		
3242	Minnesota CLE 01-090-000-0000-6406			94.06	MN Real Estate deskbook	1116686	Law Publ. & Subscriptions	N
	01-090-000-0000-6406			99.50	MN Judges Criminal benchbook	1120422	Law Publ. & Subscriptions	N
<b>3242</b>	<b>Minnesota CLE</b>			<b>193.56</b>		<b>2 Transactions</b>		
9489	Redwood Toxicology Laboratory, Inc 01-090-000-0000-6213			26.68	Testing for pre-trial def	12289120213	Drug & Forfeiture Ms387.213	6
<b>9489</b>	<b>Redwood Toxicology Laboratory, Inc</b>			<b>26.68</b>		<b>1 Transactions</b>		
10879	Shred-It 01-090-000-0000-6231			277.46	On-site Reg Services	8181911035	Services, Labor, Contracts	N
<b>10879</b>	<b>Shred-It</b>			<b>277.46</b>		<b>1 Transactions</b>		
4260	St Louis Co Sheriff's Office 01-090-000-0000-6234			60.00	Subpoena Serv 01CR20374	2100858	Co Sheriff Services	N
<b>4260</b>	<b>St Louis Co Sheriff's Office</b>			<b>60.00</b>		<b>1 Transactions</b>		
86235	The Office Shop Inc 01-090-000-0000-6405			307.33	Office Supplies	1095328-0	Office & Computer Supplies	N



# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
86235	The Office Shop Inc			307.33		1 Transactions		
90	DEPT Total:			1,148.05	Attorney	7 Vendors	8 Transactions	
100	DEPT				Recorder			
86235	The Office Shop Inc							
	01-100-000-0000-6405			2.93	Office Supplies	1095373-0	Office & Computer Supplies	N
	01-100-000-0000-6405			16.52	Office Supplies	1095373-1	Office & Computer Supplies	N
	01-100-000-0000-6405			187.52	Office Supplies	1095374-0	Office & Computer Supplies	N
86235	The Office Shop Inc			206.97		3 Transactions		
100	DEPT Total:			206.97	Recorder	1 Vendors	3 Transactions	
110	DEPT				Courthouse Maintenance			
9561	Amazon Business							
	01-110-000-0000-6422			85.52	PAPER TOWEL HOLDER/WOOD CLEAN	167Y-TDK7-4D3X	Janitorial Supplies	N
	01-110-000-0000-6422			103.95	MASKS, FLAGS	17Y1-QPH7-PVLH	Janitorial Supplies	N
	01-110-000-0000-6422			89.64	COMMERCIAL VELCRO	1LDV-WN3P-3KYF	Janitorial Supplies	N
	01-110-000-0000-6422			109.99	UTILITY CART	1WK3-FLYX-JX9Q	Janitorial Supplies	N
9561	Amazon Business			389.10		4 Transactions		
13725	Beartooth True Value							
	01-110-000-0000-6422			71.47	WOOD & BRASS CLEANING SUPPLIES	1027	Janitorial Supplies	N
13725	Beartooth True Value			71.47		1 Transactions		
1430	Dotzler Power Equipment							
	01-110-000-0000-6231			194.49	MOWER TUNE UP	20161	Services, Labor, Contracts	N
1430	Dotzler Power Equipment			194.49		1 Transactions		
1754	Garrison Disposal Company, Inc							
	01-110-000-0000-6255			584.50	MONTHLY GARBAGE BILL	164891	Garbage	N
1754	Garrison Disposal Company, Inc			584.50		1 Transactions		
2340	Hyytinen Hardware Hank							
	01-110-000-0000-6422			26.49	TOUCH UP PAINT	1635126	Janitorial Supplies	N
2340	Hyytinen Hardware Hank			26.49		1 Transactions		
89765	Minnesota Elevator, Inc							

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
	01-110-000-0000-6231		MONTHLY MAINT.	906827	Services, Labor, Contracts	N
<b>89765</b>	<b>Minnesota Elevator, Inc</b>					
		160.48				
		<b>160.48</b>		1 Transactions		
10698	<b>Stericycle, Inc</b>					
	01-110-000-0000-6255		Steri-Safe	4010067110	Garbage	6
		30.10	05/01/2021 05/31/2021			
		<b>30.10</b>		1 Transactions		
<b>10698</b>	<b>Stericycle, Inc</b>					
<b>110</b>	<b>DEPT Total:</b>	<b>1,456.63</b>	<b>Courthouse Maintenance</b>	<b>7 Vendors</b>	<b>10 Transactions</b>	
<b>120</b>	<b>DEPT</b>		<b>Service Officer</b>			
9561	<b>Amazon Business</b>					
	01-120-000-0000-6405		HP Wireless Laser Printer	19CW-3PN6-FPMQ	Office & Computer Supplies	N
	01-120-000-0000-6405		AC Adapter for Laptop	1CYL-GYVV-77P6	Office & Computer Supplies	N
	01-120-000-0000-6405		HP Wireless Laser Printer	1VDG-69QN-41DX	Office & Computer Supplies	N
		598.90				
		56.99				
		598.90				
<b>9561</b>	<b>Amazon Business</b>					
		<b>1,254.79</b>		3 Transactions		
10452	<b>AT&amp;T Mobility</b>					
	01-120-000-0000-6250		Wireless Bill	287298585696	Telephone	N
		99.90				
<b>10452</b>	<b>AT&amp;T Mobility</b>					
		<b>99.90</b>		1 Transactions		
1333	<b>Dell Marketing L.P.</b>					
	01-120-000-0000-6625		Dell Laptop XPS 17 (9700)	10477761034	Office Equipment	N
		1,724.79				
<b>1333</b>	<b>Dell Marketing L.P.</b>					
		<b>1,724.79</b>		1 Transactions		
6097	<b>Verizon Wireless</b>					
	01-120-000-0000-6250		Vet Van cell	880690364	Telephone	N
		14.02	03/21/2021 04/20/2021			
<b>6097</b>	<b>Verizon Wireless</b>					
		<b>14.02</b>		1 Transactions		
<b>120</b>	<b>DEPT Total:</b>	<b>3,093.50</b>	<b>Service Officer</b>	<b>4 Vendors</b>	<b>6 Transactions</b>	
<b>121</b>	<b>DEPT</b>		<b>Housing &amp; Redevelopment</b>			
11113	<b>Anderson/Edward</b>					
	01-121-000-0000-6350		HRA mtgs 1/27-3/24		Per Diem	Y
		105.00				
<b>11113</b>	<b>Anderson/Edward</b>					
		<b>105.00</b>		1 Transactions		
15266	<b>Emanuel/Laura</b>					

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Vendor	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
15266	Emanuel/Laura			105.00	HRA mtgs 1/27-3/24		Per Diem	Y
				<b>105.00</b>		1 Transactions		
15271	Kullhem/JoLynn			105.00	HRA mtgs 1/27-3/24		Per Diem	Y
				<b>105.00</b>		1 Transactions		
10017	Tveit/Galen			105.00	HRA mtgs 1/27-3/24		Per Diem	Y
				<b>105.00</b>		1 Transactions		
11355	Williams/Ihleen E			105.00	HRA mtgs 1/27-3/24		Per Diem	Y
				<b>105.00</b>		1 Transactions		
<b>121</b>	<b>DEPT Total:</b>			<b>525.00</b>	<b>Housing &amp; Redevelopment</b>	<b>5 Vendors</b>	<b>5 Transactions</b>	
<b>122</b>	<b>DEPT</b>				<b>Planning &amp; Zoning</b>			
783	Canon Financial Services, Inc			166.12	Copier Contract	26530613	Services, Labor, Contracts, Programming	N
				<b>166.12</b>		1 Transactions		
15142	Christensen/Charles			110.00	PC mtgs		Per Diem	Y
				77.84	PC mlg		Boa/Pc Mileage	Y
				<b>187.84</b>		2 Transactions		
13066	Hargrave/Bryan			3,750.00	4/19-4/30 (10 days)		Services, Labor, Contracts, Programming	Y
					04/19/2021	04/30/2021		
				<b>3,750.00</b>		1 Transactions		
11990	Lange/David			110.00	PC mtgs		Per Diem	Y
				120.40	PC Mlg		Boa/Pc Mileage	Y
				<b>230.40</b>		2 Transactions		
13424	Sonnee/Dennise J			110.00	PC mtgs		Per Diem	Y

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
	01-122-038-0000-6330		91.84	PC mlg		Boa/Pc Mileage	Y
<b>13424</b>	<b>Sonnee/Dennise J</b>		<b>201.84</b>	<b>2 Transactions</b>			
<b>122</b>	<b>DEPT Total:</b>		<b>4,536.20</b>	<b>Planning &amp; Zoning</b>	<b>5 Vendors</b>	<b>8 Transactions</b>	
<b>123</b>	<b>DEPT</b>			<b>Coroner</b>			
3987	Ramsey County Medical Examiner						
	01-123-000-0000-6260		1,445.00	ME 21-0666, Medex 029602	02-27-21	Autopsies--Pathologist, Xrays, Etc	N
<b>3987</b>	<b>Ramsey County Medical Examiner</b>		<b>1,445.00</b>	<b>1 Transactions</b>			
9151	River Valley Forensic Services PA						
	01-123-000-0000-6231		250.00	ME 21-0477	02-11-21	Coroner Fees	6
	01-123-000-0000-6231		500.00	ME 21-0666	02-27-21	Coroner Fees	6
	01-123-000-0000-6231		500.00	ME 21-0752	03-07-21	Coroner Fees	6
	01-123-000-0000-6231		500.00	ME 21-0788	03/11/21	Coroner Fees	6
	01-123-000-0000-6231		250.00	March Contract Services	1426	Coroner Fees	6
<b>9151</b>	<b>River Valley Forensic Services PA</b>		<b>2,000.00</b>	<b>5 Transactions</b>			
<b>123</b>	<b>DEPT Total:</b>		<b>3,445.00</b>	<b>Coroner</b>	<b>2 Vendors</b>	<b>6 Transactions</b>	
<b>200</b>	<b>DEPT</b>			<b>Enforcement</b>			
117	Aitkin County Sheriff						
	01-200-000-0000-6374		44.25	tabs Christine DLC632	04-28-21	Auto & Trailer License	N
<b>117</b>	<b>Aitkin County Sheriff</b>		<b>44.25</b>	<b>1 Transactions</b>			
9613	Armstrong Transport Group						
	01-200-201-0000-6610		1,750.00	transport PPE, xray	1658525	Equipment	N
<b>9613</b>	<b>Armstrong Transport Group</b>		<b>1,750.00</b>	<b>1 Transactions</b>			
9203	AT&T Mobility						
	01-200-000-0000-6250		899.41	deputy cell phones	28729706116	Telephone	N
<b>9203</b>	<b>AT&amp;T Mobility</b>		<b>899.41</b>	<b>1 Transactions</b>			
15239	AT&T Mobility						
	01-200-000-0000-6250		547.26	squad PCs	287258495419	Telephone	N
<b>15239</b>	<b>AT&amp;T Mobility</b>		<b>547.26</b>	<b>1 Transactions</b>			
6038	Beasleys Mississippi Landing Inc						

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No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
6038	Beasleys Mississippi Landing Inc		39.30	#211 gas	2523-33	Gas And Oil	G
			<b>39.30</b>	1 Transactions			
1775	Galls LLC		47.98	silent keyholders 223, 227	018085936	Deputy Supplies	N
			484.99	badges 209, 210	018151074	Clothing Allowance	N
1775	Galls LLC		<b>532.97</b>	2 Transactions			
1777	Grand Rapids Veterinary Clinic		80.00	Loki Dasuquin	321578	Services, Labor, Contracts	6
			542.89	Reno annual exam and vaccs	322562	Services, Labor, Contracts	6
1777	Grand Rapids Veterinary Clinic		<b>622.89</b>	2 Transactions			
6121	Identisys		194.07	color ribbon	517738	Gun Permit Expenses	N
6121	Identisys		<b>194.07</b>	1 Transactions			
4681	Streichers		1,110.78	#220 vest, panel, carrier	11498934	Equipment & Radios	N
			186.00	#223 outer carrier	11499812	Equipment & Radios	N
4681	Streichers		<b>1,296.78</b>	2 Transactions			
4812	Teamster Local 346 Health Fund		6,174.00	TEAMSTERS EE 04/2021	202104	Salaries-Full Time	N
				04/01/2021 04/30/2021			
			21,240.00	TEAMSTERS ER 04/2021	202104	Health Insurance-Employer	N
				04/01/2021 04/30/2021			
4812	Teamster Local 346 Health Fund		<b>27,414.00</b>	2 Transactions			
86235	The Office Shop Inc		32.20	Notary Stamp Jen	1094884-0	Office Supplies	N
86235	The Office Shop Inc		<b>32.20</b>	1 Transactions			
13934	The Tire Barn		62.68	oil change, rotate tires #209	57434	Car Maintenance	N
			25.00	tire repair #225	57604	Car Maintenance	N
13934	The Tire Barn		<b>87.68</b>	2 Transactions			

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Vendor	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
<b>200</b>	<b>DEPT Total:</b>			<b>33,460.81</b>	<b>Enforcement</b>	<b>12 Vendors</b>	<b>17 Transactions</b>	
<b>204</b>	<b>DEPT</b>				<b>ATV</b>			
9203	AT&T Mobility							
	01-204-000-0000-6250			49.95	#208 phone	287297906116	Telephone	N
<b>9203</b>	<b>AT&amp;T Mobility</b>			<b>49.95</b>		<b>1 Transactions</b>		
15239	AT&T Mobility							
	01-204-000-0000-6250			26.97	#208 squad pc	287258495419	Telephone	N
<b>15239</b>	<b>AT&amp;T Mobility</b>			<b>26.97</b>		<b>1 Transactions</b>		
<b>204</b>	<b>DEPT Total:</b>			<b>76.92</b>	<b>ATV</b>	<b>2 Vendors</b>	<b>2 Transactions</b>	
<b>252</b>	<b>DEPT</b>				<b>Corrections</b>			
14005	American Tower Corporation							
	01-252-000-0000-6231			367.13	Jacobson tower lease	408231775	Services & Labor (Incl Contracts)	N
<b>14005</b>	<b>American Tower Corporation</b>			<b>367.13</b>		<b>1 Transactions</b>		
9203	AT&T Mobility							
	01-252-000-0000-6250			99.90	dispatch, xport cell phones	287297906116	Telephone	N
<b>9203</b>	<b>AT&amp;T Mobility</b>			<b>99.90</b>		<b>1 Transactions</b>		
163	Charter Communications Holdings LLC							
	01-252-252-0000-6405			197.17	inmate cable	6081042821	Prisoner Welfare	N
<b>163</b>	<b>Charter Communications Holdings LLC</b>			<b>197.17</b>		<b>1 Transactions</b>		
10855	Culligan Water							
	01-252-000-0000-6231			55.00	water cooler lease	150X01220805	Services & Labor (Incl Contracts)	N
<b>10855</b>	<b>Culligan Water</b>			<b>55.00</b>		<b>1 Transactions</b>		
88628	Dalco Enterprises, Inc.							
	01-252-000-0000-6405			20.02	rubber gloves	3773068	Office & Computer Supplies	N
<b>88628</b>	<b>Dalco Enterprises, Inc.</b>			<b>20.02</b>		<b>1 Transactions</b>		
1598	Ferrara's Htg Air Cond & Refrig Inc							
	01-252-000-0000-6590			651.92	repair kitchen oven	11134	Repair & Maintenance Supplies	N
<b>1598</b>	<b>Ferrara's Htg Air Cond &amp; Refrig Inc</b>			<b>651.92</b>		<b>1 Transactions</b>		

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
13689	<b>Fire Protection Equipment Co.</b>					
	01-252-000-0000-6590		1,225.00	clean kitchen hood exhaust	14109	Repair & Maintenance Supplies N
<b>13689</b>	<b>Fire Protection Equipment Co.</b>		<b>1,225.00</b>	1 Transactions		
1775	<b>Galls LLC</b>					
	01-252-000-0000-6410		23.99	silent keyholder #302	018085936	Clothing Allowance N
<b>1775</b>	<b>Galls LLC</b>		<b>23.99</b>	1 Transactions		
5503	<b>Keefe Supply Company</b>					
	01-252-252-0000-6405		43.20	commissary supplies	1431537	Prisoner Welfare N
	01-252-000-0000-6418		214.92	twinkies, snack cakes, etc.	1433797	Groceries N
	01-252-252-0000-6405		658.56	commissary supplies	1434117	Prisoner Welfare N
<b>5503</b>	<b>Keefe Supply Company</b>		<b>916.68</b>	3 Transactions		
9605	<b>Malloy/Scott</b>					
	01-252-000-0000-6630		21.60	3/31 Breakfast OOS Transport		Miscellaneous-Capital Outlay N
<b>9605</b>	<b>Malloy/Scott</b>		<b>21.60</b>	1 Transactions		
13691	<b>MENd Correctional Care, PLLC</b>					
	01-252-000-0000-6262		7,668.85	April Healthcare Services	5653	Medical Expenses & Supplies - Inmates 6
	01-252-000-0000-6262		2,250.00	April add'l nursing services	5653	Medical Expenses & Supplies - Inmates 6
<b>13691</b>	<b>MENd Correctional Care, PLLC</b>		<b>9,918.85</b>	2 Transactions		
89765	<b>Minnesota Elevator, Inc</b>					
	01-252-000-0000-6231		191.91	May monthly service	906471	Services & Labor (Incl Contracts) N
<b>89765</b>	<b>Minnesota Elevator, Inc</b>		<b>191.91</b>	1 Transactions		
9228	<b>North Memorial Ambulance Service</b>					
	01-252-000-0000-6262		467.83	transport C.W.W.	2238354	Medical Expenses & Supplies - Inmates N
<b>9228</b>	<b>North Memorial Ambulance Service</b>		<b>467.83</b>	1 Transactions		
3789	<b>Pan-O-Gold Baking Company</b>					
	01-252-000-0000-6418		29.80	groceries	10002421112006	Groceries N
	01-252-000-0000-6418		93.68	groceries	10002421119011	Groceries N
	01-252-000-0000-6418		111.68	groceries	10002421126011	Groceries N
<b>3789</b>	<b>Pan-O-Gold Baking Company</b>		<b>235.16</b>	3 Transactions		
9295	<b>Reinhart Foodservice</b>					
	01-252-000-0000-6418		1,204.59	groceries	576546	Groceries N

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No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
	01-252-000-0000-6418		return corn dog mini	582975	Groceries	N
	01-252-000-0000-6418		return cinn roll	582981	Groceries	N
	01-252-000-0000-6418		groceries	584124	Groceries	N
	01-252-000-0000-6418		groceries - chick brst	584126	Groceries	N
	01-252-000-0000-6418		groceries	592091	Groceries	N
<b>9295</b>	<b>Reinhart Foodservice</b>		<b>5,015.89</b>			
				<b>6 Transactions</b>		
<b>4812</b>	<b>Teamster Local 346 Health Fund</b>					
	01-252-000-0000-6101		TEAMSTERS EE 04/2021	202104	Salaries-Full Time	N
		7,203.00	04/01/2021 04/30/2021			
	01-252-000-0000-6150		TEAMSTERS ER 04/2021	202104	Health Insurance-Employer	N
		24,780.00	04/01/2021 04/30/2021			
<b>4812</b>	<b>Teamster Local 346 Health Fund</b>		<b>31,983.00</b>			
				<b>2 Transactions</b>		
<b>252</b>	<b>DEPT Total:</b>		<b>51,391.05</b>	<b>Corrections</b>	<b>16 Vendors</b>	<b>27 Transactions</b>
<b>253</b>	<b>DEPT</b>			<b>Sentence to Serve</b>		
	<b>15239 AT&amp;T Mobility</b>					
	01-253-000-0000-6250		26.97	STS air card	287258495419	Telephone N
	<b>15239 AT&amp;T Mobility</b>		<b>26.97</b>			<b>1 Transactions</b>
	<b>2340 Hyytinen Hardware Hank</b>					
	01-253-000-0000-6405		53.44	paint, brushes	1636705	Operating Supplies N
	<b>2340 Hyytinen Hardware Hank</b>		<b>53.44</b>			<b>1 Transactions</b>
<b>4812</b>	<b>Teamster Local 346 Health Fund</b>					
	01-253-000-0000-6101		343.00	TEAMSTERS EE 04/2021	202104	Salaries-Full Time N
				04/01/2021 04/30/2021		
	01-253-000-0000-6150		1,180.00	TEAMSTERS ER 04/2021	202104	Health Insurance Employer N
				04/01/2021 04/30/2021		
<b>4812</b>	<b>Teamster Local 346 Health Fund</b>		<b>1,523.00</b>			<b>2 Transactions</b>
<b>253</b>	<b>DEPT Total:</b>		<b>1,603.41</b>	<b>Sentence to Serve</b>	<b>3 Vendors</b>	<b>4 Transactions</b>
<b>391</b>	<b>DEPT</b>			<b>Solid Waste</b>		
	<b>86222 Aitkin Independent Age</b>					
	01-391-000-0000-6230		202.41	HHW May 2021	830460	Printing, Publishing & Adv Y



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No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
86222	Aitkin Independent Age		202.41				
				1 Transactions			
11507	Waste Management of Minnesota, Inc 01-391-060-0000-6360		1,272.31	Mar 2021 Recycling 03/01/2021	80427-2808-2	Recycling Contract	N
				03/31/2021			
11507	Waste Management of Minnesota, Inc		1,272.31				
				1 Transactions			
5056	Western Lake Superior Sanitary 01-391-000-0000-6231		5,416.30	2021 HHW fees	Acct# 1200	Services, Labor, & Minor Contracts	N
5056	Western Lake Superior Sanitary		5,416.30				
				1 Transactions			
391	DEPT Total:		6,891.02	Solid Waste	3 Vendors	3 Transactions	
600	DEPT			Ag Society, Soil & Water, Ag Inspect			
89856	Aitkin Co Agricultural Society 01-600-550-0000-6801		700.00	DNR LEASE NR30020 FY21	NR30020	Ag Society Appropriations	N
89856	Aitkin Co Agricultural Society		700.00				
				1 Transactions			
600	DEPT Total:		700.00	Ag Society, Soil & Water, Ag Inspect	1 Vendors	1 Transactions	
1	Fund Total:		142,076.85	General Fund		129 Transactions	

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No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
44	DEPT		Central Services			
9032	Henricksen PSG					
	02-044-000-0000-6231		OVERHEAD STRG & BOOKSHELVES	712073	Contracts,Scanning,IFS - Central Service N	
9032	Henricksen PSG		5,545.62			
			5,545.62			
				1 Transactions		
44	DEPT Total:		5,545.62	Central Services	1 Vendors	1 Transactions
200	DEPT		Enforcement			
9610	Minnesota T's					
	02-200-020-0000-6231		425.00	SAR 2 inch patch (100)	42134	Sheriff Search & Rescue Reserve Expen Y
9610	Minnesota T's		425.00			
				1 Transactions		
200	DEPT Total:		425.00	Enforcement	1 Vendors	1 Transactions
2	Fund Total:		5,970.62	Reserves Fund		2 Transactions

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
301	DEPT			R&B Administration			
9561	Amazon Business						
	03-301-000-0000-6400		450.01	WAP	1HKG-KTMH-GF4J	Supplies And Materials	N
9561	Amazon Business		450.01		1 Transactions		
10855	Culligan Water						
	03-301-000-0000-6400		10.50	JT-RENTAL-MAY	150X01223502	Supplies And Materials	N
	03-301-000-0000-6400		19.50	WATER	526915	Supplies And Materials	N
	03-301-000-0000-6400		10.50	RENTAL-MAY	STMT	Supplies And Materials	N
10855	Culligan Water		40.50		3 Transactions		
11406	Innovative Office Solutions, LLC						
	03-301-000-0000-6400		22.80	OFFICE SUPPLIES	IN3334083	Supplies And Materials	N
	03-301-000-0000-6400		80.08	OFFICE SUPPLIES	IN3342666	Supplies And Materials	N
11406	Innovative Office Solutions, LLC		102.88		2 Transactions		
15181	LiftOff, LLC						
	03-301-000-0000-6300		2,140.00	OFFICE 365 SUB	5635REN2021	Service Contracts	N
15181	LiftOff, LLC		2,140.00		1 Transactions		
86235	The Office Shop Inc						
	03-301-000-0000-6400		131.70	OFFICE SUPPLIES	1095075-0	Supplies And Materials	N
86235	The Office Shop Inc		131.70		1 Transactions		
301	DEPT Total:		2,865.09	R&B Administration	5 Vendors	8 Transactions	
302	DEPT			R&B Engineering/Construction			
11985	Kazmerzak/Paul						
	03-302-000-0000-6449		26.72	ENG LAB SUPPLIES	FAM DOLLAR	Rd/Br Engr. Supplies	N
11985	Kazmerzak/Paul		26.72		1 Transactions		
2941	M R Sign Co Inc						
	03-302-000-0000-6449		2,547.00	ENGINEER SUPPLIES	211943	Rd/Br Engr. Supplies	N
2941	M R Sign Co Inc		2,547.00		1 Transactions		
302	DEPT Total:		2,573.72	R&B Engineering/Construction	2 Vendors	2 Transactions	
303	DEPT			R&B Highway Maintenance			

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
50	<b>Aitkin Body Shop, Inc</b>					
	03-303-000-0000-6298		154.29 AITKIN SHOP SUPPLIES	2078	Shop Maintenance	N
	03-303-000-0000-6590		93.00 REPAIR LABOR	2082	Repair & Maintenance Supplies	N
<b>50</b>	<b>Aitkin Body Shop, Inc</b>		<b>247.29</b>			
				2 Transactions		
195	<b>Aitkin Tire Shop</b>					
	03-303-000-0000-6590		780.00 TIRES	0-060566	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		852.00 TIRES	0-060585	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		740.00 TIRES	0-060616	Repair & Maintenance Supplies	Y
<b>195</b>	<b>Aitkin Tire Shop</b>		<b>2,372.00</b>			
				3 Transactions		
10452	<b>AT&amp;T Mobility</b>					
	03-303-000-0000-6254		25.64 PAUL'S IPAD SERVICE	2872266104878X	Utilities	N
	03-303-000-0000-6254		38.23 MIKE LAPTOP SVC	287303768387X0	Utilities	N
	03-303-000-0000-6254		38.23 CAROL LAPTOP SVC	287303768387X0	Utilities	N
<b>10452</b>	<b>AT&amp;T Mobility</b>		<b>102.10</b>			
				3 Transactions		
86467	<b>Auto Value Aitkin</b>					
	03-303-000-0000-6298		8.40 MCGRATH SHOP SUPPLIES	40176512	Shop Maintenance	N
	03-303-000-0000-6590		83.26 REPAIR PARTS-FILTER	40176768	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		55.99 REPAIR PARTS	40176847	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		119.50 REPAIR PARTS-FILTER	40176979	Repair & Maintenance Supplies	N
<b>86467</b>	<b>Auto Value Aitkin</b>		<b>267.15</b>			
				4 Transactions		
13725	<b>Beartooth True Value</b>					
	03-303-000-0000-6298		149.97 AITKIN SHOP SUPPLIES	A95238	Shop Maintenance	N
	03-303-000-0000-6298		17.99 AITKIN SHOP SUPPLIES	B154631	Shop Maintenance	N
<b>13725</b>	<b>Beartooth True Value</b>		<b>167.96</b>			
				2 Transactions		
14052	<b>Best Oil Company</b>					
	03-303-000-0000-6513		893.00 JACOBSON DIESEL	30022	Motor Fuel & Lubricants	N
	03-303-000-0000-6513		1,910.08 PALISADE DIESEL	30022	Motor Fuel & Lubricants	N
	03-303-000-0000-6513		1,266.65 SWATARA DIESEL	30022	Motor Fuel & Lubricants	N
<b>14052</b>	<b>Best Oil Company</b>		<b>4,069.73</b>			
				3 Transactions		
163	<b>Charter Communications Holdings LLC</b>					
	03-303-000-0000-6254		141.76 PHONE: HWY OFFICE	0-022823041921	Utilities	N
<b>163</b>	<b>Charter Communications Holdings LLC</b>		<b>141.76</b>			
				1 Transactions		

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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3 Road & Bridge

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
14887	<b>Cintas Corporation</b>					
	03-303-000-0000-6298		SHOP LAUNDRY	4082443039	Shop Maintenance	N
	03-303-000-0000-6298		SHOP LAUNDRY	4083094225	Shop Maintenance	N
<b>14887</b>	<b>Cintas Corporation</b>					
		<b>27.12</b>				<b>2 Transactions</b>
8618	<b>Compass Minerals America</b>					
	03-303-000-0000-6518		DEICING SALT	803550	De-Icing Salt	N
	03-303-000-0000-6518		DEICING SALT	805409	De-Icing Salt	N
<b>8618</b>	<b>Compass Minerals America</b>					
		<b>20,362.93</b>				<b>2 Transactions</b>
2763	<b>Countryside Sanitation</b>					
	03-303-000-0000-6254		MAY MCGREGOR	287	Utilities	Y
	03-303-000-0000-6521		GARBAGE PICK UP	287	Maintenance Supplies	Y
	03-303-000-0000-6521		ADPT-A-HWY GARBAGE	287	Maintenance Supplies	Y
	03-303-000-0000-6254		MAY PALISADE	288	Utilities	Y
<b>2763</b>	<b>Countryside Sanitation</b>					
		<b>397.20</b>				<b>4 Transactions</b>
88628	<b>Dalco Enterprises, Inc.</b>					
	03-303-000-0000-6298		AITKIN SHOP SUPPLIES	3773063	Shop Maintenance	N
<b>88628</b>	<b>Dalco Enterprises, Inc.</b>					
		<b>845.00</b>				<b>1 Transactions</b>
7935	<b>East Central Energy</b>					
	03-303-000-0000-6254		MAR/APR POWER-MCGRATH	35018290	Utilities	N
	03-303-000-0000-6254		MAR/APR POWER-STREET LIGHT	35018408	Utilities	N
<b>7935</b>	<b>East Central Energy</b>					
		<b>139.83</b>				<b>2 Transactions</b>
7060	<b>Federated Co-Ops Inc.</b>					
	03-303-000-0000-6297		MCGREGOR PROPANE	618076	Shop Fuel	N
<b>7060</b>	<b>Federated Co-Ops Inc.</b>					
		<b>261.86</b>				<b>1 Transactions</b>
8622	<b>Frontier</b>					
	03-303-000-0000-6254		JACOBSON	218-752-6591	Utilities	N
	03-303-000-0000-6254		MCGREGOR	218-768-4481	Utilities	N
	03-303-000-0000-6254		PALISADE	218-845-2607	Utilities	N
	03-303-000-0000-6254		MCGRATH	320-592-3580	Utilities	N
<b>8622</b>	<b>Frontier</b>					
		<b>318.52</b>				<b>4 Transactions</b>
1754	<b>Garrison Disposal Company, Inc</b>					
	03-303-000-0000-6254		AITKIN SHOP	164950	Utilities	N

# Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
1754	Garrison Disposal Company, Inc		140.28				
				1 Transactions			
1818	Glen's Sign Dezine						
	03-303-000-0000-6516		180.00	E-911 SIGNING		Signs & Posts	Y
1818	Glen's Sign Dezine		180.00				
				1 Transactions			
2340	Hyytinen Hardware Hank						
	03-303-000-0000-6298		10.99	AITKIN SHOP SUPPLIES	1635491	Shop Maintenance	N
	03-303-000-0000-6298		4.49	AITKIN SHOP SUPPLIES	1635804	Shop Maintenance	N
	03-303-000-0000-6298		60.75	AITKIN SHOP SUPPLIES	1635813	Shop Maintenance	N
	03-303-000-0000-6298		73.45	AITKIN SHOP SUPPLIES	1636520	Shop Maintenance	N
	03-303-000-0000-6298		59.99	AITKIN SHOP SUPPLIES	1636636	Shop Maintenance	N
	03-303-000-0000-6516		16.26	SIGN SUPPLIES	1636757	Signs & Posts	N
	03-303-000-0000-6298		79.98	AITKIN SHOP SUPPLIES	1637002	Shop Maintenance	N
	03-303-000-0000-6298		34.99	MCGRATH SHOP SUPPLIES	1637707	Shop Maintenance	N
	03-303-000-0000-6298		13.38	AITKIN SHOP SUPPLIES	1637791	Shop Maintenance	N
	03-303-000-0000-6516		14.48	SIGN SUPPLIES	1637909	Signs & Posts	N
	03-303-000-0000-6298		119.97	PALISADE SHOP SUPPLIES	1638255	Shop Maintenance	N
2340	Hyytinen Hardware Hank		488.73				
				11 Transactions			
91187	Lake Country Power						
	03-303-000-0000-6254		52.68	MAR/APR CSAH 14	141979801	Utilities	N
	03-303-000-0000-6254		47.11	MAR/APR CSAH 6	141979901	Utilities	N
91187	Lake Country Power		99.79				
				2 Transactions			
7899	Locators & Supplies, Inc						
	03-303-000-0000-6298		561.37	AITKIN SHOP SUPPLIES	0291578-IN	Shop Maintenance	N
7899	Locators & Supplies, Inc		561.37				
				1 Transactions			
15300	MCGREGOR ACE HARDWARE						
	03-303-000-0000-6298		33.29	AITKIN SHOP SUPPLIES	A11612	Shop Maintenance	N
15300	MCGREGOR ACE HARDWARE		33.29				
				1 Transactions			
9692	Minnesota Energy Resources Corporation						
	03-303-000-0000-6297		326.75	NAT GAS: AITKIN SHOP	APR	Shop Fuel	N
9692	Minnesota Energy Resources Corporation		326.75				
				1 Transactions			
8436	Northland Parts						
	03-303-000-0000-6590		21.99	REPAIR PARTS	422459	Repair & Maintenance Supplies	N

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

WLC1  
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3 Road & Bridge

Vendor	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
<b>8436</b>	<b>Northland Parts</b>			<b>21.99</b>				
					1 Transactions			
<b>8537</b>	<b>Powerplan OIB</b>							
	03-303-000-0000-6590			1,020.04	REPAIR LABOR	2031216	Repair & Maintenance Supplies	Y
	03-303-000-0000-6590			688.39	REPAIR PARTS	2031216	Repair & Maintenance Supplies	Y
	03-303-000-0000-6590			597.00	REPAIR LABOR	2033032	Repair & Maintenance Supplies	Y
	03-303-000-0000-6590			828.40	REPAIR PARTS	2033032	Repair & Maintenance Supplies	Y
<b>8537</b>	<b>Powerplan OIB</b>			<b>3,133.83</b>				
					4 Transactions			
<b>3950</b>	<b>Public Utilities</b>							
	03-303-000-0000-6254			47.96	HWY 47 & CR 12	1686-00	Utilities	N
	03-303-000-0000-6254			43.29	HWY 210 W & CR 28	59455-00	Utilities	N
	03-303-000-0000-6254			121.86	AITKIN SHOP: WATER	63335-00	Utilities	N
	03-303-000-0000-6254			51.03	HWY210/169 E & CR 12	63388-00	Utilities	N
<b>3950</b>	<b>Public Utilities</b>			<b>264.14</b>				
					4 Transactions			
<b>4070</b>	<b>Riley Auto Supply</b>							
	03-303-000-0000-6590			603.96	REPAIR PARTS	623720	Repair & Maintenance Supplies	N
	03-303-000-0000-6298			217.63	AITKIN SHOP SUPPLIES	623788	Shop Maintenance	N
	03-303-000-0000-6298			44.95	AITKIN SHOP SUPPLIES	623834	Shop Maintenance	N
	03-303-000-0000-6590			56.79	REPAIR PARTS	623849	Repair & Maintenance Supplies	N
	03-303-000-0000-6590			51.68	REPAIR PARTS	623863	Repair & Maintenance Supplies	N
	03-303-000-0000-6298			422.58	AITKIN SHOP SUPPLIES	623999	Shop Maintenance	N
	03-303-000-0000-6590			37.99	REPAIR PARTS	624035	Repair & Maintenance Supplies	N
	03-303-000-0000-6590			17.89	REPAIR PARTS	624106	Repair & Maintenance Supplies	N
	03-303-000-0000-6590			356.00	REPAIR PARTS	624150	Repair & Maintenance Supplies	N
	03-303-000-0000-6590			18.16	REPAIR PARTS	624167	Repair & Maintenance Supplies	N
	03-303-000-0000-6590			29.97	REPAIR PARTS	624296	Repair & Maintenance Supplies	N
	03-303-000-0000-6590			21.99	REPAIR PARTS	624303	Repair & Maintenance Supplies	N
	03-303-000-0000-6590			9.99	REPAIR PARTS	624321	Repair & Maintenance Supplies	N
<b>4070</b>	<b>Riley Auto Supply</b>			<b>1,889.58</b>				
					13 Transactions			
<b>9176</b>	<b>SPARKY'S TOOLS, LLC</b>							
	03-303-000-0000-6590			94.38	REPAIR PARTS	D 88274	Repair & Maintenance Supplies	N
	03-303-000-0000-6298			134.99	AITKIN SHOP SUPPLIES	D 88843	Shop Maintenance	N
<b>9176</b>	<b>SPARKY'S TOOLS, LLC</b>			<b>229.37</b>				
					2 Transactions			
<b>90805</b>	<b>Temco</b>							
	03-303-000-0000-6590			7.48	REPAIR PARTS	25861	Repair & Maintenance Supplies	Y

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WLC1  
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3 Road & Bridge

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
	03-303-000-0000-6590		REPAIR PARTS	25871	Repair & Maintenance Supplies	Y
<b>90805</b>	<b>Temco</b>					
	03-303-000-0000-6513		REBATE	3/8-4/7/21	Motor Fuel & Lubricants	N
	03-303-000-0000-6513		GASOLINE	3/8-4/7/21	Motor Fuel & Lubricants	N
<b>9642</b>	<b>WEX BANK</b>					
	03-303-000-0000-6298		AITKIN SHOP SUPPLIES	6867317	Shop Maintenance	N
<b>8279</b>	<b>Winzer Franchise Company</b>					
	03-303-000-0000-6590		7' GRADER BLADES	IN000070710	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		REPAIR LABOR	SI000018070	Repair & Maintenance Supplies	Y
	03-303-000-0000-6590		REPAIR PARTS	SI000018070	Repair & Maintenance Supplies	Y
<b>5295</b>	<b>Ziegler Inc</b>					
<b>303</b>	<b>DEPT Total:</b>		<b>R&amp;B Highway Maintenance</b>	<b>30 Vendors</b>	<b>84 Transactions</b>	
<b>308</b>	<b>DEPT</b>		<b>R&amp;B Equipment &amp; Facilities</b>			
	03-308-000-0000-6600		ACHD REMODEL	210318	Capital Outlay-Facilities	N
<b>5128</b>	<b>Widseth Smith &amp; Nolting Inc</b>					
<b>308</b>	<b>DEPT Total:</b>		<b>R&amp;B Equipment &amp; Facilities</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
<b>3</b>	<b>Fund Total:</b>		<b>Road &amp; Bridge</b>		<b>95 Transactions</b>	



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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

WLC1  
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5 Health & Human Services

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
400	DEPT				Public Health Department			
9272	ARCHITECTURAL RESOURCES INC 05-400-440-0410-6630			3,136.28	Flat Roofs 04/26/2021	7897	Miscellaneous-Capital Expense	N
	<b>9272 ARCHITECTURAL RESOURCES INC</b>			<b>3,136.28</b>		1 Transactions		
10855	Culligan Water 05-400-440-0410-6301			53.96	Cooler Rental Service 05/01/2021	150-10016285-1	Equipment Lease/Space Rental	N
	<b>10855 Culligan Water</b>			<b>53.96</b>		1 Transactions		
2340	Hyytinen Hardware Hank 05-400-440-0410-6422			1.00	2 - 1/4" IP Mag Nutset 04/27/2021	1637838	Janitorial Services/Supplies	N
	05-400-440-0410-6422			0.67	4 - Keys 04/27/2021	1637838	Janitorial Services/Supplies	N
	<b>2340 Hyytinen Hardware Hank</b>			<b>1.67</b>		2 Transactions		
89765	Minnesota Elevator, Inc 05-400-440-0410-6300			27.13	Elevator Service - May '21 05/01/2021	906826	Maintenance/Service Contracts	N
	<b>89765 Minnesota Elevator, Inc</b>			<b>27.13</b>		1 Transactions		
9692	Minnesota Energy Resources Corporation 05-400-440-0410-6254			51.97	Gas Bill 03/17/2021	0506533565-000	Utilities-Gas and Electric	N
	<b>9692 Minnesota Energy Resources Corporation</b>			<b>51.97</b>		1 Transactions		
3950	Public Utilities 05-400-440-0410-6254			343.97	Electric Bill 03/16/2021	1433-00	Utilities-Gas and Electric	N
	<b>3950 Public Utilities</b>			<b>343.97</b>		1 Transactions		
10698	Stericycle, Inc 05-400-440-0410-6231			16.86	Steri-Safe 05/01/2021	4010067110	Services/Labor/Contracts	6
	<b>10698 Stericycle, Inc</b>			<b>16.86</b>		1 Transactions		
86235	The Office Shop Inc							

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WLC1  
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5 Health & Human Services

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	05-400-440-0410-6405			41.83	PH-Avery Mailing Labels 04/09/2021	1094417-1	Office Supplies	N
	05-400-440-0410-6405			5.82	Agency - Correction Tape 04/22/2021	1095151-0	Office Supplies	N
	05-400-440-0410-6405			1.40	Agency - Scanned Stamp 04/29/2021	1095365-0	Office Supplies	N
	05-400-440-0410-6402			1.22	Acct - Keyboard (CS) 04/08/2021	315788-0	Computer/Technology Supplies	N
	05-400-440-0410-6300			27.63	OSS- Copier Contract IRC5550I 04/26/2021	316032-0	Maintenance/Service Contracts	N
<b>86235</b>	<b>The Office Shop Inc</b>			<b>77.90</b>		<b>5</b> Transactions		
<b>400</b>	<b>DEPT Total:</b>			<b>3,709.74</b>	<b>Public Health Department</b>	<b>8 Vendors</b>	<b>13 Transactions</b>	
<b>420</b>	<b>DEPT</b>				<b>Income Maintenance</b>			
9272	<b>ARCHITECTURAL RESOURCES INC</b>							
	05-420-600-4800-6630			7,392.64	Flat Roofs 04/26/2021	7897	Miscellaneous-Capital Expense	N
<b>9272</b>	<b>ARCHITECTURAL RESOURCES INC</b>			<b>7,392.64</b>		<b>1</b> Transactions		
10855	<b>Culligan Water</b>							
	05-420-600-4800-6301			127.20	Cooler Rental Service 05/01/2021	150-10016285-1	Equipment Lease/Space Rental	N
<b>10855</b>	<b>Culligan Water</b>			<b>127.20</b>		<b>1</b> Transactions		
11051	<b>Department of Human Services</b>							
	05-420-610-4100-6011			15.00	Maxis MFIP Recov TANF 03/01/2021	A300MX012171	County Share-Afdc/Mfip	N
	05-420-610-4100-6011			37.50	Maxis MFIP Recov State 03/01/2021	A300MX012171	County Share-Afdc/Mfip	N
	05-420-620-4100-6011			1,236.00	Maxis GRH Recoveries 03/01/2021	A300MX012171	County Share - Ga	N
	05-420-630-4100-6011			1,330.60	Maxis FS Recoveries 03/01/2021	A300MX012171	County Share-Food Support	N
<b>11051</b>	<b>Department of Human Services</b>			<b>2,619.10</b>		<b>4</b> Transactions		
2340	<b>Hyytinen Hardware Hank</b>							
	05-420-600-4800-6422			2.37	2 - 1/4" IP Mag Nutset 04/27/2021	1637838	Janitorial Services/Supplies	N

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

WLC1  
5/11/21 10:10AM  
5 Health & Human Services

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	05-420-600-4800-6422			1.57	4 - Keys 04/27/2021	1637838	Janitorial Services/Supplies	N
<b>2340</b>	<b>Hyytinen Hardware Hank</b>			<b>3.94</b>		<b>2 Transactions</b>		
89765	Minnesota Elevator, Inc 05-420-600-4800-6300			63.95	Elevator Service - May '21 05/01/2021 05/31/2021	906826	Maintenance/Service Contracts	N
<b>89765</b>	<b>Minnesota Elevator, Inc</b>			<b>63.95</b>		<b>1 Transactions</b>		
9692	Minnesota Energy Resources Corporation 05-420-600-4800-6254			122.48	Gas Bill 03/17/2021 04/15/2021	0506533565-000	Utilities-Gas and Electric	N
<b>9692</b>	<b>Minnesota Energy Resources Corporation</b>			<b>122.48</b>		<b>1 Transactions</b>		
3950	Public Utilities 05-420-600-4800-6254			810.78	Electric Bill 03/16/2021 04/16/2021	1433-00	Utilities-Gas and Electric	N
<b>3950</b>	<b>Public Utilities</b>			<b>810.78</b>		<b>1 Transactions</b>		
10698	Stericycle, Inc 05-420-600-4800-6231			39.73	Steri-Safe 05/01/2021 05/31/2021	4010067110	Services/Labor/Contracts	6
<b>10698</b>	<b>Stericycle, Inc</b>			<b>39.73</b>		<b>1 Transactions</b>		
86235	The Office Shop Inc 05-420-600-4800-6405			13.72	Agency - Correction Tape 04/22/2021	1095151-0	Office Supplies	N
	05-420-600-4800-6405			3.30	Agency - Scanned Stamp 04/29/2021	1095365-0	Office Supplies	N
	05-420-600-4800-6402			2.88	Acct - Keyboard (CS) 04/08/2021	315788-0	Computer/Technology Supplies	N
	05-420-600-4800-6300			65.11	OSS- Copier Contract IRC5550I 04/26/2021	316032-0	Maintenance/Service Contracts	N
<b>86235</b>	<b>The Office Shop Inc</b>			<b>85.01</b>		<b>4 Transactions</b>		
<b>420</b>	<b>DEPT Total:</b>			<b>11,264.83</b>	<b>Income Maintenance</b>	<b>9 Vendors</b>	<b>16 Transactions</b>	
<b>430</b>	<b>DEPT</b>				<b>Social Services</b>			
	9272 ARCHITECTURAL RESOURCES INC							

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

WLC1  
5/11/21 10:10AM  
5 Health & Human Services

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
	05-430-700-4800-6630		Flat Roofs 04/26/2021 04/26/2021	7897	Miscellaneous-Capital Expense	N
<b>9272</b>	<b>ARCHITECTURAL RESOURCES INC</b>					
	10855 Culligan Water 05-430-700-4800-6301		Cooler Rental Service 05/01/2021 05/31/2021	150-10016285-1	Equipment Lease/Space Rental	N
<b>10855</b>	<b>Culligan Water</b>					
	2340 Hyytinen Hardware Hank 05-430-700-4800-6422		2 - 1/4" IP Mag Nutset 04/27/2021	1637838	Janitorial Services/Supplies	N
	05-430-700-4800-6422		4 - Keys 04/27/2021	1637838	Janitorial Services/Supplies	N
<b>2340</b>	<b>Hyytinen Hardware Hank</b>					
	89765 Minnesota Elevator, Inc 05-430-700-4800-6300		Elevator Service - May '21 05/01/2021 05/31/2021	906826	Maintenance/Service Contracts	N
<b>89765</b>	<b>Minnesota Elevator, Inc</b>					
	9692 Minnesota Energy Resources Corporation 05-430-700-4800-6254		Gas Bill 03/17/2021 04/15/2021	0506533565-000	Utilities-Gas and Electric	N
<b>9692</b>	<b>Minnesota Energy Resources Corporation</b>					
	3950 Public Utilities 05-430-700-4800-6254		Electric Bill 03/16/2021 04/16/2021	1433-00	Utilities-Gas and Electric	N
<b>3950</b>	<b>Public Utilities</b>					
	10698 Stericycle, Inc 05-430-700-4800-6231		Steri-Safe 05/01/2021 05/31/2021	4010067110	Services/Labor/Contracts	6
<b>10698</b>	<b>Stericycle, Inc</b>					
	86235 The Office Shop Inc 05-430-700-4800-6405		HCBS - 6x9 Envelopes 04/09/2021	1094417-0	Office Supplies	N

# Aitkin County



Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

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WLC1  
5/11/21 10:10AM  
5 Health & Human Services

Vendor	Name	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	05-430-700-4800-6405			22.04	Agency - Correction Tape 04/22/2021	1095151-0	Office Supplies	N
	05-430-700-4800-6405			5.30	Agency - Scanned Stamp 04/29/2021	1095365-0	Office Supplies	N
	05-430-700-4800-6402			4.62	Acct - Keyboard (CS) 04/08/2021	315788-0	Computer/Technology Supplies	N
	05-430-700-4800-6300			104.57	OSS- Copier Contract IRC5550I 04/26/2021	316032-0	Maintenance/Service Contracts	N
<b>86235</b>	<b>The Office Shop Inc</b>			<b>181.05</b>		<b>5 Transactions</b>		
<b>430</b>	<b>DEPT Total:</b>			<b>13,930.07</b>	<b>Social Services</b>	<b>8 Vendors</b>	<b>13 Transactions</b>	
<b>5</b>	<b>Fund Total:</b>			<b>28,904.64</b>	<b>Health &amp; Human Services</b>		<b>42 Transactions</b>	

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

WLC1  
5/11/21 10:10AM  
9 State

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
0	DEPT		Undesignated			
	4580 Mn Dept Of Finance					
	09-000-000-0000-2030		660.00 Marriage Lic Fees Apr 2021		State Fees, Assessments & Surcharges	N
	4580 Mn Dept Of Finance		660.00	1 Transactions		
0	<b>DEPT Total:</b>		660.00 Undesignated	1 Vendors	1 Transactions	
9	<b>Fund Total:</b>		660.00 State		1 Transactions	

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

WLC1  
5/11/21 10:10AM  
10 Trust

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
900	DEPT				Timber Permit Bonds			
13447	Futurewood Corp. 10-900-000-0000-2300			1,092.80	BOND	13549	Timber Permit Bonds	N
13447	Futurewood Corp.			1,092.80	1 Transactions			
900	<b>DEPT Total:</b>			<b>1,092.80</b>	<b>Timber Permit Bonds</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
923	DEPT				Forfeited Tax Sales			
195	Aitkin Tire Shop 10-923-000-0000-6590			15.00	TIRE REPAIR	60613	Repair & Maintenance Supplies	Y
195	Aitkin Tire Shop			15.00	1 Transactions			
10452	AT&T Mobility 10-923-000-0000-6250			670.48	CELL PHONE	05032021	Telephone	N
10452	AT&T Mobility			670.48	1 Transactions			
10855	Culligan Water 10-923-000-0000-6254			44.60	WATER 05/01/2021 05/31/2021	050421	Utilities	N
10855	Culligan Water			44.60	1 Transactions			
2340	Hyytinen Hardware Hank 10-923-000-0000-6406			19.98	PAINT 1637952	1636158	Field Supplies	N
2340	Hyytinen Hardware Hank			19.98	1 Transactions			
15181	LiftOff, LLC 10-923-000-0000-6405			3,210.00	YEARLY O365 LAND DEPT PORTION	5635REN2021	Office Supplies	N
15181	LiftOff, LLC			3,210.00	1 Transactions			
3334	MCIT 10-923-000-0000-6231			2,500.00	INS DEDUCTIBLE CLAIM #20PC1061	D068910474	Services, Labor, Contracts	N
3334	MCIT			2,500.00	1 Transactions			
9692	Minnesota Energy Resources Corporation 10-923-000-0000-6254			431.08	APRIL & MAY 03/25/2021 04/22/2021	050421	Utilities	N
9692	Minnesota Energy Resources Corporation			431.08	1 Transactions			

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

WLC1  
5/11/21 10:10AM  
10 Trust

<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
923	DEPT Total:		6,891.14	Forfeited Tax Sales	7 Vendors	7 Transactions	
10	Fund Total:		7,983.94	Trust		8 Transactions	



# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

WLC1  
5/11/21 10:10AM  
11 Forest Development

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
<b>925</b>	DEPT		Resource Management			
1226	Curtis/Dee S					
	11-925-000-0000-6406		145.00	BOOT ALLOWANCE	050421	Field Supplies
						N
	<b>1226</b>		<b>145.00</b>		1 Transactions	
10982	Prt Usa Inc					
	11-925-000-0000-6273		6,189.00	50% SOWING	ON-005323	Timber Improvement
						N
	<b>10982</b>		<b>6,189.00</b>		1 Transactions	
<b>925</b>	<b>DEPT Total:</b>		<b>6,334.00</b>	<b>Resource Management</b>	<b>2 Vendors</b>	<b>2 Transactions</b>
<b>939</b>	DEPT		County Surveyor			
15226	Data Activation Center					
	11-939-000-0000-6405		72.61	SHARE GRP 2 OVERAGE	050421	Office & Computer Supplies
						N
	<b>15226</b>		<b>72.61</b>		1 Transactions	
2340	Hyytinen Hardware Hank					
	11-939-000-0000-6406		21.98	1636158 SURVEY DETECTOR BATT	1636158	Supplies
						N
	<b>2340</b>		<b>21.98</b>		1 Transactions	
<b>939</b>	<b>DEPT Total:</b>		<b>94.59</b>	<b>County Surveyor</b>	<b>2 Vendors</b>	<b>2 Transactions</b>
<b>11</b>	<b>Fund Total:</b>		<b>6,428.59</b>	<b>Forest Development</b>		<b>4 Transactions</b>

# Aitkin County



Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

WLC1  
5/11/21 10:10AM  
13 Taxes & Penalties

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
943	DEPT		Taxes And Penalties			
4258	St Louis County Auditor 13-943-000-0000-2068		93,105.50	FISCAL DISPARITY 1ST 1/2-FY21	Cur - State Aids	N
4258	St Louis County Auditor		93,105.50	1 Transactions		
943	DEPT Total:		93,105.50	Taxes And Penalties	1 Vendors	1 Transactions
13	Fund Total:		93,105.50	Taxes & Penalties		1 Transactions

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

WLC1  
5/11/21 10:10AM  
14 Capital Project

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
949	DEPT		Courthouse Addition			
9024	ETS Health					
	14-949-000-0000-6630		FLOOR COATING SUPPLIES	14378	Miscellaneous-Capital Expense	N
9024	ETS Health		240.70			
			240.70	1 Transactions		
1754	Garrison Disposal Company, Inc					
	14-949-000-0000-6630		DUMPSTER FOR OFFICE FURNITURE	163770	Miscellaneous-Capital Expense	N
1754	Garrison Disposal Company, Inc		1,024.00			
			1,024.00	1 Transactions		
949	DEPT Total:		1,264.70	Courthouse Addition	2 Vendors	2 Transactions
14	Fund Total:		1,264.70	Capital Project		2 Transactions

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

WLC1  
5/11/21 10:10AM  
19 Long Lake Conservation Cer

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
521	DEPT		LLCC Administration			
11120	Nardini Fire Equipment Co.,Inc		587.81	FIRE MONITORING FEE	IV00170178	Services, Labor, Contracts
	19-521-000-0000-6231			05/01/2021 04/30/2022		N
			<b>587.81</b>	1 Transactions		
14812	SCI Broadband/Savage Communications		673.19	SCI TELEPHONE	024-033167	Telephone
	19-521-000-0000-6250			03/26/2021 04/25/2021		N
			<b>673.19</b>	1 Transactions		
521	DEPT Total:		<b>1,261.00</b>	LLCC Administration	2 Vendors	2 Transactions
522	DEPT		LLCC Education			
9221	COGNIA INC		1,200.00	ANNUAL ACCREDITATION	23244	Dues/Assoc Fees
	19-522-000-0000-6240					N
			<b>1,200.00</b>	1 Transactions		
522	DEPT Total:		<b>1,200.00</b>	LLCC Education	1 Vendors	1 Transactions
524	DEPT		LLCC Maintenance			
10810	PrecisionChem LLC		2,337.50	INS. CLAIM - BROKEN PIPE	14607	Repair & Maintenance Supplies
	19-524-000-0000-6590					N
			<b>2,337.50</b>	1 Transactions		
524	DEPT Total:		<b>2,337.50</b>	LLCC Maintenance	1 Vendors	1 Transactions
19	Fund Total:		<b>4,798.50</b>	Long Lake Conservation Center		4 Transactions

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

WLC1  
5/11/21 10:10AM  
21 Parks

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
520	DEPT		Parks			
188	<b>Aitkin Sno-Drifters Snowmobile</b>					
	21-520-000-0000-6802		BM3 SNOWMOBILE	050421	Trail Grants-State	N
	<b>188 Aitkin Sno-Drifters Snowmobile</b>			1 Transactions		
2763	<b>Countryside Sanitation</b>					
	21-520-000-0000-6231		GARBAGE - BERGLUND PK	297	Services, Labor, Contracts	Y
	<b>2763 Countryside Sanitation</b>			1 Transactions		
1805	<b>Giese Sno-Cruisers Trail Assn.</b>					
	21-520-000-0000-6802		BM3 FY21 SNOWMOBILE	050421	Trail Grants-State	N
	21-520-000-0000-6802		BM2 SNOWMOBILE	050521	Trail Grants-State	N
	<b>1805 Giese Sno-Cruisers Trail Assn.</b>			2 Transactions		
2060	<b>Haypoint Jackpine Savages</b>					
	21-520-000-0000-6802		BM 3 SNOWMOBILE	050421	Trail Grants-State	N
	<b>2060 Haypoint Jackpine Savages</b>			1 Transactions		
2941	<b>M R Sign Co Inc</b>					
	21-520-000-0000-6802	Q	700 SIGN POSTS	211804	Trail Grants-State	N
	<b>2941 M R Sign Co Inc</b>			1 Transactions		
10337	<b>Mille Lacs Driftskippers</b>					
	21-520-000-0000-6802		BM 3 SNOWMOBILE	050421	Trail Grants-State	N
	<b>10337 Mille Lacs Driftskippers</b>			1 Transactions		
3780	<b>Palisade Supersledders Inc.</b>					
	21-520-000-0000-6802		BM3 SNOWMOBILE	050421	Trail Grants-State	N
	<b>3780 Palisade Supersledders Inc.</b>			1 Transactions		
4800	<b>Tamarack Sno-Flyers</b>					
	21-520-000-0000-6802		BM3 SNOWMOBILE	050421	Trail Grants-State	N
	<b>4800 Tamarack Sno-Flyers</b>			1 Transactions		
5128	<b>Widseth Smith &amp; Nolting Inc</b>					
	21-520-000-0000-6808	I	MILLE LACS TRAIL SURVEY	210598	State Grant-Other	N
	<b>5128 Widseth Smith &amp; Nolting Inc</b>			1 Transactions		

# Aitkin County



Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

WLC1  
5/11/21 10:10AM  
21 Parks

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
520	DEPT Total:		76,113.03 Parks	9 Vendors	10 Transactions	
21	Fund Total:		76,113.03 Parks		10 Transactions	
	Final Total:		423,460.14	184 Vendors	298 Transactions	

# Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	142,076.85	General Fund
2	5,970.62	Reserves Fund
3	56,153.77	Road & Bridge
5	28,904.64	Health & Human Services
9	660.00	State
10	7,983.94	Trust
11	6,428.59	Forest Development
13	93,105.50	Taxes & Penalties
14	1,264.70	Capital Project
19	4,798.50	Long Lake Conservation Center
21	76,113.03	Parks
<b>All Funds</b>	<b>423,460.14</b>	<b>Total</b>

Approved by,

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WLC1  
5/6/21

9:16AM

# Aitkin County

2E



Audit List for Board

AUDITOR'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Page Break By: 1  
1 - Page Break by Fund  
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N



# Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
40	DEPT		Auditor			
5398	CDW Government, Inc					
	01-040-000-0000-6231		84.00	RSA Tokens (2)	7738682	Services, Labor, Contracts N
5398	CDW Government, Inc		84.00	1 Transactions		
40	<b>DEPT Total:</b>		<b>84.00</b>	<b>Auditor</b>	<b>1 Vendors</b>	<b>1 Transactions</b>
42	DEPT		Treasurer			
5398	CDW Government, Inc					
	01-042-000-0000-6231		42.00	RSA Tokens (1)	7738682	Services, Labor, Contracts N
5398	CDW Government, Inc		42.00	1 Transactions		
42	<b>DEPT Total:</b>		<b>42.00</b>	<b>Treasurer</b>	<b>1 Vendors</b>	<b>1 Transactions</b>
43	DEPT		Assessor			
5398	CDW Government, Inc					
	01-043-000-0000-6405		84.00	RSA Tokens (2)	7738682	Office, Film & Computer Supplies N
5398	CDW Government, Inc		84.00	1 Transactions		
43	<b>DEPT Total:</b>		<b>84.00</b>	<b>Assessor</b>	<b>1 Vendors</b>	<b>1 Transactions</b>
49	DEPT		Information Technologies			
5398	CDW Government, Inc					
	01-049-000-0000-6231		1,366.62	RSA SID700, 25PACK	7533007	Programming, Services, Contracts N
	01-049-000-0000-6231		1,386.00	RSA Tokens (14)	7738682	Programming, Services, Contracts N
5398	CDW Government, Inc		2,752.62	2 Transactions		
49	<b>DEPT Total:</b>		<b>2,752.62</b>	<b>Information Technologies</b>	<b>1 Vendors</b>	<b>2 Transactions</b>
52	DEPT		Administration			
5398	CDW Government, Inc					
	01-052-000-0000-6405		42.00	RSA Tokens (1)	7738682	Office & Computer Supplies N
5398	CDW Government, Inc		42.00	1 Transactions		
52	<b>DEPT Total:</b>		<b>42.00</b>	<b>Administration</b>	<b>1 Vendors</b>	<b>1 Transactions</b>
53	DEPT		Human Resources			

# Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

1 General Fund

Vendor	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
5398	CDW Government, Inc 01-053-000-0000-6405			126.00	RSA Tokens (3)	7738682	Office & Computer Supplies	N
<b>5398</b>	<b>CDW Government, Inc</b>			<b>126.00</b>		1 Transactions		
<b>53</b>	<b>DEPT Total:</b>			<b>126.00</b>	<b>Human Resources</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
90	DEPT				Attorney			
5398	CDW Government, Inc 01-090-000-0000-6405			84.00	RSA Tokens (2)	7738682	Office & Computer Supplies	N
<b>5398</b>	<b>CDW Government, Inc</b>			<b>84.00</b>		1 Transactions		
<b>90</b>	<b>DEPT Total:</b>			<b>84.00</b>	<b>Attorney</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
100	DEPT				Recorder			
5398	CDW Government, Inc 01-100-000-0000-6231			42.00	RSA Tokens (1)	7738682	Services, Labor, Contracts	N
<b>5398</b>	<b>CDW Government, Inc</b>			<b>42.00</b>		1 Transactions		
<b>100</b>	<b>DEPT Total:</b>			<b>42.00</b>	<b>Recorder</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
110	DEPT				Courthouse Maintenance			
5398	CDW Government, Inc 01-110-000-0000-6405			42.00	RSA Tokens (1)	7738682	Office Supplies	N
<b>5398</b>	<b>CDW Government, Inc</b>			<b>42.00</b>		1 Transactions		
<b>110</b>	<b>DEPT Total:</b>			<b>42.00</b>	<b>Courthouse Maintenance</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
122	DEPT				Planning & Zoning			
5398	CDW Government, Inc 01-122-000-0000-6231			42.00	RSA Tokens (1)	7738682	Services, Labor, Contracts, Programming	N
<b>5398</b>	<b>CDW Government, Inc</b>			<b>42.00</b>		1 Transactions		
<b>122</b>	<b>DEPT Total:</b>			<b>42.00</b>	<b>Planning &amp; Zoning</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
252	DEPT				Corrections			
5398	CDW Government, Inc 01-252-000-0000-6231			714.00	RSA Tokens (17)	7738682	Services & Labor (Incl Contracts)	N

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 5/6/21 9:16AM  
 1 General Fund

# Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Vendor	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
5398	CDW Government, Inc			714.00				
					1 Transactions			
252	DEPT Total:			714.00	Corrections	1 Vendors	1 Transactions	
257	DEPT				Community Corrections			
5398	CDW Government, Inc			84.00				
	01-257-000-0000-6249							
5398	CDW Government, Inc			84.00	RSA Tokens (2)	7738682	Software License Fees	N
					1 Transactions			
257	DEPT Total:			84.00	Community Corrections	1 Vendors	1 Transactions	
1	Fund Total:			4,138.62	General Fund		13 Transactions	

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# Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

3 Road & Bridge

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
301	DEPT		R&B Administration			
	5398 CDW Government, Inc					
	03-301-000-0000-6300		126.00 RSA Tokens (3)	7738682	Service Contracts	N
	5398 CDW Government, Inc		126.00	1 Transactions		
301	DEPT Total:		126.00 R&B Administration	1 Vendors	1 Transactions	
3	Fund Total:		126.00 Road & Bridge		1 Transactions	

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 5/6/21 9:16AM  
 5 Health & Human Services

# Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
400	DEPT		Public Health Department			
5398	CDW Government, Inc					
	05-400-440-0410-6239		5.88 RSA Tokens (1)	7738682	Software Fees/License Fees	N
	05-400-440-0410-6239		42.00 RSA Tokens (1)	7738682	Software Fees/License Fees	N
<b>5398</b>	<b>CDW Government, Inc</b>		<b>47.88</b>			
				<b>2</b>	<b>Transactions</b>	
<b>400</b>	<b>DEPT Total:</b>		<b>47.88</b>	<b>Public Health Department</b>	<b>1 Vendors</b>	<b>2 Transactions</b>
420	DEPT		Income Maintenance			
5398	CDW Government, Inc					
	05-420-600-4800-6239		13.86 RSA Tokens (1)	7738682	Software Fees/License Fees	N
	05-420-600-4800-6239		84.00 RSA Tokens (2)	7738682	Software Fees/License Fees	N
	05-420-640-4800-6239		126.00 RSA Tokens (3)	7738682	Software Fees/License Fees	N
<b>5398</b>	<b>CDW Government, Inc</b>		<b>223.86</b>			
				<b>3</b>	<b>Transactions</b>	
<b>420</b>	<b>DEPT Total:</b>		<b>223.86</b>	<b>Income Maintenance</b>	<b>1 Vendors</b>	<b>3 Transactions</b>
430	DEPT		Social Services			
5398	CDW Government, Inc					
	05-430-700-4800-6239		714.00 RSA Tokens (17)	7738682	Software Fees/License Fees	N
	05-430-700-4800-6239		22.26 RSA Tokens (1)	7738682	Software Fees/License Fees	N
<b>5398</b>	<b>CDW Government, Inc</b>		<b>736.26</b>			
				<b>2</b>	<b>Transactions</b>	
<b>430</b>	<b>DEPT Total:</b>		<b>736.26</b>	<b>Social Services</b>	<b>1 Vendors</b>	<b>2 Transactions</b>
<b>5</b>	<b>Fund Total:</b>		<b>1,008.00</b>	<b>Health &amp; Human Services</b>		<b>7 Transactions</b>

# Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

WLC1  
5/6/21 9:16AM  
10 Trust

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
923	DEPT		Forfeited Tax Sales			
	5398 CDW Government, Inc					
	10-923-000-0000-6405		294.00 RSA Tokens (7)	7738682	Office Supplies	N
	5398 CDW Government, Inc		294.00			
				1 Transactions		
923	DEPT Total:		294.00 Forfeited Tax Sales	1 Vendors	1 Transactions	
10	Fund Total:		294.00 Trust		1 Transactions	
	Final Total:		5,566.62	17 Vendors	22 Transactions	

# Aitkin County

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES



**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	4,138.62	General Fund
3	126.00	Road & Bridge
5	1,008.00	Health & Human Services
10	294.00	Trust
<b>All Funds</b>	<b>5,566.62</b>	<b>Total</b>

Approved by,

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5/12/21

8:37AM

# Aitkin County

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES

2F



Page 1

Print List in Order By: 1 1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

## Sales Tax & Diesel Tax April 2021



# Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

KMR1  
5/12/21 8:37AM

1 General Fund

Page 2

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
89991	Bremer Bank						
1	01-040-021-0000-5840		1.93	Receipt Nbr 15831 04/01/2021		Misc Receipts	N
2	01-040-021-0000-5840		2.25	Receipt Nbr 15938 04/20/2021		Misc Receipts	N
3	01-040-021-0000-5840		0.64	Receipt Nbr 15982 04/27/2021		Misc Receipts	N
4	01-042-000-0000-5840		12.87	Receipt Nbr 15847 04/05/2021		Misc Receipts	N
5	01-042-000-0000-5840		0.13	Receipt Nbr 15855 04/06/2021		Misc Receipts	N
6	01-042-000-0000-5840		0.51	Receipt Nbr 15895 04/13/2021		Misc Receipts	N
7	01-042-000-0000-5840		0.13	Receipt Nbr 15919 04/19/2021		Misc Receipts	N
8	01-042-000-0000-5840		0.13	Receipt Nbr 15928 04/19/2021		Misc Receipts	N
9	01-042-000-0000-5840		0.13	Receipt Nbr 15959 04/23/2021		Misc Receipts	N
10	01-042-000-0000-5840		0.13	Receipt Nbr 15970 04/26/2021		Misc Receipts	N
11	01-042-000-0000-5840		0.26	Receipt Nbr 15981 04/27/2021		Misc Receipts	N
12	01-042-000-0000-5840		0.26	Receipt Nbr 15996 04/29/2021		Misc Receipts	N
13	01-042-000-0000-5840		0.13	Receipt Nbr 16003 04/30/2021		Misc Receipts	N
14	01-043-000-0000-5840		0.77	Receipt Nbr 15832 04/01/2021		Misc Receipts	N
15	01-043-000-0000-5840		1.03	Receipt Nbr 15850 04/05/2021		Misc Receipts	N
16	01-043-000-0000-5840		0.26	Receipt Nbr 15867 04/08/2021		Misc Receipts	N
17	01-043-000-0000-5840		114.47	Receipt Nbr 15918 04/19/2021		Misc Receipts	N
18	01-043-000-0000-5840		0.77	Receipt Nbr 15930 04/19/2021		Misc Receipts	N
19	01-043-000-0000-5840		0.51	Receipt Nbr 15950 04/21/2021		Misc Receipts	N
20	01-090-000-0000-5840		5.15	Receipt Nbr 15862 04/07/2021		Misc Receipts	N
21	01-090-000-0000-5840		8.36	Receipt Nbr 15866 04/08/2021		Misc Receipts	N
22	01-090-000-0000-5840		3.86	Receipt Nbr 15915 04/16/2021		Misc Receipts	N
23	01-090-000-0000-5840		8.36	Receipt Nbr 15951 04/21/2021		Misc Receipts	N
24	01-090-000-0000-5840		8.36	Receipt Nbr 15952 04/21/2021		Misc Receipts	N
25	01-100-000-0000-5840		23.42	Receipt Nbr 1642 04/12/2021		Misc Receipts	N
26	01-100-000-0000-5840		38.60	Receipt Nbr 1676 04/16/2021		Misc Receipts	N
27	01-100-000-0000-5840		0.64	Receipt Nbr 1708 04/22/2021		Misc Receipts	N
28	01-252-252-0000-5872		72.12	Receipt Nbr 15898 04/14/2021		Phone Card Prisoner Welfare(Taxable)	N
29	01-252-252-0000-5872		69.33	Receipt Nbr 15944 04/20/2021		Phone Card Prisoner Welfare(Taxable)	N
30	01-252-252-0000-5885		24.30	Receipt Nbr 15851 04/06/2021		Commissary Sales Taxable	N
31	01-252-252-0000-5885		28.61	Receipt Nbr 15898 04/14/2021		Commissary Sales Taxable	N
32	01-252-252-0000-5885		25.39	Receipt Nbr 15944 04/20/2021		Commissary Sales Taxable	N
33	01-252-252-0000-5885		36.35	Receipt Nbr 15973 04/26/2021		Commissary Sales Taxable	N
<b>89991</b>	<b>Bremer Bank</b>		<b>490.16</b>	<b>33 Transactions</b>			
<b>1 Fund Total:</b>			<b>490.16</b>	<b>General Fund</b>	<b>1 Vendors</b>	<b>33 Transactions</b>	

# Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

KMR1  
5/12/21 8:37AM  
3 Road & Bridge

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
<b>89991</b>	<b>Bremer Bank</b>					
34	03-000-000-0000-5855		3.86	Receipt Nbr 15819 04/01/2021		Charges-Individuals N
35	03-000-000-0000-5855		1.93	Receipt Nbr 15827 04/01/2021		Charges-Individuals N
36	03-000-000-0000-5855		1.93	Receipt Nbr 15838 04/05/2021		Charges-Individuals N
37	03-000-000-0000-5855		13.51	Receipt Nbr 15871 04/08/2021		Charges-Individuals N
38	03-000-000-0000-5855		3.44	Receipt Nbr 15871 04/08/2021		Charges-Individuals N
39	03-000-000-0000-5855		1.93	Receipt Nbr 15876 04/09/2021		Charges-Individuals N
40	03-000-000-0000-5855		1.93	Receipt Nbr 15887 04/12/2021		Charges-Individuals N
41	03-000-000-0000-5855		3.86	Receipt Nbr 15914 04/16/2021		Charges-Individuals N
42	03-000-000-0000-5855		10.31	Receipt Nbr 15914 04/16/2021		Charges-Individuals N
43	03-000-000-0000-5855		1.93	Receipt Nbr 15923 04/19/2021		Charges-Individuals N
44	03-000-000-0000-5855		1.93	Receipt Nbr 15931 04/19/2021		Charges-Individuals N
45	03-000-000-0000-5855		1.93	Receipt Nbr 15946 04/21/2021		Charges-Individuals N
46	03-000-000-0000-5855		3.86	Receipt Nbr 15960 04/23/2021		Charges-Individuals N
47	03-000-000-0000-5855		3.44	Receipt Nbr 15960 04/23/2021		Charges-Individuals N
48	03-000-000-0000-5855		1.93	Receipt Nbr 15977 04/27/2021		Charges-Individuals N
49	03-000-000-0000-5855		1.93	Receipt Nbr 15988 04/28/2021		Charges-Individuals N
50	03-000-000-0000-5855		3.86	Receipt Nbr 16001 04/30/2021		Charges-Individuals N
51	03-000-000-0000-5855		10.31	Receipt Nbr 16001 04/30/2021		Charges-Individuals N
52	03-000-000-0000-5857		27.16	Receipt Nbr 15960 04/23/2021		Culverts N
53	03-000-000-0000-5857		27.83	Receipt Nbr 16001 04/30/2021		Culverts N
77	03-303-000-0000-6513		326.61	Diesel Tax: April 2021		Motor Fuel & Lubricants N
<b>89991</b>	<b>Bremer Bank</b>		<b>455.42</b>	<b>21 Transactions</b>		
<b>3 Fund Total:</b>			<b>455.42</b>	<b>Road &amp; Bridge</b>	<b>1 Vendors</b>	<b>21 Transactions</b>

# Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

KMR1  
5/12/21 8:37AM  
9 State

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
54	89991 Bremer Bank 09-000-000-0000-2022			0.26	Receipt Nbr 1743 04/28/2021		Birth/Death Surcharges	N
	89991 Bremer Bank			0.26	1 Transactions			
<b>9 Fund Total:</b>				<b>0.26</b>	<b>State</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	

# Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

KMR1  
5/12/21 8:37AM  
11 Forest Development

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
55	89991 Bremer Bank 11-939-000-0000-5840		Receipt Nbr 2124 04/26/2021		Misc Receipts	N
	89991 Bremer Bank		1 Transactions			
<b>11 Fund Total:</b>			<b>3.22</b>	<b>Forest Development</b>	<b>1 Vendors</b>	<b>1 Transactions</b>

# Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

KMR1  
5/12/21 8:37AM  
21 Parks

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
<b>89991</b>	<b>Bremer Bank</b>					
56	21-520-000-0000-5510		2.89	Receipt Nbr 2092 04/02/2021	Co. Parks Campground Fees	N
57	21-520-000-0000-5510		1.93	Receipt Nbr 2092 04/02/2021	Co. Parks Campground Fees	N
58	21-520-000-0000-5510		3.86	Receipt Nbr 2093 04/05/2021	Co. Parks Campground Fees	N
59	21-520-000-0000-5510		6.43	Receipt Nbr 2104 04/07/2021	Co. Parks Campground Fees	N
60	21-520-000-0000-5510		19.30	Receipt Nbr 2104 04/07/2021	Co. Parks Campground Fees	N
61	21-520-000-0000-5510		2.89	Receipt Nbr 2105 04/08/2021	Co. Parks Campground Fees	N
62	21-520-000-0000-5510		14.15	Receipt Nbr 2107 04/13/2021	Co. Parks Campground Fees	N
63	21-520-000-0000-5510		2.57	Receipt Nbr 2117 04/14/2021	Co. Parks Campground Fees	N
64	21-520-000-0000-5510		1.29	Receipt Nbr 2117 04/14/2021	Co. Parks Campground Fees	N
65	21-520-000-0000-5510		14.15	Receipt Nbr 2120 04/19/2021	Co. Parks Campground Fees	N
66	21-520-000-0000-5510		15.44	Receipt Nbr 2120 04/19/2021	Co. Parks Campground Fees	N
67	21-520-000-0000-5510		2.89	Receipt Nbr 2120 04/19/2021	Co. Parks Campground Fees	N
68	21-520-000-0000-5510		23.16	Receipt Nbr 2121 04/23/2021	Co. Parks Campground Fees	N
69	21-520-000-0000-5510		10.29	Receipt Nbr 2122 04/23/2021	Co. Parks Campground Fees	N
70	21-520-000-0000-5510		3.86	Receipt Nbr 2122 04/23/2021	Co. Parks Campground Fees	N
71	21-520-000-0000-5510		2.57	Receipt Nbr 2126 04/26/2021	Co. Parks Campground Fees	N
72	21-520-000-0000-5510		7.72	Receipt Nbr 2126 04/26/2021	Co. Parks Campground Fees	N
73	21-520-000-0000-5510		6.43	Receipt Nbr 2129 04/30/2021	Co. Parks Campground Fees	N
74	21-520-000-0000-5510		7.72	Receipt Nbr 2130 04/30/2021	Co. Parks Campground Fees	N
75	21-520-000-0000-5510		5.15	Receipt Nbr 2130 04/30/2021	Co. Parks Campground Fees	N
76	21-520-000-0000-5510		3.86	Receipt Nbr 2130 04/30/2021	Co. Parks Campground Fees	N
<b>89991</b>	<b>Bremer Bank</b>		<b>158.55</b>	<b>21</b> Transactions		
<b>21 Fund Total:</b>			<b>158.55</b>	<b>Parks</b>	<b>1 Vendors</b>	<b>21 Transactions</b>
<b>Final Total:</b>			<b>1,107.61</b>	<b>5 Vendors</b>	<b>77 Transactions</b>	

# Aitkin County

Audit List for Board    **AUDITOR'S VOUCHERS ENTRIES**



**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	490.16	General Fund
3	455.42	Road & Bridge
9	0.26	State
11	3.22	Forest Development
21	158.55	Parks
<b>All Funds</b>	<b>1,107.61</b>	<b>Total</b>

Approved by,

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5/12/21

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# Aitkin County

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Audit List for Board

AUDITOR'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Page Break By: 1  
1 - Page Break by Fund  
2 - Page Break by Dept

R&B

Explode Dist. Formulas?: N

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

WLC1  
 5/12/21 11:49AM  
 3 Road & Bridge

# Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
308	DEPT		R&B Equipment & Facilities			
9549	PROJECT ONE CONSTRUCTION, INC.		Aitkin Co Hwy Addition/Reno	Pymt #6	Capital Outlay-Facilities	N
	03-308-000-0000-6600					
9549	PROJECT ONE CONSTRUCTION, INC.		1 Transactions			
308	DEPT Total:		R&B Equipment & Facilities	1 Vendors	1 Transactions	
3	Fund Total:		Road & Bridge		1 Transactions	
	Final Total:		1 Vendors	1 Transactions		



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# Aitkin County

Audit List for Board    **AUDITOR'S VOUCHERS ENTRIES**



**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
3	130,542.35	Road & Bridge
<b>All Funds</b>	<b>130,542.35</b>	<b>Total</b>

Approved by,

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5/7/21

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# Aitkin County

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Audit List for Board

MANUAL WARRANTS/VOIDS/CORRECTIONS

Page 1

Print List in Order By: 1 1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

**Elan paid 4/29/21 Allocated**

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5/7/21 8:32AM

# Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
<b>5462 Bremer Bank (Elan ACH)</b>						
29	01-044-000-0000-6800		4,133.48- ELAN - Paid 04/29/21 Allocated		ELAN - Statement Payment	N
9	01-120-000-0000-6405		15.25 Duracell 2032 batteries		Office & Computer Supplies	N
10	01-120-000-0000-6405		165.85 Black High Yield Toner		Office & Computer Supplies	N
19	01-200-000-0000-6409		70.50 Lynn Peavey-Opiate Nik Kits		Deputy Supplies	N
28	01-200-003-0000-6332		562.00 Craguns - MSA Summer Conf.		Hotels / Motels	N
			06/06/2021 06/09/2021			
23	01-200-019-0000-6332		1,024.20 Hotel during training		Hotel/Motel Lodging	N
22	01-200-019-0000-6340		23.96 Meals during training		Meals Reimbursed Non-Taxable	N
21	01-200-019-0000-6409		15.98 Petsmart-Dog Supplies		Supplies	N
20	01-252-000-0000-6590		79.67 Lightbulbs-Jail Shower Lights		Repair & Maintenance Supplies	N
13	01-053-000-0000-6231		225.00 ApplicantStack Recruit	137098	Services, Labor, Contracts	N
			04/01/2021 05/01/2021			
12	01-053-000-0000-6231		15.98 Webex	161-00224453	Services, Labor, Contracts	N
			04/19/2021 05/18/2021			
24	01-257-000-0000-6231		115.08 Zoom - Annual Subscription	80124401	Services & Contracts	N
			04/13/2021 04/12/2022			
25	01-257-257-0000-6215		331.18 Verizon	842105699	Wireless Telephone Services	N
			02/24/2021 03/23/2021			
11	01-053-000-0000-6298		75.00 Gift Card - Employee Recogniti	Parkin	Employee Recognition	N
<b>5462 Bremer Bank (Elan ACH)</b>			<b>1,413.83-</b>	<b>14 Transactions</b>		
<b>1 Fund Total:</b>			<b>1,413.83-</b>	<b>General Fund</b>	<b>1 Vendors</b>	<b>14 Transactions</b>

KMR1  
5/7/21 8:32AM  
2 Reserves Fund

# Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
<b>5462 Bremer Bank (Elan ACH)</b>					
16 02-200-020-0000-6231		251.91 Handlebar Mount for Garmin		Sheriff Search & Rescue Reserve Exp	N
17 02-200-020-0000-6231		179.30 Carabiners		Sheriff Search & Rescue Reserve Exp	N
18 02-200-020-0000-6231		357.97 Cabela/Bass Pro - Garmin GPS		Sheriff Search & Rescue Reserve Exp	N
<b>5462 Bremer Bank (Elan ACH)</b>		<b>789.18</b>	<b>3 Transactions</b>		
<b>2 Fund Total:</b>		<b>789.18</b>	<b>Reserves Fund</b>	<b>1 Vendors</b>	<b>3 Transactions</b>

KMR1  
5/7/21 8:32AM

# Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

**3** Road & Bridge

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
	<b>5462 Bremer Bank (Elan ACH)</b>					
14	03-301-000-0000-6400		Office Supplies		Supplies And Materials	N
15	03-303-000-0000-6298		Batteries		Shop Maintenance	N
	<b>5462 Bremer Bank (Elan ACH)</b>			<b>2 Transactions</b>		
<b>3 Fund Total:</b>			<b>117.92</b>	<b>Road &amp; Bridge</b>	<b>1 Vendors</b>	<b>2 Transactions</b>

KMR1  
5/7/21 8:32AM  
5 Health & Human Services

# Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
<b>5462</b>	<b>Bremer Bank (Elan ACH)</b>					
4	05-400-420-4800-6402		SAMHSA - USB Hub, Web Cam 04/08/2021		Computer Supplies	N
5	05-400-420-4800-6406		SAMHSA - Chef Knife 04/08/2021		Program Supplies	N
7	05-400-440-0410-6405		Acctg - Dry Erase brd/Markers 04/16/2021		Office Supplies	N
8	05-400-440-0410-6405		Accordian File 04/15/2021		Office Supplies	N
7	05-420-600-4800-6405		Acctg - Dry Erase brd/Markers 04/16/2021		Office Supplies	N
7	05-430-700-4800-6405		Acctg - Dry Erase brd/Markers 04/16/2021		Office Supplies	N
3	05-430-700-4800-6805		MH Init - Bus Ticket 04/19/2021	63724456	Mh Init - Transportation	N
6	05-430-700-4800-6813		Covid-19 Shelter Grant-Groceri 04/13/2021	67398043	ESP COVID-19 Shelter Grant	N
1	05-400-450-0451-6406		HE-Nutrition Ed - Food, Paulbe 04/12/2021	Budget	PH Program Related Supplies	N
2	05-400-450-0451-6406		HE-Nutrition Ed - Food, Aldi 04/17/2021	Budget	PH Program Related Supplies	N
<b>5462</b>	<b>Bremer Bank (Elan ACH)</b>		<b>259.31</b>		<b>10 Transactions</b>	
<b>5 Fund Total:</b>			<b>259.31</b>		<b>Health &amp; Human Services</b>	<b>1 Vendors</b>
						<b>10 Transactions</b>

KMR1  
 5/7/21 8:32AM  
 11 Forest Development

# Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
<b>5462 Bremer Bank (Elan ACH)</b>					
26 11-925-000-0000-6273		187.14	Mixed Seed for Landings/Roads		Timber Improvement N
27 11-925-000-0000-6406		60.28	10 Cans Permethrin Insect Repe		Field Supplies N
<b>5462 Bremer Bank (Elan ACH)</b>		<b>247.42</b>	<b>2 Transactions</b>		
<b>11 Fund Total:</b>		<b>247.42</b>	<b>Forest Development</b>	<b>1 Vendors</b>	<b>2 Transactions</b>
<b>Final Total:</b>		<b>0.00</b>	<b>5 Vendors</b>	<b>31 Transactions</b>	

KMR1  
5/7/21

8:32AM

# Aitkin County

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**



**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	-1,413.83	General Fund
2	789.18	Reserves Fund
3	117.92	Road & Bridge
5	259.31	Health & Human Services
11	247.42	Forest Development
<b>All Funds</b>	<b>0.00</b>	<b>Total</b>

Approved by,

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KMR1  
5/7/21 9:10AM

# Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

**13 Taxes & Penalties**

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
	<b>8410 Bremer Bank</b>					
1	13-943-000-0000-2001		58.00	State Dated Moneygram	02-1-066300	Cur - Property Taxes N
2	13-943-000-0000-2001		1,584.72	Account Closed Check	03-0-047500	Cur - Property Taxes N
	<b>8410 Bremer Bank</b>		<b>1,642.72</b>	<b>2 Transactions</b>		
<b>13 Fund Total:</b>			<b>1,642.72</b>	<b>Taxes &amp; Penalties</b>	<b>1 Vendors</b>	<b>2 Transactions</b>
<b>Final Total:</b>			<b>1,642.72</b>	<b>1 Vendors</b>	<b>2 Transactions</b>	

KMR1  
5/7/21

9:10AM

# Aitkin County

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**



<b>Recap by Fund</b>	<b><u>Fund</u></b>	<b><u>AMOUNT</u></b>	<b><u>Name</u></b>
	13	1,642.72	Taxes & Penalties
<b>All Funds</b>		<b>1,642.72</b>	<b>Total</b>

Approved by,

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KMR1  
5/7/21 9:13AM

# Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
	<b>780 Bremer Bank</b>					
3	01-040-000-0000-5081		Mtg Reg April 2021		Mortgage Registry-3%	N
4	01-042-000-0000-5079		Deed Tax April 2021		3% State Deed Tax	N
	<b>780 Bremer Bank</b>					
				2 Transactions		
<b>1 Fund Total:</b>			<b>0.04</b>	<b>General Fund</b>	<b>1 Vendors</b>	<b>2 Transactions</b>

KMR1  
5/7/21 9:13AM  
9 State

# Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Vendor	Name	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Description	1099
No.	Account/Formula						Paid On Bhf #	On Behalf of Name	
	<b>780 Bremer Bank</b>								
2	09-000-000-0000-2025			32,394.21	Deed Tax April 2021			State's Share Of Deed Tax (97%)	N
1	09-000-000-0000-2026			44,445.98	Mtg Reg April 2021			State Share Of Mortgage Registry (97%)	N
	<b>780 Bremer Bank</b>			<b>76,840.19</b>					
							<b>2 Transactions</b>		
<b>9 Fund Total:</b>				<b>76,840.19</b>	<b>State</b>			<b>1 Vendors</b>	<b>2 Transactions</b>
<b>Final Total:</b>				<b>76,840.23</b>				<b>2 Vendors</b>	<b>4 Transactions</b>

KMR1  
5/7/21

9:13AM

# Aitkin County

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**



**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	0.04	General Fund
9	76,840.19	State
<b>All Funds</b>	<b>76,840.23</b>	<b>Total</b>

Approved by,

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KMR1  
5/10/21 10:08AM

# Aitkin County

2K



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

Print List in Order By: 1 1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

## Camping Refund



# Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

KMR1  
5/10/21 10:08AM  
21 Parks

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
8410 Bremer Bank					
1 21-520-000-0000-5510		Camping Refund	3957 Points	Co. Parks Campground Fees	N
8410 Bremer Bank			1 Transactions		
<b>21 Fund Total:</b>		<b>50.00</b>	<b>Parks</b>	<b>1 Vendors</b>	<b>1 Transactions</b>
<b>Final Total:</b>		<b>50.00</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	

KMR1  
5/10/21

10:08AM

# Aitkin County

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**



<b>Recap by Fund</b>	<b><u>Fund</u></b>	<b><u>AMOUNT</u></b>	<b><u>Name</u></b>
	21	50.00	Parks
	<b>All Funds</b>	<b>50.00</b>	<b>Total</b>

Approved by:

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KMR1  
5/12/21 10:17AM

# Aitkin County

2L



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

Page 1

Print List in Order By: 1 1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

## FSA Claims

Explode Dist. Formulas?: Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

KMR1  
5/12/21 10:17AM  
1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
1	8410 Bremer Bank 01-044-904-0000-6360		Med FSA Claims 2021	39815799	Flex Plan Withdrawals	N
	8410 Bremer Bank		1 Transactions			
<b>1 Fund Total:</b>			<b>192.21</b>	<b>General Fund</b>	<b>1 Vendors</b>	<b>1 Transactions</b>
<b>Final Total:</b>			<b>192.21</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	

# Aitkin County



**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	192.21	General Fund
<b>All Funds</b>	<b>192.21</b>	<b>Total</b>

Approved by,

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KMR1  
5/13/21

2:33PM

# Aitkin County

# 2M



Audit List for Board

MANUAL WARRANTS/VOIDS/CORRECTIONS

Page 1

**Returned Payments/  
Account Closed  
Stop Payment**

Print List in Order By: 1 1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

KMR1  
5/13/21 2:33PM  
13 Taxes & Penalties

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
<b>8410 Bremer Bank</b>					
2 13-943-000-0000-2001		Returned Pmt-Stop Payment	29-0-013707	Cur - Property Taxes	N
1 13-943-000-0000-2001		Returned Pmt-Account Closed	29-0-061902	Cur - Property Taxes	N
<b>8410 Bremer Bank</b>		<b>1,849.00</b>	<b>2 Transactions</b>		
<b>13 Fund Total:</b>		<b>1,849.00</b>	<b>Taxes &amp; Penalties</b>	<b>1 Vendors</b>	<b>2 Transactions</b>
<b>Final Total:</b>		<b>1,849.00</b>	<b>1 Vendors</b>	<b>2 Transactions</b>	

KMR1  
5/13/21

2:33PM

# Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
13	1,849.00	Taxes & Penalties
<b>All Funds</b>	<b>1,849.00</b>	<b>Total</b>

Approved by,

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KMR1  
5/18/21

8:22AM

# Aitkin County

Audit List for Board

MANUAL WARRANTS/VOIDS/CORRECTIONS

2N



Page 1

## Electronic Chargeback

Print List in Order By: 1 1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

KMR1  
5/18/21 8:22AM  
13 Taxes & Penalties

<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
1	8410 Bremer Bank 13-943-000-0000-2001		Electronic Chargeback-Period 1	Nesbitt	Cur - Property Taxes	N
	8410 Bremer Bank		1 Transactions			
<b>13 Fund Total:</b>			<b>1,168.00</b>	<b>Taxes &amp; Penalties</b>	<b>1 Vendors</b>	<b>1 Transactions</b>
<b>Final Total:</b>			<b>1,168.00</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	

KMR1  
5/18/21

8:22AM

# Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
13	1,168.00	Taxes & Penalties
<b>All Funds</b>	<b>1,168.00</b>	<b>Total</b>

Approved by, .....

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KMR1  
5/18/21 9:58AM

# Aitkin County

# 20



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 1

## Stop Payment

Print List in Order By: 1 1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

KMR1  
5/18/21 9:58AM  
13 Taxes & Penalties

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
1	8410 Bremer Bank 13-943-000-0000-2001		Stop Payment-Period 1	16-1-069400	Cur - Property Taxes	N
	8410 Bremer Bank			1 Transactions		
<b>13 Fund Total:</b>			<b>1,231.00</b>	<b>Taxes &amp; Penalties</b>	<b>1 Vendors</b>	<b>1 Transactions</b>
<b>Final Total:</b>			<b>1,231.00</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	

KMR1  
5/18/21

9:58AM

# Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

<b>Recap by Fund</b>	<b><u>Fund</u></b>	<b><u>AMOUNT</u></b>	<b><u>Name</u></b>	
	13	1,231.00	Taxes & Penalties	
	<b>All Funds</b>	<b>1,231.00</b>	<b>Total</b>	Approved by, .....
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WLC1  
5/18/21 11:56AM

# Aitkin County

2P



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

Page 1

Print List in Order By: 1 1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

## Camping Refunds

# Aitkin County



WLC1  
5/18/21 11:56AM  
21 Parks

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
	<b>8410 Bremer Bank</b>					
2	21-520-000-0000-5510		60.00	camping refund	4006	Co. Parks Campground Fees N
1	21-520-000-0000-5510		60.00	camping refund	4043	Co. Parks Campground Fees N
	<b>8410 Bremer Bank</b>		<b>120.00</b>			
				<b>2 Transactions</b>		
<b>21 Fund Total:</b>			<b>120.00</b>	<b>Parks</b>	<b>1 Vendors</b>	<b>2 Transactions</b>
<b>Final Total:</b>			<b>120.00</b>	<b>1 Vendors</b>	<b>2 Transactions</b>	



WLC1  
5/18/21

11:56AM

# Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
21	120.00	Parks
All Funds	120.00	Total

Approved by, .....  
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KMR1  
5/19/21 9:46AM

# Aitkin County

2Q



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

Print List in Order By: 1 1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

## FSA Claims

KMR1  
5/19/21 9:46AM

# Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
	<b>8410 Bremer Bank</b>					
1	01-044-904-0000-6360		208.34 Dep Care FSA Claims 2021	39824673	Flex Plan Withdrawals	N
2	01-044-904-0000-6360		332.21 Med FSA Claims 2021	39824673	Flex Plan Withdrawals	N
	<b>8410 Bremer Bank</b>		<b>540.55</b>		2 Transactions	
<b>1 Fund Total:</b>			<b>540.55</b>	<b>General Fund</b>	<b>1 Vendors</b>	<b>2 Transactions</b>
<b>Final Total:</b>			<b>540.55</b>	<b>1 Vendors</b>	<b>2 Transactions</b>	

KMR1  
5/19/21

9:46AM

# Aitkin County

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**



**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	540.55	General Fund
All Funds	540.55	Total

Approved by, \_\_\_\_\_  
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# Board of County Commissioners Agenda Request

**2R**

Agenda Item #

**Requested Meeting Date:** May 25, 2021

**Title of Item:** Sign MOU for ACTISMA

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
<b>Submitted by:</b> Dennis Thompson		<b>Department:</b> Land
<b>Presenter (Name and Title):</b> Dennis Thompson, Assistant Land Commissioner		<b>Estimated Time Needed:</b> NA
<b>Summary of Issue:</b> The newly formed 'Aitkin County Terrestrial Invasive Species Management Association' (ACTISMA) has a MOU developed and is looking for all partners to sign on. Partners include: Rice Lake Refuge, MN DNR, MN DOT, Aitkin County Land Department, Aitkin County Highway Department, and Aitkin County SWCD.		
<b>Alternatives, Options, Effects on Others/Comments:</b> Inclusion in the ACTISMA will strengthen efforts to combat invasive species.		
<b>Recommended Action/Motion:</b> Motion to sign the MOU.		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ NA Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No    Please Explain:		

Legally binding agreements must have County Attorney approval prior to submission.

# Memorandum of Understanding

## Between the partners of the Aitkin County Terrestrial Invasive Species Management Association (ACTISMA)

*Minnesota Department of Natural Resources-Forestry, Minnesota Department of Transportation, Rice Lake National Wildlife Refuge, Aitkin County Land Department, Aitkin County Highway Department, Aitkin County Soil and Water Conservation District.*

This Memorandum of Understanding (MOU) is entered into between the above listed parties.

The parties agree to the following:

- 1) To share knowledge of invasive species identification, management, locations, and reporting systems.
- 2) To share resources where applicable and allowed. Including, but not limited to: funding, labor, staff time, equipment, and materials.
- 3) To allow individual members to obtain new sources of funding under the umbrella of the ACTISMA and allow the individual members respective agency to act as the fiscal agent for said funding.
- 4) To allow invasive species management efforts by an individual member to cross administrative boundaries/ownership where applicable and reasonable.
- 5) Meet quarterly to discuss with the group updates, experiences, invasive successes, deficiencies, and other pertinent information.

**By agreeing to these items, the ACTISMA hopes to reach the goal of effective, efficient, and coordinated invasive species management in Aitkin County. This agreement shall begin once signed by all parties.**

*Agency and Signature:*

*Date:*

**Derek Wagner** Digitally signed by Derek Wagner  
Date: 2021.05.10 09:55:35 -05'00'

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# Board of County Commissioners Agenda Request

**2S**  
Agenda Item #

**Requested Meeting Date:** May 25, 2021

**Title of Item:** LG220 Application for Exempt Permit - Lawler Area Community Club

<input type="checkbox"/> REGULAR AGENDA	<b>Action Requested:</b>	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input checked="" type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
<b>Submitted by:</b> Sally M. Huhta		<b>Department:</b> Auditor's Office
<b>Presenter (Name and Title):</b> N/A		<b>Estimated Time Needed:</b> N/A
<b>Summary of Issue:</b>  Gambling Permit Application		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b>  See attached proposed Resolution		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.



**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

**ADOPTED May 25, 2021**

By Commissioner: xxxx

**20210525-xxx**

**LG220 Application for Exempt Permit – Lawler Area Community Club**

**BE IT RESOLVED**, The Aitkin County Board of Commissioners agrees to approve the Application for Exempt Permit – Form LG220 – of the Lawler Area Community Club, at the following location – Jackson’s Hole, which has an address of 36232 Kestrel Avenue, MN 55760 – Salo Township. (Note: Date of activity for Raffle – November 13, 2021)

Commissioner xxxx moved for adoption of the resolution and it was declared adopted upon the following vote

**FIVE MEMBERS PRESENT**

**All Members Voting**

**STATE OF MINNESOTA}  
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 25<sup>th</sup> day of May, 2021 and that the same is a true and correct copy of the whole thereof.

**Witness my hand and seal this 25<sup>th</sup> day of May, 2021**

\_\_\_\_\_  
Jessica Seibert  
County Administrator



# Board of County Commissioners Agenda Request

**2T**  
Agenda Item #

**Requested Meeting Date:** May 25, 2021

**Title of Item:** Application for Grant-in-Aid Funds for Snowmobile and Ski Trails

<input type="checkbox"/> REGULAR AGENDA	<b>Action Requested:</b>	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input checked="" type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing*

*\*provide copy of hearing notice that was published*

<b>Submitted by:</b> Land Commissioner	<b>Department:</b> Land
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<b>Presenter (Name and Title):</b> Rich Courtemanche	<b>Estimated Time Needed:</b> n/a
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**Summary of Issue:**

The attached is the resolution enables the annual application for State Grant-in-Aid funds for snowmobile and ski trails.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**  
Sign resolution for annual grant application

**Financial Impact:**

Is there a cost associated with this request?  Yes  No

What is the total cost, with tax and shipping? \$

Is this budgeted?  Yes  No *Please Explain:*

Legally binding agreements must have County Attorney approval prior to submission.

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED May 25, 2021

By Commissioner: xxxx

20210525-xxx

**Application for Grant-in-Aid Funds for Snowmobile and Ski Trails**

**WHEREAS**, Local units of government can apply for State aide for trail development, maintenance, grooming and administration from the Minnesota Department of Natural Resources at the rate of 65% reimbursement of the cost of trail maintenance and 90% reimbursement of costs of grooming, and

**WHEREAS**, Aitkin County does not have the facilities to maintain the entire trail system in Aitkin County, and

**WHEREAS**, Snowmobile clubs have maintained these trails in the past, and wish to contract with the County for maintaining trails during the 2021-2022 winter season, and

**WHEREAS**, these trails benefit the winter recreation, resort, industry, and economy of Aitkin County,

**NOW, THEREFORE BE IT RESOLVED**, That the Aitkin County Trail Administrator be authorized to apply for Grants in Aide assistance funds for snowmobile trail maintenance and grooming, and ski trail maintenance and grooming for the following trails.

Aitkin Sno-Drifters Trails
McGrath/Finlayson Trails
Tamarack Trails
Haypoint Trails
Palisade Trails
Mille Lacs Trails
No Achen / LLCC ski trails

**BE IT FURTHER RESOLVED**, That the Aitkin County Trail Administrator be authorized to contract for the 2021-2022 winter season for the development, maintenance, and grooming of the aforementioned trails with each of the corresponding interested clubs.

Commissioner xxxx moved for adoption of the resolution and it was declared adopted upon the following vote

**FIVE MEMBERS PRESENT** \_\_\_\_\_ **All Members Voting** \_\_\_\_\_

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 25<sup>th</sup> day of May, 2021 and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 25<sup>th</sup> day of May, 2021

\_\_\_\_\_  
Jessica Seibert  
County Administrator



# Board of County Commissioners Agenda Request

## 2U

Agenda Item #

**Requested Meeting Date:** May 25, 2021

**Title of Item:** Application to repurchase tax-forfeited property

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Rich Courtemanche		<b>Department:</b> Land Department
<b>Presenter (Name and Title):</b> Rich Courtemanche - Land Commissioner		<b>Estimated Time Needed:</b> n/a
<b>Summary of Issue:</b>  <p>S 282.241 allows application to repurchase tax-forfeited property by the former purchaser on Contract for Deed.</p> <p>Charles and Deborah Carriger - 109 Hiawatha Drive, Florahome, Florida 32140, a party listed on an recorded quit claim deed from Pat Amato first party to the Pasquale Robert Amato and Linda Martin Amato Revocable Living Trust at the time of forfeiture, has made and filed an application with the County Auditor for the repurchase of the hereinafter described parcel of tax forfeited land:</p> <p>Lots 34 and 35 in the plat of Skyline Acres (T48 R27),(PINS 51-1-040100 &amp; 51-1-040200) and has submitted the fee of \$1,131.62.</p> <p>Property will revert to the owner at the time of forfeiture. Applicant is aware that they will need to work with the County Recorder for the property to transfer into their names and be legally recorded.</p>		
<b>Alternatives, Options, Effects on Others/Comments:</b>  		
<b>Recommended Action/Motion:</b> Approve resolution		
<b>Financial Impact:</b> <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

To the Honorable Board of County Commissioners of

AITKIN

County, Minnesota.

I, the undersigned owner-mortgagee-heir-representative of heirs \_\_\_\_\_, at the time of forfeiture of the parcel .... of land situated in the County of Aitkin, State of Minnesota, described as follows, to-wit:

GOVERNMENT LOT 3 SECTION 15 BLOCK 15  
UNORGANIZED TERRITORY-TOWNSHIP 49 RANGE 27  
PLAT 0001 "SKYLINE ACRES"

LOT 34 - PARCEL NUMBER 51-1-040100; and,  
LOT 35 - PARCEL NUMBER 51-1-040200

do hereby make application for the purchase of said parcel... of land from the State of Minnesota, in accordance with the provisions of Minnesota Statutes 1945, Section 282.241, as amended.

In support of this application for the repurchase of said land I make the following statement:

(a) That hardship and injustice has resulted because of forfeiture of said land, for the following reasons, to-wit: \*Charles Carriger and Deborah Carriger "Husband and Wife" Taxpayer 26656 AND TAXPAYER 177 INCARS OF US FOR PAYMENT OF TAXES, MADE FEB 18 2020 IN AMOUNT OF \$3100.58 USING A.C.E PAYMENT INC. SERVICES (RNP02673BF378) WITH ASSISTANCE OF AITKIN REQUIRED TO COMPLETE ELECTRONIC PAYMENT OF \$3100.58 PROVIDING CONFIRMATION #6511371 FOR PAYMENT ON TAXPAYER 26656 AND 177.

\* 20 APRIL 2021 RELATIVES OF CARRIGERS DISCOVERED PROPERTIES TO BE TRANSFERRED TO THEM WERE NO LONGER LISTING FOR NEITHER AMATO, PASQUALE R AND FLORIA NOR TAXPAYER 26656 - CARRIGER'S EVEN THOUGH PARCELS WERE PAID OVER SEVENTEEN YEARS BY CARRIGERS. \* 27 APR 2021 - MAY 6 2021 AUDIT WITH ASSISTANCE OF AITKIN COUNTY TREASURER'S OFFICE DETERMINED FEB 18 2020 PAYMENT OF \$3100.58 DID NOT COVER LOT 34 NOR 35.

(b) That the repurchase of said land by me will promote and best serve the public interest, because \*CHARLES CARRIGER AND DEBORAH CARRIGER CONCUR WITH AITKIN COUNTY DEPARTMENT OFFICIALS TO KEEP OUR ADDRESS CHANGES AS THEY OCCUR; PAY REAL ESTATE PROPERTY TAXES ON DATES DUE AND MAKE PAYMENT ON "ANY/ALL" DELINQUENT TAXES OWED TO ENSURE REAL PROPERTY'S ECONOMIC RESOURCES ARE AVAILABLE TO PRESERVE LAND TIMBER WATER FOR ALL FUTURE RESOURCES

CHARLES M. CARRIGER  
109 HIAWATHA DRIVE "HUSBAND AND WIFE"  
FLORA HOME FL 32140

DEBORAH E. CARRIGER  
109 HIAWATHA DRIVE  
FLORA HOME FL 32140  
IN AITKIN COUNTY

State of ~~Minnesota~~ Florida  
County of Putnam

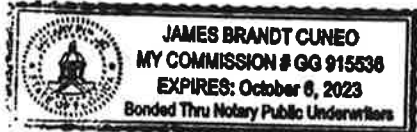
Owner-Mortgagee-Heir-Representative of Heirs

The foregoing instrument was acknowledged before me this 12 day of May, 2021, by

Deborah E. Carriger

[Signature]  
Signature of person taking acknowledgement

Notarial Seal





## AITKIN COUNTY LAND DEPARTMENT

---

502 Minnesota Ave N.  
Aitkin, MN 56431

acld@co.aitkin.mn.us  
phone: 218-927-7364

May 4, 2021

Charles & Debrorah Carriger  
109 HIAWATHA DR  
FLORA HOME FL 32140

RE: Repurchase Application of Parcels  
51-1-040100 & 51-1-040200, Lots 34 &  
35 Plat of: Blind Lake – Back Lot

The above properties forfeited to Aitkin County on 8/5/2020 for the nonpayment of real estate taxes. The property is now owned by Aitkin County and their management is the responsibility of this department.

Our records show that the owners of record at time of forfeiture are Pasquale and Gloria Amato, Trustees. However, the tax statements were sent in care of you, Charles & Deborah Carriger. There is no record of your ownership with the County Recorder. You claim to have an unrecorded deed from approximately 17 years ago.

You have communicated with the County Auditor and have expressed an interest in getting the parcel back. For that to occur, we will need either:

- A. a repurchase application from Pasquale and Gloria Amato, Trustees as owners of record, with payment of current and delinquent tax, penalty and interest along with fees and charges as applicable. The application is subject to county board approval and could include stipulations, or
- B. You could make application for repurchase upon first providing verification of the unrecorded deed, the deed must be a complete and recordable document, photocopies and scanned images are not allowable. Since the property was last held in a Trust, you would need to include documents of the legal existence of the trust and documents necessary to complete the conveyance. Then make full application for repurchase along with payment of all current, delinquent tax, penalty, interest and fees and charges as applicable. The application is subject to county board approval and could include stipulations.

I would make recommendation to the County Board that the following stipulations be in place prior to the approval of your application:

1. Recording of the deed promptly after the repurchase is processed including payment of recording fees and state deed tax and any other required items,
2. Payment of all tax delinquencies on other owned parcels within Aitkin County,
3. Commitment to notify Aitkin County of address changes promptly as we move forward.

To make a repurchase application to the County Board considering a repurchase request, the following must be received in this office:

1. A copy of the deed, that shows you have a legal interest in this property and what type of ownership you hold on the property. If you do not have documents that show you have title to the property, then the last record owners, Pasquale and Gloria Amato, Trustees we will need to make application,
2. Original fully completed, notarized and signed repurchase application form (enclosed),
3. Certified check or money order for the full amount of the repurchase made payable to Aitkin County. The repurchase amount due on Parcels 51-1-040100 & 51-1-040200 must be calculated by the County Auditor, Kirk Peysar. Kirk's phone number is 218-927-7354. The amount will include the real estate taxes that have not been paid and all repurchase costs for these two properties, and
4. Evidence that all delinquent taxes owed to Aitkin County on your other properties have been paid through May 15, 2021.

FULLY complete the enclosed application. This is the only information the County Board of Commissioners has as to why they should approve the repurchase. The County Board can approve the repurchase only if it is determined that:

- An undue hardship or injustice resulting from the forfeiture will be corrected by the repurchase.
- The repurchase will promote the use of such lands that will best serve the public interest.

After the completed application and full payment of the repurchase amount has been received in this office, the application will be submitted to the Aitkin County Board for consideration. If the County Board approves the repurchase of the property, the property will go back into the same status as before any forfeiture. In other words, if there are any liens on the property, they will all be reinstated. The fees (Certified check or money order) that you are paying here only cover the forfeiture and real estate tax costs. The money that you send to us will be cashed if the County Board approves the repurchase. If the Board does not approve of the repurchase, the certified check or money order will be returned to you.

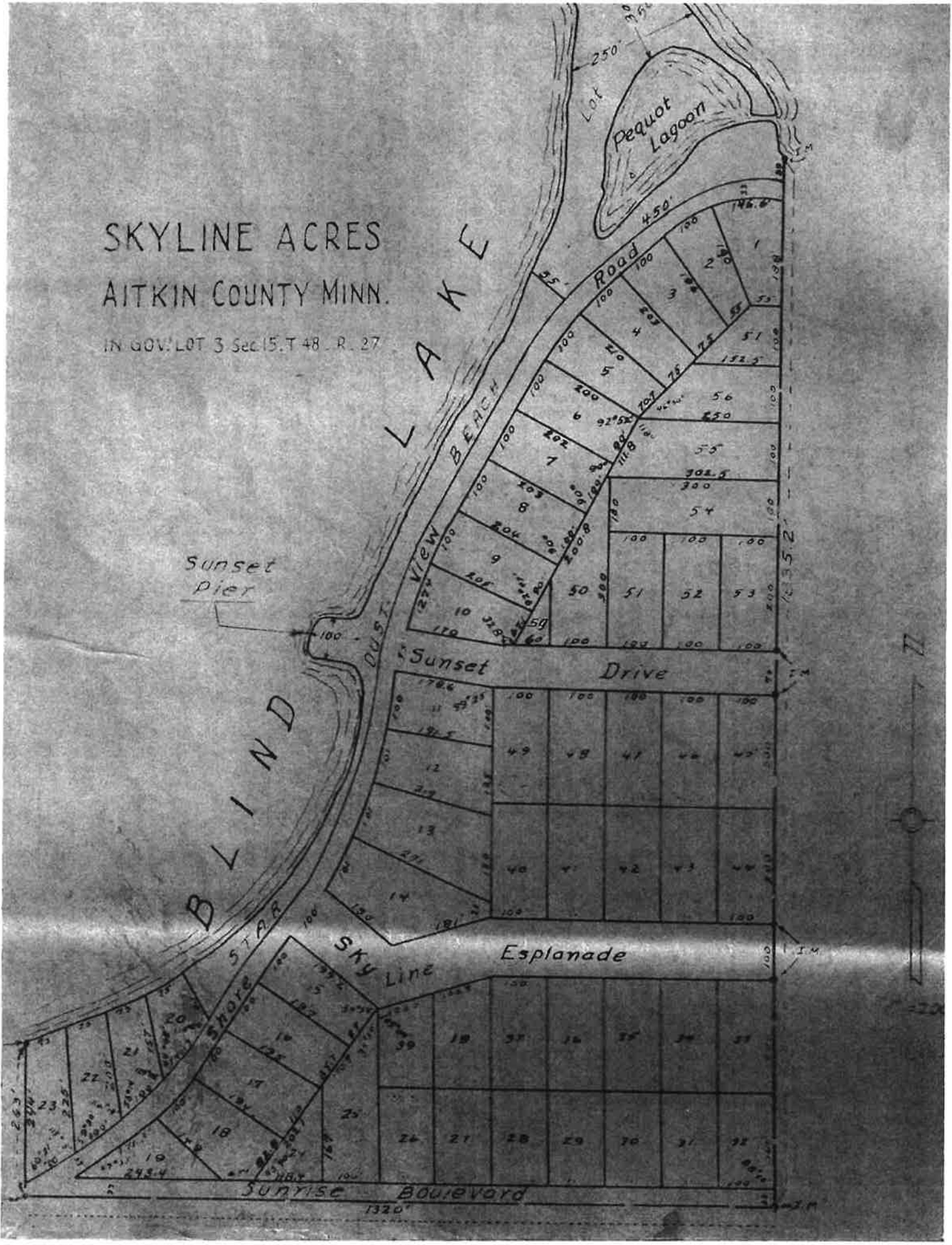
If you have any questions, please feel free to contact me.

Rich Courtemanche  
Land Commissioner  
Aitkin County Land Department  
502 Minnesota Ave North  
Aitkin, MN 56431  
[acld@co.aitkin.mn.us](mailto:acld@co.aitkin.mn.us)  
218-927-7364



SKYLINE ACRES  
AITKIN COUNTY MINN.

IN GOV. LOT 3 Sec 15, T 48, R. 27







Dessie Carriger <destiniecarriger21@gmail.com>

**FW: repurchase amounts**

2 messages

**charliecarriger** <charliecarriger@yahoo.com>  
To: destiniecarriger21@gmail.com

Mon, May 10, 2021 at 8:32 PM

Sent from my Verizon, Samsung Galaxy smartphone

----- Original message -----

From: "Kirk R. Peysar" <kirk.peysar@co.aitkin.mn.us>

Date: 5/6/21 4:28 PM (GMT-05:00)

To: charliecarriger@yahoo.com

Cc: Deborah Carriger <deborahcarriger@gmail.com>, "Rich P. Courtemanche" <rich.courtemanche@co.aitkin.mn.us>

Subject: repurchase amounts

Parcels 51-1-040100 and 51-1-040200

The amount for each parcel is \$565.81, for a total of \$1,131.62, is good through May 31, 2021, payment must accompany the repurchase application. Application and payment should be remitted to the Aitkin County Land Department.

Thanks, Kirk

\*\*\*\*\*  
\*\*\*\*\* This transmission (the e-mail and all attachments) is confidential and intended solely for the use of the addressee(s). If you have received this transmission in error, please notify the sender by reply and delete this transmission immediately. Any unauthorized distribution, or copying of this transmission, or misuse or wrongful disclosure of information contained in it, is strictly prohibited. The information contained in this document is provided on an as-is basis and does not constitute a binding legal contract or receipt for services.

**charliecarriger** <charliecarriger@yahoo.com>  
To: destiniecarriger21@gmail.com

Mon, May 10, 2021 at 8:51 PM

[Quoted text hidden]



# CUSTOMER'S RECEIPT

SEE BACK OF THIS RECEIPT  
FOR IMPORTANT CLAIM  
INFORMATION

Pay to

Address

KEEP THIS  
RECEIPT FOR  
YOUR RECORDS

**NOT  
NEGOTIABLE**

Serial Number	Year, Month, Day	Post Office	Amount	Clerk
<b>27147313247</b>	<b>2021-05-12</b>	<b>326560</b>	<b>\$565.81</b>	<b>20</b>



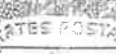
## POSTAL MONEY ORDER

Serial Number	Year, Month, Day	Post Office	U.S. Dollars and Cents
<b>27147313247</b>	<b>2021-05-12</b>	<b>326560</b>	<b>\$565.81</b>
Amount			<b>Five Hundred Sixty Five Dollars and 81/100 *****</b>

Pay to

Address

Memo



From

Address

Clerk **21**

⑆000008002⑆

SEE REVERSE WARNING • NEGOTIABLE ONLY IN THE U.S. AND POSSESSIONS

**27147313247**



# CUSTOMER'S RECEIPT

SEE BACK OF THIS RECEIPT  
FOR IMPORTANT CLAIM  
INFORMATION

Pay to \_\_\_\_\_  
Address \_\_\_\_\_

KEEP THIS  
RECEIPT FOR  
YOUR RECORDS

**NOT  
NEGOTIABLE**

Serial Number **27147310997** Year, Month, Day **2021-05-12** Post Office **326560** Amount **\$565.81** Clerk **20**



# POSTAL MONEY ORDER

Serial Number **27147310997** Year, Month, Day **2021-05-12** Post Office **326560** U.S. Dollars and Cents **\$565.81**  
**Five Hundred Sixty Five Dollars and 81/100 \*\*\*\*\***

Pay to \_\_\_\_\_

Clerk **20**

Address \_\_\_\_\_

From \_\_\_\_\_

Address \_\_\_\_\_

Memo \_\_\_\_\_

SEE REVERSE WARNING • NEGOTIABLE ONLY IN THE U.S. AND POSSESSIONS

⑆00000800 2⑆

27147310997⑈

C. GEOFFREY VINING, P.A.

Attorney at Law  
129 S. Kentucky Avenue  
Suite 702  
Lakeland, Florida 33801

Business and Corporations  
Estates, Wills and Trusts  
General Practice

REPLY TO:  
P.O. Box 2525  
Lakeland, FL 33806-2525  
Telephone 941/687-8320  
Fax 941/688-3699

August 10, 1999

P. R. and Linda M. Amato  
Post Office Box 1012  
Lake Alfred, FL 33850

Re: Estate Planning

Dear Mr. and Mrs. Amato:

Enclosed please find the originals of your Revocable Trust, Last Wills and Testaments, Durable Powers of Attorney, and Living Wills and Designations of Health Care Surrogates.

The first and last pages of your Trust Agreement should be sufficient evidence of the existence of your Trust for use with banking institutions, et cetera. Assets transferred to or owned by your trust should be titled in the name of "Pasquale Robert Amato and Linda Martin Amato, as Trustees of the Pasquale Robert Amato and Linda Martin Amato Revocable Trust Agreement dated August 10, 1999."

The only restriction on transferring assets into your trust applies to any qualified plan money that each of you may have. What I mean by this is any IRA's, TSA's pension or profit sharing plans, 401(k) plans or other qualified retirement funds. The owner of such assets **cannot be changed to your trust** because of the nature of the asset. In addition, it may be advantageous from an income tax standpoint to have the proceeds of such plans pay directly to your spouse at death. In that way, your spouse could take advantage of a "spousal roll-over" of these funds and defer income tax. However, it may be equally or even more advantageous from an estate tax standpoint to have all or a portion of these funds pay into your revocable trust at your death. In order to build in flexibility so that both options remain open to you by way of a disclaimer filed by the spouse at the first death, each of you should designate the other as the **primary** beneficiary of any of these funds. You should then designate the following as **secondary** beneficiary: "Pasquale Robert Amato and Linda Martin Amato Revocable Trust Agreement dated August 10, 1999."

Thank you for your kind attention and please feel free to contact

WARRANTY DEED  
Corporation to Individual

Form No. 7  
Minnesota - All Other Conveyances Blank

ST. PAUL PUBLIC RECORDS CO. 100 N. W. 4TH ST. ST. PAUL, MINN. 55102

205804 FILED JAN 30 1980

BRYCE E. KELSEY, County Recorder

This Indenture, Made this 14 day of January 1980

between Ron Aire Estates Inc

a corporation under the laws of the State of Minnesota party of the first part, and  
Gloria & Pat Amato

of the County of Folk and State of Florida  
part of the second part.

Witnesseth, That the said party of the first part, in consideration of the  
sum of One Dollar & Other Valuable Considerations \$4 DOLLARS  
to it in hand paid by the said part of the second part, the receipt whereof is hereby acknowledged,  
does hereby Grant, Bargain, Sell, and Convey unto the said part of the second part,  
heirs and assigns, Forever, all the tract or parcel of land lying and being in the County of  
Alford and State of Minnesota, described as follows, to-wit:

In a plat designated Skyline Acres, Lots 34 & 35, on file file in  
Alford County.

DEED TAX



\$2.20

Deed Tax \$2.20  
Gloria & Pat Amato  
1812 Navigator Drive  
Jacksonville, Fla. 32205

To Have and to Hold the Same, Together with all the hereditaments and appurtenances  
thereto belonging, or in anywise appertaining, to the said part of the second part,  
heirs and assigns, Forever. And the said Ron Aire Estates Inc  
party of the first part, for itself and its successors, does covenant with the said part  
of the second part, heirs and assigns, that it is well seized in fee of the lands and premises afore-  
said, and has good right to sell and convey the same in manner and form aforesaid, and that the same  
are free from all incumbrances except taxes due & penalties thereon to be paid by  
purchase.

And the above bargained and granted lands and premises, in the quiet and peaceable possession of  
the said part of the second part, heirs and assigns, against all persons lawfully  
claiming or to claim the whole or any part thereof, subject to incumbrances, if any, heretofore  
mentioned, the said party of the first part will Warrant and Defend.

In Testimony Whereof, The said first party has caused these  
presents to be executed in its corporate name by its  
President and its Secretary and its corporate seal  
to be hereunto affixed the day and year first above written.

Ron Aire Estates Inc.

By J. Edward L. White

Its President

[Signature]

Its Secretary

In Presence of  
[Signature]

**PASQUALE ROBERT AMATO AND LINDA MARTIN AMATO  
REVOCABLE LIVING TRUST**

This is a trust agreement between PASQUALE ROBERT AMATO and LINDA MARTIN AMATO (referred to as "Grantors") and PASQUALE ROBERT AMATO and LINDA MARTIN AMATO, or their successors, as trustees (collectively referred to as Trustee").

**Article One: Original Trust Estate.** Grantors transfer and assign to Trustee all their right, title, and interest in the assets listed on Schedule A attached to this agreement (these assets, together with any additional assets, being referred to as the "trust estate"). Trustee acknowledges receipt of the trust estate and agrees to hold and administer all assets in accordance with the terms and conditions of this trust agreement.

**Article Two: Additional Property.** Subject to acceptance by Trustee, Grantors or any other person from time to time may add cash, securities, insurance policies, or other assets to the trust estate by deed, gift, or will. The additional assets will be held, invested, administered, and distributed according to the terms of this agreement, except to the extent expressly provided to the contrary in the instrument of transfer.

**Article Three: Rights Reserved by Grantors.**

A. Alteration, Revocation or Amendment. Grantors, or either of them, reserve the right to alter, amend, or revoke this agreement, at any time and from time to time, without the consent of Trustee or any person, by giving written notice to Trustee to that effect. Notwithstanding the above, the duties, responsibilities, and rate of compensation of Trustee may not be modified without its written consent.

B. Power Over Trust Assets. Except as otherwise provided in paragraph C below, Grantors, or either of them, also reserve the right to require changes in investments and to withdraw any or all assets of the trust estate.

C. Suspension of Grantor's Rights. If, at any time during the continuance of this trust, either Grantor is adjudicated incompetent by a court of appropriate jurisdiction, that Grantor's personal

C. GEOFFREY VINING, P.A.  
LAKELAND, FLORIDA

nor the construction of this agreement as one entire trust agreement.

In Witness Whereof, the parties have executed this agreement as of this <sup>4A</sup>~~10~~ day of

August, 1999.

Signed in the presence of:

**GRANTORS**

Aprille Hall  
(Two witnesses as to  
Grantors) Aprille Hall  
Teresa A. Grabill  
Teresa A. Grabill

Pasquale Robert Amato  
PASQUALE ROBERT AMATO  
Linda Martin Amato  
LINDA MARTIN AMATO

Aprille Hall  
(Two witnesses as to  
Trustees) Aprille Hall  
Teresa A. Grabill  
Teresa A. Grabill

**TRUSTEES**

Pasquale Robert Amato  
PASQUALE ROBERT AMATO  
Linda Martin Amato  
LINDA MARTIN AMATO

State of Florida  
County of Polk

The foregoing instrument was acknowledged before me by PASQUALE ROBERT AMATO and LINDA MARTIN AMATO, as Grantors and Trustees, this 10<sup>th</sup> day of August, 1999.

*Personally known*

C. Geoffrey Vining  
Notary Public C. Geoffrey Vining

My commission expires: 6-6-03  
(Affix notarial seal)

C. GEOFFREY VINING  
Notary Public, State of Florida  
My comm. exp. June 6, 2003  
Comm. No. CC843544

YA) 15MA 10  
Address: 2000 15 CT. NW Suite 29  
WINTER HAVEN, FLA 33881

339142  
FILED MAY 7 '02 AT 9AM

This Instrument Prepared by:  
Address: GLORIA R. AMATO  
1212 Edgewater Drive  
Lakeland, Fla 33805  
Property Appraisers Parcel Identification (Folio) Number(s):  
48-27 UN019- SKYLINE ACRES  
Grantees S.S. #s): LOT 34 + LOT 35

Granite Paper & Printing Co., Inc. 1987

Carroll M. Janzen, County Recorder

SPACE ABOVE THIS LINE FOR PROCESSING DATA SPACE ABOVE THIS LINE FOR RECORDING DATA

This Quit-Claim Deed, Executed this 28 day of NOVEMBER, A.D. 1993, by  
Gloria R. Amato  
first party, to P. R. Amato  
whose post office address is 2000 15 CT. N.W. Suite 29  
WINTER HAVEN, FLA 33881  
second party:

(Wherever used herein the terms "first party" and "second party" shall include singular and plural, heirs, legal representatives, and assigns of individuals, and the successors and assigns of corporations, wherever the context so admits or requires.)

Witnesseth, That the said first party, for and in consideration of the sum of \$6000.00 Consideration in hand paid by the said second party, the receipt whereof is hereby acknowledged, does hereby remise, release and quit-claim unto the said second party forever, all the right, title, interest, claim and demand which the said first party has in and to the following described lot, piece or parcel of land, situate, lying and being in the County of AITKIN, State of MINNESOTA, to-wit:

2 LOTS Designated Lots 34 + Lots 35 situated on a PLAT Designated SKYLINE ACRES, 48-27 UN019.

AITKIN COUNTY DEED TAX  
No 47 Date 5/7/02  
165 State Deed Tax Paid \$ 1.65  
County Treasurer  
By M. Halk Deputy

NO DELINQUENT TAXES AND TRANSFER ENTERED  
This 7th Day May 2002  
Judith Bromberg  
County Auditor  
Deputy

CERTIFICATE OF REAL ESTATE VALUE ( ) FILED (X) NOT REQUIRED CERTIFICATE OF REAL ESTATE VALUE NO.

To Have and to Hold The same together with all and singular the appurtenances thereunto belonging or in anywise appertaining, and all the estate, right, title, interest, lien, equity and claim whatsoever of the said first party, either in law or equity, to the only proper use, benefit and behoof of the said second party forever.

In Witness Whereof. The said first party has signed and sealed these presents the day and year first above written.

Signed, sealed and delivered in the presence of:

Witness Signature (as to first Grantor)  
Printed Name JERRY O'NEAL  
Witness Signature (as to first Grantor)  
Printed Name DOBORIS H. LINSKER

Grantor Signature  
Printed Name GLORIA R. AMATO  
Post Office Address 1212 Edgewater Drive  
LAKELAND, FLA 33805

Witness Signature (as to Co-Grantor, if any)  
Printed Name  
Witness Signature (as to Co-Grantor, if any)  
Printed Name

Co-Grantor Signature, if any  
Printed Name  
Post Office Address

STATE OF Florida )  
COUNTY OF Polk )  
Gloria Amato

I hereby Certify that on this day, before me, an officer duly authorized to administer oaths and take acknowledgments, personally appeared

known to me to be the person described in and who executed the foregoing instrument, who acknowledged before me that executed the same, that I relied upon the following form of identification of the above-named person: personally known and that an oath (was/was not) taken.

NOTARY RUBBER STAMP SEAL



Witness my hand and official seal in the County and State last aforesaid this 8th day of December, A.D. 1993.  
Notary Signature  
Printed Notary Signature



2  
Pd. 20.00

Pat Amato  
135 Village Court  
Winter Haven, FL 33884

5-7-9

RECORDED ✓  
TRACT INDEX ✓  
GRANTOR ✓  
GRANTEE ✓  
COMPARED ✓

L

①

OFFICE OF COUNTY RECORDER  
AITKIN COUNTY, MN  
 WELL CERTIFICATE RECEIVED  
 WELL CERTIFICATE NOT REQUIRED

COUNTY RECORDER  
AITKIN COUNTY, MINNESOTA

**FILED**

MAY 07 2002 9A M

*(Signature)*  
As Doc. No.

**339142**

AND INFORMATION ENTERED  
NO. 511 11/1/82

John Day

Cecilia Angira

Debra

CHARLES & DEBRA CARRIGER  
P.O. Box 0718  
Address: COKATO, MINN. 55321-0718

This Instrument Prepared by:  
PAT. R. AMATO  
Address: P.O. Box 1012

LAKE ALFRED, FLA. 33850  
Property Appraisers Parcel Identification (Folio) Number(s):  
LOT 34 & 35 - SKYLINE ACRES PLAT IN  
Grantee(s) S.S. #15: AITKIN, COUNTY, MINNESOTA.

©Gemstone Paper & Printing Co., Inc. 1987

SPACE ABOVE THIS LINE FOR PROCESSING DATA

SPACE ABOVE THIS LINE FOR RECORDING DATA

This **Quit-Claim Deed**, Executed this **FIFTH** day of **DECEMBER**, A.D. **2002**, by  
**LINDA + PAT AMATO**  
first party, to **CHARLES AND DEBRA CARRIGER**  
whose post office address is **P.O. BOX 0718**  
second party: **COKATO, MINNESOTA 55321-0718**

(Wherever used herein the terms "first party" and "second party" shall include singular and plural, heirs, legal representatives, and assigns of individuals, and the successors and assigns of corporations, wherever the context so admits or requires.)

**Witnesseth**, That the said first party, for and in consideration of the sum of \$ **100 + Other Consideration** in hand paid by the said second party, the receipt whereof is hereby acknowledged, does hereby remise, release and quit-claim unto the said second party forever, all the right, title, interest, claim and demand which the said first party has in and to the following described lot, piece or parcel of land, situate, lying and being in the County of **AITKIN**, State of **MINNESOTA**, to-wit:

**2 LOTS DESIGNATED AS LOTS 34 & LOT 35  
SITUATED ON A PLAT DESIGNATED SKYLINE ACRES,  
48-27 UNDRG. SEC:15 TWP:48.0 Rq:27**

**To Have and to Hold** The same together with all and singular the appurtenances thereunto belonging or in anywise appertaining, and all the estate, right, title, interest, lien, equity and claim whatsoever of the said first party, either in law or equity, to the only proper use, benefit and behoof of the said second party forever.

**In Witness Whereof**, The said first party has signed and sealed these presents the day and year first above written.

Signed, sealed and delivered in the presence of:

*William B. Yates*  
Witness Signature (as to first Grantor)

**William B. Yates**  
Printed Name

*Jennifer L. Bryan*  
Witness Signature (as to first Grantor)

**Jennifer L. Bryan**  
Printed Name

*William B. Yates*  
Witness Signature (as to Co-Grantor, if any)

**William B. Yates**  
Printed Name

*Jennifer L. Bryan*  
Witness Signature (as to Co-Grantor, if any)

**Jennifer L. Bryan**  
Printed Name

STATE OF **Florida**

COUNTY OF **POIK**

**Linda and Pat Amato**

known to me to be the person described in and who executed the foregoing instrument, who acknowledged before me that

executed the same, that I relied upon the following form of identification of the above-named person: **Fl. drivers license**

and that an oath (was)(was not) taken

*Pat R. Amato*  
Grantor Signature

**PAT. R. AMATO**  
Printed Name

**P.O. Box 1012**  
Post Office Address

**LAKE ALFRED, FLA 33850**

*Linda Amato*  
Grantor Signature, if any

**LINDA AMATO**  
Printed Name

**P.O. Box 1012**  
Post Office Address

**LAKE ALFRED, FLA. 33850**

I hereby Certify that on this day, before me, an officer duly authorized to administer oaths and take acknowledgments, personally appeared



Witness my hand and official seal in the County and State last aforesaid this

**10th** day of **December**, A.D. **2002**

*Heidi M. Guy*  
Notary Signature

**Heidi M. Guy**  
Printed Notary Signature

PAT & LINDA AMATO  
135 VILLAGE COURT  
WINTER HAVEN, FLA 33884

339143  
FILED MAY 7 '02 AT 11AM

Carroll M. Janzen, County Recorder

This Instrument Prepared by:  
PAT AMATO  
135 VILLAGE COURT  
WINTER HAVEN, FLA 33884

Property Appraisers Parcel Identification (Folio) Number(s):

Grantor(s) S.S. #(s):

SPACE ABOVE THIS LINE FOR PROCESSING DATA

SPACE ABOVE THIS LINE FOR RECORDING DATA

This Quit-Claim Deed. Executed this 30<sup>th</sup> day of April, A.D. 2002, by

PAT AMATO  
first party, to  
PASQUALE ROBERT AMATO AND LINDA MARTIN AMATO REVOCABLE LIVING TRUST  
whose post office address is 135 VILLAGE COURT, WINTER HAVEN, FLA. 33884

second party:

(Wherever used herein the terms "first party" and "second party" shall include singular and plural, heirs, legal representatives, and assigns of individuals, and the successors and assigns of corporations, wherever the context so admits or requires.)

Witnesseth, That the said first party, for and in consideration of the sum of \$1.00 in hand paid by the said second party, the receipt whereof is hereby acknowledged, does hereby remise, release and quit-claim unto the said second party forever, all the right, title, interest, claim and demand which the said first party has in and to the following described lot, piece or parcel of land, situate, lying and being in the County of AITKIN, State of MINNESOTA, to-wit:

TWO LOTS DESIGNATED LOTS 34 & LOTS 35 SITUATED ON A PLAT DESIGNATED SKYLINE ACRES, 48-27 UNORG.

AITKIN COUNTY DEED TAX

No. 46 State Debt Tax: 5-7-02 \$1.65

Yes Dollars Paid  
Thomas Johnson  
County Treasurer

by M. Laek Deputy

CERTIFICATE OF REAL ESTATE VALUE ( ) FILED (X) NOT REQUIRED CERTIFICATE OF REAL ESTATE VALUE NO.

NO DELINQUENT TAXES AND TRANSFER ENTERED

This 7<sup>th</sup> Day May 2002

Kirk Polpud  
County Auditor

Judith Brumberg  
Deputy

To Have and to Hold The same together with all and singular the appurtenances thereunto belonging or in anywise appertaining, and all the estate, right, title, interest, lien, equity and claim whatsoever of the said first party, either in law or equity, to the only proper use, benefit and behoof of the said second party forever.

In Witness Whereof, The said first party has signed and sealed these presents the day and year first above written.

Signed, sealed and delivered in the presence of:

Witness Signature (as to first Grantor)

Send Tax Statement To:

Printed Name

Witness Signature (as to first Grantor)

Printed Name

Witness Signature (as to Co-Grantor, if any)

Printed Name

Witness Signature (as to Co-Grantor, if any)

Printed Name

STATE OF Florida )  
COUNTY OF Polk )  
PAT Amato

Grantor Signature

PAT AMATO

Printed Name

135 VILLAGE COURT

Post Office Address WINTER HAVEN, FLA 33884

Co-Grantor Signature, if any

Printed Name

Post Office Address

I hereby Certify that on this day, before me, an officer duly authorized to administer oaths and take acknowledgments, personally appeared

known to me to be the person described in and who executed the foregoing instrument, who acknowledged before me that executed the same, that I relied upon the following form of identification of the above-named person PAT AMATO and that an oath (was) (was not) taken.



Witness my hand and official seal in the County and State last aforesaid this 20<sup>th</sup> day of April, A.D. 2002

Notary Signature

MARK SOBOLEWSKI  
Printed Notary Signature

2/  
28.20.00

Pat Amato  
135 Village Court  
Winterhams, FL. 33884

5-7-9

RECORDED  
TRACT INDEX  
GRANTOR  
GRANTEE  
COMPARED

4  
②

OFFICE OF COUNTY RECORDER  
AITKIN COUNTY, MN  
 WELL CERTIFICATE RECEIVED  
 WELL CERTIFICATE NOT REQUIRED

COUNTY RECORDER  
AITKIN COUNTY, MINNESOTA

**FILED**

MAY 07 2002 9AM

*Paul M. Jansz*  
As Doc. No.

339143

RAMCO FORM 8

**Quit Claim Deed**

To

VOID UNLESS FILED  
NO DELAY IN LINES

Just Day

County Auditor

to  
101

Diana

CHARLES + DEBRA CARRIGER  
P.O. BOX 718  
COKATO, MINN. 55321-0718

Instrument Prepared by:  
PASQUALE ROBERT AMATO AND LINDA MARTIN AMATO  
TRUST UTD 8/10/99  
203 LOMA DRIVE  
WINTER HAVEN, FLA 33881  
Property Appraiser's Parcel Identification (Folio) Number(s):  
LOT 34+35 48-27 UNORG. SECT 15 TWP 48.0  
Grantee(s) S.S. #1(s): Rg. 27 - SKYLINE ACRES

Continental Paper & Printing Co., Inc. 1987

SPACE ABOVE THIS LINE FOR PROCESSING DATA SPACE ABOVE THIS LINE FOR RECORDING DATA  
This Quit-Claim Deed, Executed this 2<sup>ND</sup> day of JANUARY, A.D. 2003, by  
PASQUALE ROBERT AMATO AND LINDA MARTIN AMATO TRUST UTD 8/10/99  
first party, to CHARLES AND DEBRA CARRIGER  
whose post office address is P.O. BOX 718 - COKATO, MINN. 55321-0718

second party:  
(Wherever used herein the terms "first party" and "second party" shall include singular and plural, heirs, legal representatives, and assigns of individuals, and the successors and assigns of corporations, wherever the context so admits or requires.)  
Witnesseth, That the said first party, for and in consideration of the sum of \$1.00 + Other Consideration  
in hand paid by the said second party, the receipt whereof is hereby acknowledged, does hereby remise, release and  
quit-claim unto the said second party forever, all the right, title, interest, claim and demand which the said first  
party has in and to the following described lot, piece or parcel of land, situate, lying and being in the County of  
AITKIN, State of MINNESOTA, to-wit:

TWO (2) LOTS DESIGNATED AS LOTS 34 AND 35, SITUATED ON A PLAT  
DESIGNATED AS SKYLINE ACRES, 48-27 UNORG, Sect 15, TWP 48.0, Rg 27,  
NOTED - SAID LOTS DO NOT HAVE ANY WELLS LOCATED ON THESE  
TWO LOTS AS TO OUR KNOWLEDGE.

To Have and to Hold The same together with all and singular the appurtenances thereunto belonging  
or in anywise appertaining, and all the estate, right, title, interest, lien, equity and claim whatsoever of the said  
first party, either in law or equity, to the only proper use, benefit and behoof of the said second party forever

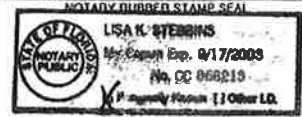
In Witness Whereof, The said first party has signed and sealed these presents the day and year first  
above written.

Signed, sealed and delivered in the presence of:  
Witness Signature (as to first Grantor) Lisa K. Stebbins  
Printed Name Lisa K. Stebbins  
Witness Signature (as to first Grantor) Melissa Groce  
Printed Name Melissa Groce  
Witness Signature (as to Co-Grantor, if any) Lisa K. Stebbins  
Printed Name Lisa K. Stebbins  
Witness Signature (as to Co-Grantor, if any) Melissa Groce  
Printed Name Melissa Groce

Grantor Signature Pasquale Robert Amato  
Printed Name PASQUALE ROBERT AMATO, Trustee  
Post Office Address 203 LOMA DRIVE  
WINTER HAVEN, FLA. 33881  
Co-Grantor Signature (if any) Linda Martin Amato  
Printed Name LINDA MARTIN AMATO, Trustee  
Post Office Address 203 LOMA DRIVE  
WINTER HAVEN, FLA. 33881

STATE OF Florida  
COUNTY OF Polk  
Pasquale Robert Amato & Linda Martin Amato

I hereby Certify that on this day, before me, an officer duly authorized  
to administer oaths and take acknowledgments, personally appeared  
known to me to be the persons described in and who executed the foregoing instrument, who acknowledged before me that they  
executed the same, that I relied upon the following form of identification of the above-named person:  
and that an oath (was)(was not) taken.



Witness my hand and official seal in the County and State last aforesaid this  
2<sup>ND</sup> day of January, A.D. 2003  
Notary Signature Lisa K. Stebbins

**Application to Repurchase Tax-Forfeited Property**

**WHEREAS**, Charles and Deborah Carriger, husband and wife were taxpayers at the time of forfeiture (Applicants).

**WHEREAS**, the Applicants were listed as a party on an unrecorded quit claim deed from Pat Amato first party to the Pasquale Robert Amato and Linda Martin Amato Revocable Living Trust at the time of forfeiture

**WHEREAS**, the Applicants have made and filed an application with the County Auditor for the repurchase of the hereinafter described parcel of tax forfeited land, in accordance with the provisions of Minnesota Statutes 1945, Section 282.241, of amended, which land is situated in the County of Aitkin, Minnesota and described as follows, to-wit:

Lots 34 and 35 in the plat of Skyline Acres (T48 R27), and

**WHEREAS**, said Applicants has set forth in his application that:

- a. Hardship and injustice has resulted because of forfeiture of said land, for the following reasons, to-wit:

Charles Carriger and Deborah Carriger "husband and wife" taxpayer 26656 and Taxpayer 177 in care of US for payment of taxes. Made Feb 18, 2020 in amount of \$3100.58 using ACI payment Inc. services (RNP002673BF3378) with assistance of Aitkin County Treasurer to complete electronic payment of \$3100.58 providing confirmation #6511371 for payment on taxpayer 26656 and 177.

20April 2021 relatives of Carrigers' discovered properties to be transferred to them were no longer listing for neither Amato Pasquale R and Gloria nor taxpayer 26656 – Carriger's even though parcels were paid over seventeen years by Carrigers.

27 Apr 2021 – May 6, 2021: Audit with assistance of Aitkin County Treasurer's Office determined Feb 18, 2020 payment of \$3,100.58 did not cover Lot 34 &35.

**WHEREAS**, the Applicants have made payment of all delinquent taxes of properties, and

**WHEREAS**, this board is of the opinion that said applications should be granted for such reasons,

**NOW, THEREFORE BE IT RESOLVED**, That the application of Charles and Deborah Carriger for the purchase of the above described parcel of tax forfeited land be and the same is hereby granted and the County Auditor is hereby authorized and directed to permit such repurchase according to the provisions of Minnesota Statutes 1945, Section 282.241, as amended.

Commissioner xxxx moved for adoption of the resolution and it was declared adopted upon the following vote

**FIVE MEMBERS PRESENT**

**All Members Voting**

---

**STATE OF MINNESOTA}  
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 25<sup>th</sup> day of May, 2021 and that the same is a true and correct copy of the whole thereof.

**Witness my hand and seal this 25<sup>th</sup> day of May, 2021**

---

Jessica Seibert  
County Administrator



# Board of County Commissioners Agenda Request

**2V**  
Agenda Item #

**Requested Meeting Date:** 05/25/2021

**Title of Item:** Search & Rescue Donation - Idun Township

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small><i>*provide copy of hearing notice that was published</i></small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Sheriff Dan Guida		<b>Department:</b> Sheriff's Office
<b>Presenter (Name and Title):</b> Sheriff Dan Guida		<b>Estimated Time Needed:</b>
<b>Summary of Issue:</b>  Idun Township has made a donation of \$200.00 to the all volunteer Aitkin County Search & Rescue Group to assist in purchasing necessary equipment.		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> Recommend accepting the donation.		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		







# Board of County Commissioners Agenda Request

**2W**

Agenda Item #

**Requested Meeting Date:** 05/25/2021

**Title of Item:** Search & Rescue Donation - Seavey Township

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
--	--	---

<b>Submitted by:</b> Sheriff Dan Guida	<b>Department:</b> Sheriff's Office
---	--

<b>Presenter (Name and Title):</b> Sheriff Dan Guida	<b>Estimated Time Needed:</b>
---	-------------------------------

**Summary of Issue:**

Seavey Township has made a donation of \$300.00 to the all volunteer Aitkin County Search & Rescue Group to assist in purchasing necessary equipment.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**  
 Recommend accepting the donation.

**Financial Impact:**

Is there a cost associated with this request?       Yes       No

What is the total cost, with tax and shipping? \$

Is this budgeted?       Yes       No      *Please Explain:*

# SEAVEY TOWNSHIP of Aitkin County

---



May 12, 2021

Aitkin County SAR Volunteers  
Sue Coffman  
218 1<sup>st</sup> St NW  
Aitkin, MN 56431-1260

Dear Aitkin County SAR Volunteers,

The Seavey Township Board would like to thank you for your service by making a monetary donation to your organization in the amount of \$ 300.00.

While this is a relatively small amount, we hope that it will help in updating your search equipment.

Thank you for your service!

Sincerely,

*Board Members of Seavey Township*

**26385 170<sup>th</sup> Street, McGrath, MN 56350**

Town Hall 26411 180<sup>th</sup> Street, McGrath, MN 56350 (no mail accepted)



Harold Harms, Supervisor Chair	218.232.2935	doubleh10q@gmail.com
Scott Anderson, Road Supervisor	320.362.1494	sanderson48@mlecwb.net
Clint DuBois, Supervisor	612.804.9417	cdub.cd@gmail.com
Kimberly DuBois, Clerk/Treasurer	612.232.8594	kdubois26@gmail.com





# Board of County Commissioners Agenda Request

## 3A

Agenda Item #

**Requested Meeting Date:** May 25, 2021

**Title of Item:** Upper Miss. and Kettle 1W1P resolutions

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Steve Hughes		<b>Department:</b> Aitkin County SWCD
<b>Presenter (Name and Title):</b> Steve Hughes SWCD District Manager		<b>Estimated Time Needed:</b> 15 minutes
<b>Summary of Issue:</b>  <p>I will present 2 resolutions to the County Board for their consideration. One would show County support for taking a technical but not leadership role in the Kettle River watershed "1 Watershed 1 Plan" (eastern edge of Aitkin County). The second would show County support to take a leadership role in the Upper Mississippi Brainerd section "1 Watershed 1 Plan". This includes almost half of Aitkin County starting at Palisade and going to the Crow Wing line. It also includes hundreds of lakes, miles of streams and rivers, and other water quality opportunities.</p> <p>These "1 Watershed 1 Plan" resolutions start the implementation portion of the watershed management efforts that started with Watershed Restoration and Protection Strategies (WRAPS). They will generally complement our Local Water Plan and they will provide funding for the County and SWCD to implement water quality projects. The Aitkin County SWCD was the lead for the successful Upper Mississippi WRAPS (Brainerd) planning.</p> <p>We are mindful that these efforts require County Board and staff time commitments. The Upper Mississippi portion will require more policy and technical efforts and the Kettle River watershed will require relatively small technical and review commitments. State funding coming to Aitkin County for implementation will be the result of both watershed plans.</p>		
<b>Alternatives, Options, Effects on Others/Comments:</b> Not participating is an option but would result in less revenue for water quality projects in the future.		
<b>Recommended Action/Motion:</b> I recommend adopting both resolutions.		
<b>Financial Impact:</b> Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ County Board and SWCD Board time serving on a Policy Committee Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> Some additional County Commissioner, County staff, SWCD Board, and SWCD staff time.		

Legally binding agreements must have County Attorney approval prior to submission.

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED May 25, 2021

By Commissioner: xxxx

20210525-xxx

**Resolution to support a Mississippi River - Brainerd Watershed**  
**One Watershed, One Plan**

**WHEREAS**, the Minnesota Board of Soil and Water Resources has developed policies for coordination and development of comprehensive watershed management plans, also known as One Watershed, One Plan, consistent with Minnesota Statutes, Chapter 103B.801, Comprehensive Watershed Management Planning Program; and

**WHEREAS**, Minnesota Statutes, Chapter 103B.301, Comprehensive Local Water Management Act, authorizes Minnesota Counties to develop and implement a local water management plan; and

**WHEREAS**, Minnesota Statutes, Chapter 103C.331, subdivision 11, Comprehensive Plan, authorizes Minnesota Soil and Water Conservation Districts to develop and implement a comprehensive plan; and

**WHEREAS**, the counties and soil and water conservation districts within the Mississippi River - Brainerd Watershed (Hydrologic Unit Code 07010104), as delineated in the attached One Watershed, One Plan Suggested Boundary Map, have interest in developing a comprehensive watershed management plan for this area.

**NOW, THEREFORE, BE IT RESOLVED**, that Aitkin County recognizes and supports watershed-scale planning efforts consistent with Minnesota Statutes, Chapter 103B.801, also known as One Watershed, One Plan; and

**BE IT FURTHER RESOLVED** that Aitkin County welcomes the opportunity to collaborate with the counties and soil and water conservation districts within the Mississippi River - Brainerd Watershed for watershed-scale planning efforts in the future; and

**BE IT FURTHER RESOLVED** that Aitkin County supports an application to the Board of Water and Soil Resources for a planning grant to develop a comprehensive watershed management plan and anticipates entering into a Memorandum of Agreement with the counties and soil and water conservation districts, within the Mississippi River - Brainerd Watershed, to collaborate on this effort, pending selection as a recipient of a planning grant.

Commissioner xxxx moved for adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 25<sup>th</sup> day of May, 2021 and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 25<sup>th</sup> day of May, 2021

\_\_\_\_\_  
Jessica Seibert  
County Administrator

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED May 25, 2021

By Commissioner: xxxx

20210525-xxx

**Resolution to Support the Kettle River & Upper St. Croix Watershed  
One Watershed, One Plan Project**

**WHEREAS**, the Minnesota Board of Water and Soil Resources has developed policies for coordination and development of comprehensive watershed management plans, also known as One Watershed, One Plan, consistent with Minnesota Statutes, Chapter 103B.801, Comprehensive Watershed Management Planning Program; and

**WHEREAS**, Minnesota Statutes, Chapter 103B.301, Comprehensive Local Water Management Act, authorizes Minnesota Counties to develop and implement a local water management plan; and

**WHEREAS**, Minnesota Statutes, Chapter 103D.401, Watershed Management Plan, authorizes Minnesota Watershed Districts to develop and implement a watershed management plan; and

**WHEREAS**, Minnesota Statutes, Chapter 103C.331, subdivision 11, Comprehensive Plan, authorizes Minnesota Soil and Water Conservation Districts to develop and implement a comprehensive plan; and

**WHEREAS**, the counties, soil and water conservation districts, and watershed districts within the Kettle River & Upper St. Croix Watershed No. 07030003 & 07030001, as delineated in the attached Boundary Map, have interest in developing a comprehensive watershed management plan for this area.

**NOW, THEREFORE, BE IT RESOLVED**, that Aitkin County supports watershed-scale planning efforts consistent with Minnesota Statutes, Chapter 103B.801, also known as One Watershed, One Plan; and

**BE IT FURTHER RESOLVED**, that that Aitkin County welcomes the opportunity to collaborate with the counties, soil and water conservation districts, and watershed districts within the Kettle River & Upper St. Croix Watershed River Watershed for watershed-scale planning efforts in the future; and

**BE IT FURTHER RESOLVED**, that Aitkin County Supports an application to the Board of Water and Soil Resources for a planning grant to develop a comprehensive watershed management plan. Aitkin County will participate in the Advisory Committee and not the Policy Committee of the planning process because the watershed is only 5% of the county's jurisdictional area.

Commissioner xxxx moved for adoption of the resolution and it was declared adopted upon the following vote

**FIVE MEMBERS PRESENT**

**All Members Voting**

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 25<sup>th</sup> day of May, 2021 and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 25<sup>th</sup> day of May, 2021

\_\_\_\_\_  
Jessica Seibert  
County Administrator







# Board of County Commissioners Agenda Request

## 4A

Agenda Item #

**Requested Meeting Date:** 5-25-21

**Title of Item:** Award Contract No. 20219

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> John Welle		<b>Department:</b> Highway Department
<b>Presenter (Name and Title):</b> John Welle, Aitkin County Engineer		<b>Estimated Time Needed:</b> 10 minutes
<b>Summary of Issue:</b> Bids were opened on Monday, May 10, 2021, for Contract No. 20219 which includes C.P. 001-027-001; grading, culvert replacement, and aggregate surfacing on 6.5 miles of CH 27 south of Lawler.  As shown on the attached abstract of bids, three bids were received, with R.C. Habeck Excavating LLC, Wahkon, MN submitting the low bid in the amount of \$1,043,412.45. With the cost of this contract estimated at \$874,381, the low bid is 19.33% above the estimated amount.		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> Despite the higher than anticipated cost of this project, recommendation is to award this contract by the resolution attached. Efforts will be made during construction to reduce the project cost from the bid amount.		
<b>Financial Impact:</b> Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ 1,043,412.45 Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> \$800,000 was budgeted for this project in the 2020 Capital Infrastructure Budget. The additional cost to complete the project will be budgeted in the 2022 Capital Infrastructure Budget.		

Legally binding agreements must have County Attorney approval prior to submission.

**Aitkin County  
Contract Bid Abstract**

**Contract No.:** 20219  
**Project No.:** CP 001-027-001

**Bid Opening:** 5/10/2021 at 2:00 PM  
**Project Type:** Grading and Aggregate Surfacing

Project: CP 001-027-001 - Grading CSAH 27				Engineers Estimate		R.C. Habeck Excavating, LLC - Wahkon, MN		Gladen Construction - Laporte, MN		Central Specialties Inc - Alexandria, MN	
Line No.	Item	Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	2021.501 MOBILIZATION	LS	1	\$25,000.00	\$25,000.00	\$35,000.00	\$35,000.00	\$39,000.00	\$39,000.00	\$53,250.00	\$53,250.00
2	2051.501 MAINT & RESTORATION OF HAUL ROADS	LS	1	\$1,000.00	\$1,000.00	\$100.00	\$100.00	\$5,000.00	\$5,000.00	\$1.00	\$1.00
3	2101.501 CLEARING & GRUBBING	LS	1	\$10,000.00	\$10,000.00	\$12,000.00	\$12,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00
4	2104.503 REMOVE PIPE CULVERTS	LF	1279	\$10.00	\$12,790.00	\$10.00	\$12,790.00	\$14.00	\$17,906.00	\$18.00	\$23,022.00
5	2104.503 SALVAGE PIPE CULVERT	LF	180	\$10.00	\$1,800.00	\$15.00	\$2,700.00	\$21.00	\$3,780.00	\$35.00	\$6,300.00
6	2104.504 REMOVE BITUMINOUS PAVEMENT	SY	133	\$5.00	\$665.00	\$5.00	\$665.00	\$10.00	\$1,330.00	\$15.00	\$1,995.00
7	2105.504 GEOTEXTILE FABRIC TYPE 5	SY	5000	\$2.00	\$10,000.00	\$2.50	\$12,500.00	\$1.90	\$9,500.00	\$2.00	\$10,000.00
8	2105.507 COMMON EXCAVATION (P)	CY	16558	\$8.00	\$132,464.00	\$7.00	\$115,906.00	\$7.40	\$122,529.20	\$12.00	\$198,696.00
9	2105.507 GRANULAR BORROW MOD 7% (EV)	CY	22789	\$10.00	\$227,890.00	\$12.00	\$273,468.00	\$16.80	\$382,855.20	\$15.65	\$356,647.85
10	2118.509 AGGREGATE SURFACING CLASS 5 MOD	TON	16861	\$12.00	\$202,332.00	\$17.85	\$300,968.85	\$19.15	\$322,888.15	\$13.50	\$227,623.50
11	2412.502 6X5 PRECAST CONCRETE BOX CULV END SECT	EACH	2	\$6,000.00	\$12,000.00	\$6,500.00	\$13,000.00	\$5,900.00	\$11,800.00	\$6,500.00	\$13,000.00
12	2412.503 6X5 PRECAST CONCRETE BOX CULVERT	LF	36	\$700.00	\$25,200.00	\$966.00	\$34,776.00	\$1,271.00	\$45,756.00	\$1,250.00	\$45,000.00
13	2501.502 15" GS PIPE APRON	EACH	52	\$165.00	\$8,580.00	\$135.00	\$7,020.00	\$173.30	\$9,011.60	\$200.00	\$10,400.00
14	2501.502 18" GS PIPE APRON	EACH	24	\$185.00	\$4,440.00	\$165.00	\$3,960.00	\$192.00	\$4,608.00	\$250.00	\$6,000.00
15	2501.502 24" GS PIPE APRON	EACH	4	\$275.00	\$1,100.00	\$250.00	\$1,000.00	\$254.00	\$1,016.00	\$315.00	\$1,260.00
16	2501.502 30" GS PIPE APRON	EACH	2	\$300.00	\$600.00	\$535.00	\$1,070.00	\$545.00	\$1,090.00	\$600.00	\$1,200.00
17	2501.503 15" CS PIPE CULVERT	LF	1034	\$32.00	\$33,088.00	\$30.20	\$31,226.80	\$46.50	\$48,081.00	\$60.00	\$62,040.00
18	2501.503 18" CS PIPE CULVERT	LF	516	\$40.00	\$20,640.00	\$40.00	\$20,640.00	\$51.50	\$26,574.00	\$105.00	\$54,180.00
19	2501.503 24" CS PIPE CULVERT	LF	84	\$50.00	\$4,200.00	\$71.20	\$5,980.80	\$60.00	\$5,040.00	\$125.00	\$10,500.00
20	2501.503 30" CS PIPE CULVERT	LF	50	\$60.00	\$3,000.00	\$95.00	\$4,750.00	\$79.00	\$3,950.00	\$130.00	\$6,500.00
21	2511.507 RANDOM RIPRAP CLASS III	CY	16	\$100.00	\$1,600.00	\$100.00	\$1,600.00	\$125.00	\$2,000.00	\$90.00	\$1,440.00
22	2540.602 MAIL BOX SUPPORT	EACH	20	\$120.00	\$2,400.00	\$120.00	\$2,400.00	\$125.00	\$2,500.00	\$150.00	\$3,000.00
23	2563.601 TRAFFIC CONTROL	LS	1	\$5,000.00	\$5,000.00	\$3,000.00	\$3,000.00	\$7,500.00	\$7,500.00	\$2,900.00	\$2,900.00
24	2573.503 SILT FENCE, TYPE HI	LF	27970	\$2.50	\$69,925.00	\$3.00	\$83,910.00	\$3.00	\$83,910.00	\$3.00	\$83,910.00
25	2573.503 FLOTATION SILT CURTAIN TYPE STILL WATER	LF	130	\$20.00	\$2,600.00	\$19.95	\$2,593.50	\$20.00	\$2,600.00	\$19.95	\$2,593.50
26	2574.508 FERTILIZER TYPE 3	LB	7070	\$1.10	\$7,777.00	\$0.85	\$6,009.50	\$1.00	\$7,070.00	\$0.85	\$6,009.50
27	2575.504 EROSION CONTROL BLANKETS CATEGORY 3N	SY	6408	\$1.50	\$9,612.00	\$1.95	\$12,495.60	\$2.00	\$12,816.00	\$1.95	\$12,495.60
28	2575.505 SEEDING (P)	ACRE	20.2	\$300.00	\$6,060.00	\$225.00	\$4,545.00	\$225.00	\$4,545.00	\$225.00	\$4,545.00
29	2575.505 DISK ANCHORING (P)	ACRE	20.2	\$180.00	\$3,636.00	\$225.00	\$4,545.00	\$225.00	\$4,545.00	\$225.00	\$4,545.00
30	2575.508 SEED MIXTURE 25-141	LB	1192	\$3.50	\$4,172.00	\$3.45	\$4,112.40	\$3.50	\$4,172.00	\$3.45	\$4,112.40
31	2575.509 MULCH MATERIAL TYPE 3	TON	41	\$250.00	\$10,250.00	\$300.00	\$12,300.00	\$300.00	\$12,300.00	\$300.00	\$12,300.00
32	2575.523 RAPID STABILIZATION METHOD 3	M GAL	36.4	\$400.00	\$14,560.00	\$450.00	\$16,380.00	\$450.00	\$16,380.00	\$450.00	\$16,380.00
Totals for Project CP 001-027-001					\$874,381.00		\$1,043,412.45		\$1,247,053.15		\$1,266,846.35
% of Estimate for Project CP 001-027-001							19.33%		42.62%		44.88%
Totals for Contract 20219					\$874,381.00		\$1,043,412.45		\$1,247,053.15		\$1,266,846.35
% of Estimate for Contract 20219							19.33%		42.62%		44.88%

I hereby certify that this is an exact reproduction of bids received.

Certified By: John Welle Digitally signed by John Welle  
Date: 2021.05.10 15:51:11  
-05'00' License No. 24340

Date: 5-10-21

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED May 25, 2021

By Commissioner: xxxx

20210525-xxx

**Award Contract No. 20219**

**WHEREAS**, Contract No. 20219 is for construction of CP 001-027-001, and

**WHEREAS**, sealed bids were opened for this project at 2:00 p.m. on Monday, May 10, 2021 with a total of three bids received, and

**WHEREAS**, R.C. Habeck Excavating LLC - Wahkon, MN - was the lowest responsible bidder in the amount of \$1,043,412.45.

**NOW THEREFORE, BE IT RESOLVED**, that R.C. Habeck Excavating LLC be awarded Contract 20219.

**BE IT FURTHER RESOLVED**, that the chairperson of the Aitkin County Board and the Aitkin County Auditor are hereby authorized and directed to enter into a contract on behalf of Aitkin County with said low bidder upon presentation of proper contract documents.

Commissioner xxxx moved for adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 25<sup>th</sup> day of May, 2021 and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 25<sup>th</sup> day of May, 2021

\_\_\_\_\_  
Jessica Seibert  
County Administrator



# Board of County Commissioners Agenda Request

**5A**  
Agenda Item #

**Requested Meeting Date:** 5/25/2021

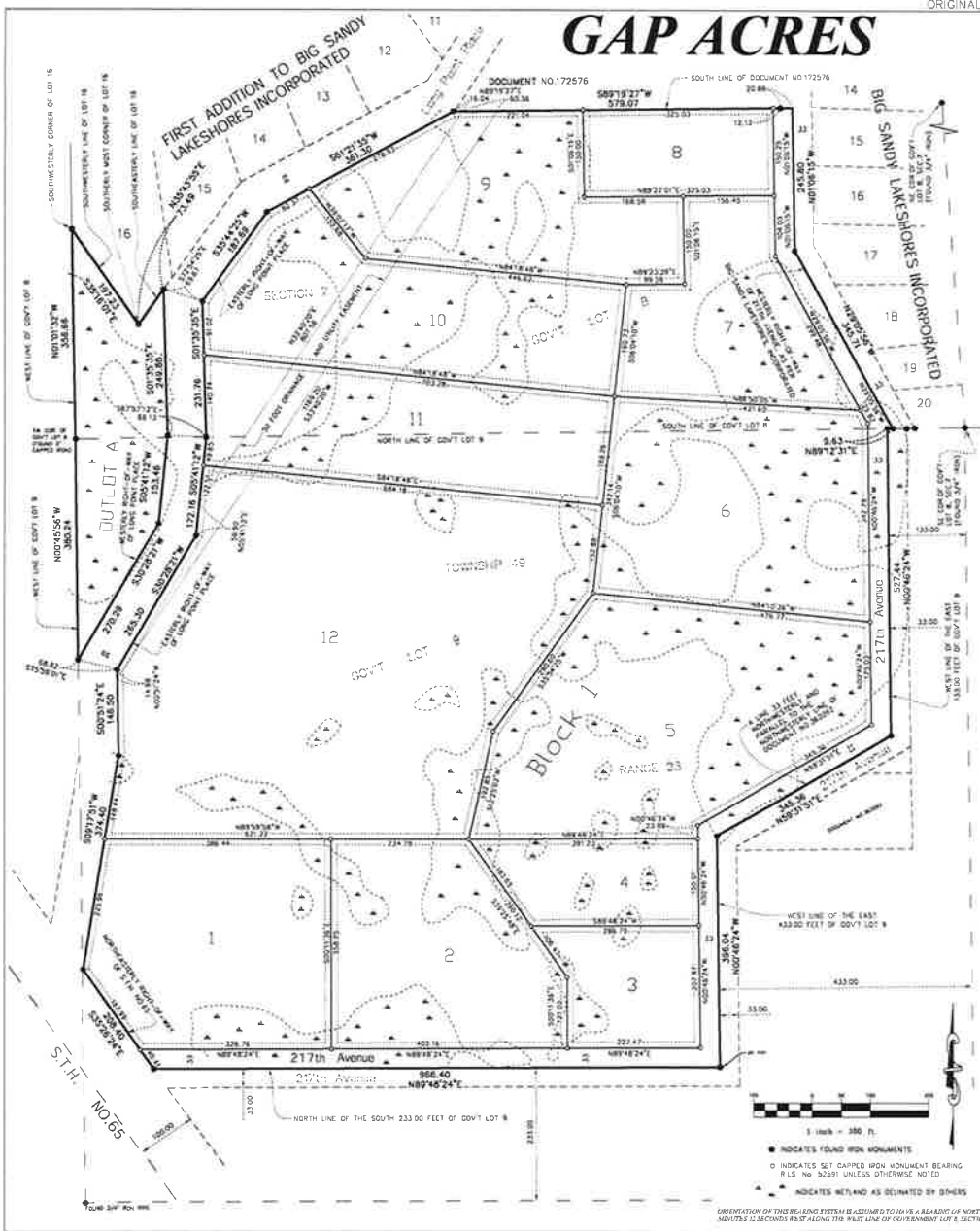
**Title of Item:** GAP Acres Plat Approval

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Andrew Carlstrom		<b>Department:</b> Planning & Zoning
<b>Presenter (Name and Title):</b> Andrew Carlstrom, Environmental Services Director		<b>Estimated Time Needed:</b> 5 minutes
<b>Summary of Issue:</b> In accordance with Section 5.02(D) and Section 6.0 of the Aitkin County Subdivision Ordinance, the requirements for preliminary and final plat have been met. The Final Plat conforms to the preliminary plat approved by the Planning Commission and has incorporated all required changes. Requesting Board of Commissioners approval in order to allow applicant to move ahead with project and the development of GAP Acres in Aitkin County. Thank you.		
<b>Alternatives, Options, Effects on Others/Comments:</b> N/A		
<b>Recommended Action/Motion:</b> Motion to approve GAP Acres Plat		
<b>Financial Impact:</b> <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

ORIGINAL

# GAP ACRES



KNOW ALL PERSONS BY THESE PRESENTS That 4J development L.L.C. a Minnesota Limited Liability Company, owner and proprietor of the following described property situated in the County of Aitkin, State of Minnesota, to wit:

That part of Government Lots 8 and 9, Section 7, Township 49, Range 23, Aitkin County, Minnesota Described as follows: Beginning at the Southwest corner of said Government Lot 8; thence on assumed bearing of North 01 degrees 01 minutes 32 seconds West along the west line of said Government Lot 8, a distance of 256.66 feet to the southwesterly corner of Lot 16 of FIRST ADDITION TO BIG SANDY LAKESHORES, INCORPORATED, as of public record Aitkin County, Minnesota; thence South 35 degrees 16 minutes 01 seconds East, along the southwesterly line of said Lot 16, a distance of 197.23 feet to the southerly most corner of said Lot 16; Thence North 35 degrees 43 minutes 55 seconds East, along the southeasterly line of said Lot 16, a distance of 73.49 feet to the westerly right-of-way line of Long Point Place; thence South 01 degree 33 minutes 33 seconds East, along said right-of-way line 249.88 feet; thence South 03 degrees 41 minutes 12 seconds West, along said right-of-way line 133.46 feet; thence South 30 degrees 28 minutes 21 seconds West, along said right-of-way line 270.29 feet to the west line of said Government Lot 9; thence North 00 degrees 45 minutes 36 seconds West, along said line 380.24 feet to the point of beginning.

AND That part of Government Lots 8 and 9, Section 7, Township 49, Range 23, Aitkin County, Minnesota Described as follows: Commencing at the Southwest corner of said Government Lot 8; thence on assumed bearing of North 01 degrees 01 minutes 32 seconds West along the west line of said Government Lot 8, a distance of 256.66 feet to the southwesterly corner of Lot 16 of FIRST ADDITION TO BIG SANDY LAKESHORES, INCORPORATED, as of public record Aitkin County, Minnesota; thence South 35 degrees 16 minutes 01 seconds East, along the southwesterly line of said Lot 16, a distance of 197.23 feet to the southerly most corner of said Lot 16; Thence North 35 degrees 43 minutes 55 seconds East, along the southeasterly line of said Lot 16, a distance of 73.49 feet to the westerly right-of-way line of Long Point Place; thence South 72 degrees 54 minutes 25 seconds East, 69.67 feet to a point on the easterly right-of-way line of said Long Point Place said point being the point of beginning of the parcel herein described; thence South 01 degree 33 minutes 33 seconds East, along said right-of-way line 231.76 feet; thence South 07 degrees 41 minutes 12 seconds West, along said right-of-way line 172.16 feet; thence South 30 degrees 28 minutes 21 seconds West, along said right-of-way line 265.30 feet; thence South 00 degrees 51 minutes 24 seconds East, along said right-of-way line 166.50 feet; thence South 09 degrees 17 minutes 31 seconds West, along said right-of-way line 374.40 feet to the northwesterly right-of-way line of S.T.H. No 65; thence South 35 degrees 26 minutes 24 seconds East, along said right-of-way line 208.40 feet to the north line of the south 233.00 feet of said Government Lot 9; thence North 00 degrees 40 minutes 24 seconds West, along said right-of-way line 345.71 feet; thence North 01 degree 06 minutes 13 seconds West, along said right-of-way line 245.00 feet to the south line of Document Number 172576, as of public record, Aitkin County, Minnesota; thence North 59 degrees 31 minutes 31 seconds East, along said line 133.00 feet northwesterly and parallel to the northwesterly line of Document Number 362092, as of public record, Aitkin County, Minnesota; thence North 59 degrees 31 minutes 31 seconds East, along said line 345.36 feet to the west line of the east 133.00 feet of said Government Lot 9; thence North 00 degrees 46 minutes 24 seconds West, along said line 327.44 feet to the North line of said Government Lot 9; thence North 89 degrees 12 minutes 31 seconds East, along said line 9.63 feet to the westerly right-of-way line of 217th Avenue as shown on the plat of BIG SANDY LAKESHORES, INCORPORATED, as of public record, Aitkin County, Minnesota; thence North 29 degrees 05 minutes 56 seconds West, along said right-of-way line 345.71 feet; thence North 01 degree 06 minutes 13 seconds West, along said right-of-way line 245.00 feet to the south line of Document Number 172576, as of public record, Aitkin County, Minnesota; thence South 89 degrees 19 minutes 27 seconds West, along said line 579.07 feet to the said easterly right-of-way line of Long Point Place; thence South 01 degrees 21 minutes 35 seconds West, along said right-of-way line 361.30 feet; thence South 35 degrees 44 minutes 25 seconds West, along said right-of-way line 187.69 feet to the point of beginning.

has caused the same to be surveyed and platted as GAP ACRES and does hereby donate and dedicate to the public for the public use forever the roads, drainage and utility easement as shown on the plat.

In witness whereof Jeremy M. Paquette an agent on behalf of 4J development L.L.C. has caused these presents to be signed this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

Jeremy M. Paquette  
STATE OF MINNESOTA  
COUNTY OF \_\_\_\_\_

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2021, by Jeremy M. Paquette an agent on behalf of 4J development L.L.C.

Notary Public Signature \_\_\_\_\_

Notary Printed Name \_\_\_\_\_  
County, Minnesota  
My Commission Expires \_\_\_\_\_

I hereby certify that this plat of GAP ACRES is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on the plat; that all monuments depicted on the plat have been or will be correctly set within one year as indicated on the plat; that all water boundaries and wet lands as of the date of the surveyor's certification are shown and labeled on the plat; that all public ways are shown and labeled on the plat. I further certify that this plat was prepared by me or under my direct supervision and that I am a duly licensed land surveyor under the laws of the State of Minnesota.

Michael Stang  
Minnesota License No. 52591  
STATE OF MINNESOTA  
COUNTY OF \_\_\_\_\_

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2021, by Michael Stang, R.L.S. No. 52591

Notary Public Signature \_\_\_\_\_

Notary Printed Name \_\_\_\_\_  
County, Minnesota  
My Commission Expires \_\_\_\_\_

I hereby certify that this plat has been checked and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

County Surveyor, Aitkin County  
I, \_\_\_\_\_, Auditor of Aitkin County, Minnesota, do hereby certify that the taxes on the lands described hereon have been paid for the years prior to 2021.

Aitkin County Auditor

I, \_\_\_\_\_, Treasurer for Aitkin County, Minnesota, do hereby certify that the taxes on the lands described hereon have been paid for the year 2021.

Aitkin County Treasurer

This plat of GAP ACRES was accepted and approved by the Board of County Commissioners of Aitkin County, Minnesota, this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

Chairperson, Aitkin County Board \_\_\_\_\_ Aitkin County Auditor \_\_\_\_\_

I hereby certify that this instrument was filed in the office of the County Recorder for record on this \_\_\_\_\_ day of \_\_\_\_\_, 2021, at \_\_\_\_\_ o'clock \_\_\_\_\_ M., and was duly recorded in Document No. \_\_\_\_\_

County Recorder, Aitkin County, Minnesota

ORIENTATION OF THIS BEARING SYSTEM IS ASSUMED TO BE IN A BEARING OF NORTH BY DOUBLE THE NUMBER OF SECONDS EAST ALONG THE WEST LINE OF GOVERNMENT LOT 8, SECTION 7, T-49 N

DRAINAGE AND UTILITY EASEMENTS TO BE 10.00 FEET ON EACH SIDE OF LOT LINES AND 10.00 FEET ADJACENT TO STREETS AS SHOWN ABOVE.



**Check-list for Plat Approval**

\*\* Applicant is responsible for acquiring all signatures for items 1 through 8 prior to County Board approval.

Name of Plat: 5.1 P ACRES Developer: JEREMY PROVETTE

Owner: JEREMY PROVETTE

Address: 50801 237TH PLACE City: MCGREGOR State: MIN. Zip: 55760

Surveyor: KALEB KADELBACH

1. Final Approval of Planning Commission: (Date) MARCH 15, 2021  
Any conditions necessary for final approval: PRESUMABLY PLAT APPROVED PER SECTION 5.02(D)  
AND SECTION 6.0 OF SUBDIVISION ORDINANCE

Andrew Carstach  
Zoning Administrator

2. Surveyor's Plat Inspection Fee Paid: \$ 310.00 On (Date): MAY 4, 2021

James Dean  
County Surveyor

3. Title Opinion Approved by County Attorney: (Date) 05/18/2021

James Ratz  
County Attorney

4. Roads Approved by County Engineer: (Date) \_\_\_\_\_

\_\_\_\_\_  
County Engineer

5. If Bond or Escrow Amount Needed to Insure Completion of Roads or other Improvements:  
Amount of Surety: \$ \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
County Auditor

6. Plat Inspection Fee Paid: \$ \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
County Auditor

7. Current Taxes Paid: \$ \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
County Treasurer

8. Delinquent Taxes Paid: \$ \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
County Auditor

9. Approved by County Board: Date: \_\_\_\_\_

\_\_\_\_\_  
Chairman, Aitkin County Board of Commissioners

10. Filing Fee Paid:  
Date: \_\_\_\_\_

\_\_\_\_\_  
County Recorder

**Check-list for Plat Approval**

\*\* Applicant is responsible for acquiring all signatures for items 1 through 8 prior to County Board approval.

Name of Plat: GAP ACRES Developer: JEREMY PAQUETTE  
Owner: JEREMY PAQUETTE  
Address: 50801 237TH PLACE City: MCGREGOR State: MN Zip: 55760  
Surveyor: KALEB KADELBACH

1. Final Approval of Planning Commission: (Date) MARCH 15, 2021  
Any conditions necessary for final approval: PRESUMING PLAT APPROVED PER SECTION 5.02(D) AND SECTION 6.0 OF SUBDIVISION ORDINANCE

Andrew Carlstrom

2. Surveyor's Plat Inspection Fee Paid: \$ 310.00 On (Date): MAY 4, 2021

Zoning Administrator

Jeremy Paquette  
County Surveyor

3. Title Opinion Approved by County Attorney: (Date) \_\_\_\_\_

County Attorney

4. Roads Approved by County Engineer: (Date) 5-19-21

John Welle

Digitally signed by John Welle  
Date: 2021.05.19 08:43:56 -05'00'

County Engineer

5. If Bond or Escrow Amount Needed to Insure Completion of Roads or other Improvements:  
Amount of Surety: \$ \_\_\_\_\_ Date: \_\_\_\_\_

County Auditor

6. Plat Inspection Fee Paid: \$ \_\_\_\_\_ Date: \_\_\_\_\_

County Auditor

7. Current Taxes Paid: \$ \_\_\_\_\_ Date: \_\_\_\_\_

County Treasurer

8. Delinquent Taxes Paid: \$ \_\_\_\_\_ Date: \_\_\_\_\_

County Auditor

9. Approved by County Board: Date: \_\_\_\_\_

Chairman, Aitkin County Board of Commissioners

10. Filing Fee Paid: \_\_\_\_\_  
Date: \_\_\_\_\_

County Recorder

Check-list for Plat Approval

\*\* Applicant is responsible for acquiring all signatures for items 1 through 8 prior to County Board approval.

Name of Plat: GAP ACRES Developer: JEREMY PACHETTE

Owner: JEREMY PACHETTE

Address: 50801 237th PLACE City: MCGREGOR State: MN. Zip: 55760

Surveyor: KALEB KADELBACH

1. Final Approval of Planning Commission: (Date) MARCH 15, 2021  
Any conditions necessary for final approval: PRELIMINARY PLAT APPROVED PER SECTION 5.02(D) AND SECTION 6.0 OF SUBDIVISION ORDINANCE

Andrew Carlsstrom  
Zoning Administrator

2. Surveyor's Plat Inspection Fee Paid: \$ 310.00 On (Date): MAY 4, 2021

Jeremy Pachette  
County Surveyor

3. Title Opinion Approved by County Attorney: (Date) \_\_\_\_\_

County Attorney

4. Roads Approved by County Engineer: (Date) \_\_\_\_\_

County Engineer

5. If Bond or Escrow Amount Needed to Insure Completion of Roads or other Improvements:  
Amount of Surety: \$ \_\_\_\_\_ Date: \_\_\_\_\_

County Auditor

6. Plat Inspection Fee Paid: \$ \_\_\_\_\_ Date: \_\_\_\_\_

County Auditor

7. Current Taxes Paid: \$ 454.00 Date: 5-14-21

John Martin  
County Treasurer

8. Delinquent Taxes Paid: \$ \_\_\_\_\_ Date: \_\_\_\_\_

County Auditor

9. Approved by County Board: Date: \_\_\_\_\_

Chairman, Aitkin County Board of Commissioners

10. Filing Fee Paid: \_\_\_\_\_  
Date: \_\_\_\_\_

County Recorder



Check-list for Plat Approval

\*\* Applicant is responsible for acquiring all signatures for items 1 through 8 prior to County Board approval.

Name of Plat: GAP ACRES Developer: JEREMY PACHETTE  
Owner: JEREMY PACHETTE  
Address: 50801 237TH PLACE City: MCGREGOR State: MN. Zip: 55760  
Surveyor: KALEB KADELBACH

1. Final Approval of Planning Commission: (Date) MARCH 15, 2021  
Any conditions necessary for final approval: PRELIMINARY PLAT APPROVAL PER SECTION 5.02(D)  
AND SECTION 6.0 OF SUBDIVISION ORDINANCE

ANDREW CARLSON  
Zoning Administrator

2. Surveyor's Plat Inspection Fee Paid: \$310.00 On (Date): MAY 4, 2021

[Signature]  
County Surveyor

3. Title Opinion Approved by County Attorney: (Date) \_\_\_\_\_

\_\_\_\_\_  
County Attorney

4. Roads Approved by County Engineer: (Date) \_\_\_\_\_

\_\_\_\_\_  
County Engineer

5. If Bond or Escrow Amount Needed to Insure Completion of Roads or other Improvements:  
Amount of Surety: \$ \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
County Auditor

6. Plat Inspection Fee Paid: \$ 101.00 Date: \_\_\_\_\_

\_\_\_\_\_  
County Auditor

7. Current Taxes Paid: \$ \_\_\_\_\_ Date: \_\_\_\_\_

8. Delinquent Taxes Paid: \$ N/A Date: \_\_\_\_\_

[Signature]  
County Auditor

9. Approved by County Board: Date: \_\_\_\_\_

\_\_\_\_\_  
Chairman, Aitkin County Board of Commissioners

10. Filing Fee Paid: \_\_\_\_\_  
Date: \_\_\_\_\_

\_\_\_\_\_  
County Recorder



# Board of County Commissioners Agenda Request

## 6A

Agenda Item #

**Requested Meeting Date:** May 25, 2021

**Title of Item:** CDBG Coronavirus Public Hearing/Grant Application

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Jessica Seibert		<b>Department:</b> Administration
<b>Presenter (Name and Title):</b> Jessica Seibert, County Administrator		<b>Estimated Time Needed:</b> 20 min.
<b>Summary of Issue:</b> <p>A public hearing has been scheduled for 10:30 a.m. to accept public comment on one or more CDBG-Coronavirus application(s) for broadband development. The Economic Development Committee heard proposals from internet service providers SCI Broadband, MLEC, and LTD. Applications are still being developed as of submission of the agenda request and will be available by Monday, May 24th in the County Administrators office. Hard copies will be available at the Board meeting.</p> <p>The Board will be asked to pass a resolution to submit one or more CDBG-Coronavirus applications. Resolution(s) will be available at the Board meeting.</p>		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> Hold public hearing at 10:30 a.m. to accept public comment on CDBG-Coronavirus application(s). Adopt resolution(s) to submit CDBG-Coronavirus application(s).		
<b>Financial Impact:</b> <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



# Board of County Commissioners Agenda Request



**Requested Meeting Date:** May 25, 2021

**Title of Item:** Meet Dave McMillan, Manager of Long Lake Conservation Center

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Rich Courtemanche	<b>Department:</b> Land	
<b>Presenter (Name and Title):</b> Dave McMillan, Long Lake Manager		<b>Estimated Time Needed:</b> 15 min
<b>Summary of Issue:</b> Dave McMillan began his full time week as the new manager of Long Lake Conservation Center on May 17, 2021. Dave is excited about this opportunity and will introduce himself to the County Board.		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> Introductions only		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.



# Board of County Commissioners Agenda Request

**8A**  
Agenda Item #

**Requested Meeting Date:** May 25, 2021

**Title of Item:** Approve updated Recreation Plan

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
--	--	---

<b>Submitted by:</b> Dennis Thompson	<b>Department:</b> Land
---	----------------------------

<b>Presenter (Name and Title):</b> Dennis Thompson, Assistant Land Commissioner	<b>Estimated Time Needed:</b> 15 mins
--	--

**Summary of Issue:**

The ACLD Recreation Plan is scheduled to be updated every ten years. It is now due for that update. The Second Generation Recreation Plan has been developed, approved by the Natural Resources Advisory Committee, and has gone through the public comment period.

**Alternatives, Options, Effects on Others/Comments:**

NA

**Recommended Action/Motion:**

Looking for County Board approval of the Second Generation Recreation Plan

**Financial Impact:**

Is there a cost associated with this request?  Yes  No

What is the total cost, with tax and shipping? \$

Is this budgeted?  Yes  No *Please Explain:*

**AITKIN COUNTY COMPREHENSIVE  
RECREATION PLAN**

**2<sup>nd</sup> Generation**

**May 2021**



# AITKIN COUNTY COMPREHENSIVE RECREATION PLAN

## **Aitkin County Land Department**

502 Minnesota Avenue N.

Aitkin, MN 56431

(218) 927-7364

[acl@co.aitkin.mn.us](mailto:acl@co.aitkin.mn.us)

[www.co.aitkin.mn.us](http://www.co.aitkin.mn.us)

Rich Courtemanche, Land Commissioner

Dennis Thompson, Assistant Land Commissioner

## **Natural Resources Advisory Committee**

Anne Marcotte – Commissioner

Brian Napstad - Commissioner

Judy Blomberg - District 1

Carroll Janzen - District 2

Frank Turnock - District 3

Galen Tveit - District 4

David Lange - District 5

Jim Berg - At Large

Kevin Insley - At Large

Dale Shipp - At Large

Bob Lake - At Large

Russ Hoppe - At Large

Robert Marcum - At Large

James Bixby - At Large

Jessica Perrine - At Large

Steve Hughes - Soil & Water

Walt Ford - Rice Lake Refuge

Russ Reisz - DNR Wildlife

Brian Leitinger - DNR Forestry

Approved by the Aitkin County Board of Commissioners

Chair J. Mark Wedel

Vice Chair Anne Marcotte

Brian Napstad

Laurie Westerlund

Don Niemi

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### **Acronyms**

- ACLD – Aitkin County Land Department
- ATV – All-Terrain Vehicle
- DNR – Department of Natural Resources
- OHV – Off-Highway Vehicle
- OHM – Off-Highway Motorcycle
- ORV – Off-Road Vehicle



## **EXECUTIVE SUMMARY**

### **Introduction**

The first generation of the Aitkin County Land Department's (ACLD) comprehensive Recreation Plan provided the framework that guided recreation management on county-managed lands in Aitkin County for the last ten years. The development process of that plan included an evaluation of current recreation demands and the identification of opportunities to enhance recreation opportunities while balancing natural resource protections and other competing land uses. The planning process included gathering public input to help inform the management of recreation in Aitkin County. The plan ensures that abundant recreation opportunities can continue to be offered in Aitkin County while addressing increasing demands, responding to emerging trail-based recreation interests and while protecting natural resources, wildlife, forests, and soils.

Aitkin County includes a number of local recreation clubs and sportsmen's groups that are important partners in managing recreational trails. Various snowmobile clubs and ATV clubs assist with maintaining grant-in-aid trail routes. Members of these clubs also serve as park and Trail Ambassadors to support monitoring efforts as well as participating in youth safety and training events.

The Minnesota Department of Natural Resources Volunteer Trail Ambassador Program was established by the DNR Division of Enforcement, Parks and Trails, and Forestry. The program exists to promote safe, environmentally responsible operation of OHVs through informational, educational contacts and monitoring efforts.

The accomplishments over the last ten years are numerous and something the ACLD is very proud of. This second generation comprehensive Recreation Plan will build on those accomplishments and the infrastructure already in place to continue leading a proactive approach that supports recreation trails that are environmentally sensitive, economically beneficial and community supported. Here is a look at the next ten years...

### **Background**

Aitkin County is in the lakes and forest region of North Central Minnesota. The county's population according to the last census figures (2019) is 15,886. The City of Aitkin, with a population of 1,993 is the county seat. Aitkin County encompasses a total of 1.2 million acres, which includes 365 lakes and over 600,000 acres of public land. Aitkin County is located in the center of the State of Minnesota, containing 100 of the first 300 miles of the Mississippi River and the northern shores of Mille Lacs Lake. The county is located two hours north of the Twin Cities and 90 minutes west of Duluth. The lakes and forests of the County draw many people to the area for recreational purposes. Major highways in the county include US 169, and MN 210 and 65. The county has 1,647 miles of road.

Over half of the land base in Aitkin County is in public ownership, including state lands such as Savanna Portage State Park and federal lands such as Rice Lake National Wildlife Refuge. The Aitkin County Land Department is responsible for managing 222,000 acres of forestland. Aitkin County is rightfully proud of its vast expanses of forests and plentiful natural resources, and the county's commitment to the sustainable use of natural resources is exemplified in several ways. The forestland

managed by the Aitkin County Land Department (ACLD) was among the first public lands in the U.S. to be certified as “well-managed” based on the international standards of the Forest Stewardship Council (FSC). The 394,000 acres of state-managed forests in the county are also certified. Long Lake Conservation Center (LLCC) located in Aitkin County is Minnesota’s oldest environmental and conservation learning center serving thousands of school age and adult students annually.

### **ACLD Staff**

The successful development and management of recreation in Aitkin County relies upon many resources, the most important of which is human capital and the people and organizations that make quality recreation opportunities possible. The county Land Department includes a staff of highly skilled individuals with responsibilities for planning, managing, and monitoring the county lands and their diverse resources and public benefits. The Department is comprised of the Land Commissioner, Assistant Land Commissioner, Senior Forester, 3 Foresters, Forestry Technician, Recreation Forester, Recreation Technician, County Surveyor, Survey Technician, Assistant Survey Technician, GIS Coordinator, Land Survey and Mapping Technician, and Lands Clerk. Park Ambassadors, peace officers and designated County employees may, in connection with their duties imposed by law, diligently enforce the provisions of the County Parks and Recreation Ordinance and eject from parks, persons acting in violation of the ordinance.

### **History of Recreation Planning and Management**

One of the first efforts in land use planning in Aitkin County was a study released in June 1941 to report on county land uses. The report noted the fact that in the region of Aitkin County there are “thousands of lakes and many beautiful streams which make certain areas a paradise for vacationists, hunters and fishermen.” The report further detailed, “past experience has shown that thousands of people from other parts of this state and other states like to come here for vacations and sports...indicat[ing] that instead of one major industry, N.E. Minnesota has three, namely: farming, timber, and recreation – all are worth promoting.”

Aitkin County was one of the first forested counties in Northern Minnesota to establish a countywide park system. Backed by the Board of Commissioners, a County Land Department and a six-member Park Commission were established in 1961 to administer the county’s park development program. The county was an early leader in developing snowmobile trails and was the first and only county to apply for federal funds in 1970 to develop 87 miles of trails.

After receiving financial support from a tax levy in 1963, the Park Commission set out to prepare a Comprehensive Outdoor Recreation Plan for the county in 1966. The Plan was the first attempt to inventory all of the recreational resources in the county. The county enacted a five-year action program, based on an Economic Development Plan and a Resource Development Plan. In 1970, an updated and more detailed version of the land development plan and recreational facilities survey replaced the 1966 original. The recreation management plan had not been revised since that time, until work on a new plan began in 2008.

In recent years, the ACLD has renewed efforts to plan and manage diverse trail-based recreation opportunities. In 2003, legislation passed that required the Minnesota Department of Natural Resources (DNR) to establish at least 70 miles of new ATV/OHM trail. Aitkin and Itasca Counties applied for the

grant and submitted a joint proposal for a 70-Mile Trail Project. The proposal was selected as the best fit for the trail development project based upon the counties having demonstrated land availability, a high level of readiness and effective strategies for public involvement. The development of the 70-Mile Trail Project (now named the Northwoods Regional ATV Trail System) began in 2007 and has created opportunities to review the county's recreation trail resources and management plan. This review led to a desire by the County Board to develop a Comprehensive Recreation Plan to reflect changes in recreation interests and resources and to be prepared for managing recreation opportunities into the future. In 2008, the decision was made to complete an update of the county's recreation plan.

Aitkin County now offers over 220 miles of designated ATV trails for residents and summer visitors. The trails of Aitkin County are interconnected by the North and South Soo Line Trails, which allows users to access all of the trails mentioned: Lawler Loops, Axtell Technical Riding Area, Rabey Line, Blind Lake Trails, Hill City Trail, Solana ATV Trail, and Redtop Trail. In addition, there are over 600 miles of groomed snowmobile trails and 17 miles of groomed cross-country ski trails that traverse scenic forest and lake areas. Trails are also available for horse riding, hunting, and hiking. The county offers campgrounds, trailer and carry-in water accesses, fishing piers, trail shelters, and swimming beaches.

The Land Department has 983.8 acres of developed County parks. Long Lake Conservation Center is the largest with 760 acres. Vispo is the second largest with 141 acres. Jacobson Campground encompasses 47 acres. Snake River Campground is 25 acres in size. Aitkin Campground and Berglund Park are the smallest totaling 5.6 acres and 5.2 acres respectively.

### **Land Use, Climate, Geology, Soils and Watershed**

Aitkin County is characterized by a forested landscape, intermixed with wetland and lowland habitats as well as agricultural and developed land use. Forestry and forest related industries, agriculture and tourism are the primary contributors to the county's economy.

The climate of Minnesota and Aitkin County helps support diversified recreation opportunities, including winter recreation as well as summertime activities. The temperatures in the state range from minus 60°F to 114°F. The total annual precipitation in Aitkin County is 24-30 inches, including a mix of rain and snowfall.

The soils of Aitkin County are influenced by glacial drifts and include a mixture of clay, silt, and sand. The county has areas of dense glacial till, boulders, and gravel deposits. There are also organic soils in lowland and peatland areas. The highest point in Aitkin County is Quadna Mountain, which is 1,589 feet above sea level.

Aitkin County is within the Upper Mississippi River Watershed and the county includes more than a dozen rivers and streams. The major navigable rivers that can be used for recreation are the Snake, Mississippi, Willow and Ripple.

### **Invasive Species**

Invasive species are species that are not native to Minnesota and cause economic or environmental harm or harm to human health. There are a variety of regulations related to invasive species at the federal, state, and local levels and these are administered by many agencies.

Once established, invasive species out-compete native vegetation and can be difficult to eradicate. Whatever the recreation activity is, it is important to understand that most invasive species are spread by human activity including ATVing. When invasive species are found on recreation trails or in County parks, ACLD's Integrated Pest Management System is utilized to determine the appropriate management. The Minnesota Department of Natural Resource has a wealth of information on invasive species including identification guides designed specifically for Trail Ambassadors. That guide can be found at: [https://files.dnr.state.mn.us/education\\_safety/safety/ambassador/ta\\_invasives\\_broch.pdf](https://files.dnr.state.mn.us/education_safety/safety/ambassador/ta_invasives_broch.pdf)

Currently, the ACLD actively monitors and treats infestations of garlic mustard, buckthorn, spotted knapweed, and tansy in or near recreational infrastructure throughout the county.

## **SECTION ONE - FIRST GENERATION PLAN SUMMARY**

### **Trail-Based Recreation in Aitkin County**

The outcomes of the plan development process of 2010 included identifying opportunities and action steps to enhance trail-based recreation on county managed lands in Aitkin County. Below are the accomplishments and progress made for each action step.

#### **Public Feedback Mechanisms**

*Action Step:* Develop a survey tool and other public input and feedback mechanisms.

In 2010, there was a great need to understand the recreation user's interests. The recreation pulse of Aitkin County was unknown, and the development of surveying tools was an essential piece of information that was lacking. Throughout the past 10 years, the development of multiple surveying tools has been implemented to track the user bases found throughout Aitkin Counties' recreation resources. The most prominent surveying tools utilized to date are:

- Dovetail-Northwoods Regional ATV Trail Economic Impact Survey
- Traf-X Seismic Traffic Counters Study
- Campground Revenue Study

#### **Monitoring and Enforcement Planning and Collaboration**

*Action Step:* Implementation of written monitoring and enforcement plans.

Monitoring and enforcement are key strategies for reducing and managing the risk of environmental and social conflicts associated with recreation trails. In conjunction with the Northwoods Regional ATV Trail System, the Aitkin County Land Department has developed a collaborative approach to monitoring and enforcement of motorized recreation trails and regulations. This approach provides a model for effectively managing recreation conflicts. Trail uses are likely to change over time and monitoring can assist in identifying these changes. The approach used on the trail systems of Aitkin County in the past decade are:

- Local Civil Law Enforcement – Local law enforcement such as Minnesota Department of Natural Resources Conservation Officers and the Aitkin County Sheriff's Department, are able to effectively manage conflicts throughout the trail systems of Aitkin County.
- Aitkin County Land Department Staff – Foresters are utilized to educate users and carry out monitoring of trails to ensure proper infrastructure is upheld.
- Volunteer Trail Ambassadors – This is a program that promotes safety on the trail system through volunteers. The Minnesota Trail Ambassador Program is tailored to ATV based trail work.

#### **Public Education and Promotion of Trails**

*Action Step:* Develop trail system identities via maps, signs, logos, websites, etc.

Given the existing and potential recreation trail opportunities offered in Aitkin County, there is a constant development of trail system identities for aiding in the communication of areas with amenities to users. The Northwoods Regional ATV Trail System aided in the start of this process and further development of trail maps, signage, logos, websites and other communications tools are utilized to enhance public awareness of the recreation trails as well as the supporting services and amenities in Aitkin County. Further work to the trail system's identities in the future include updating mapping to further show ongoing connection of trails into and out of the county in correspondence with adjoining counties along with updates to websites and signage.

### **Tourism and Economic Development**

*Action Step:* Explore opportunities for enhanced tourism and economic benefits of recreation.

In the past ten years, Aitkin County has explored options to diversify tourism to aid in the economic revenue that could be brought into the local area. In 2010, tourism was identified as an economic driver for Aitkin County where the delivery of recreation resources could compete for economic capital flowing into the county. With the identification of tourism as an economic driver for Aitkin County, the development of off-highway trails for a recreation tourism base was identified as a source of economic benefit to the local economy. Aitkin County also identified the need to increase non-motorized recreation resources. One non-motorized resource that was identified and developed was the Mississippi River Trail: day trip trail sections. Marketing through web presences (internet) and social marketing (social media resources i.e. Facebook, Twitter, and other areas) is an ever-growing need. Other marketing strategies include use of local Chamber of Commerce, newspaper flyers, and local ATV clubs. Tourism development of 2010-2020:

- For motorized trails, the Northwoods ATV Trail System has an average of 30,000 ATV riders per season.
- Non-motorized recreation users saw the development of more campsites and the Mississippi River Trail – Day Use Trail sections.
- Web/marketing strategies included on-line camping reservations, new mapping, and flyers/advertising in major newspaper outlets.

### **Trail Signs and Maps**

*Action Step:* Update and enhance trail maps and online recreation information.

With the development of a trails and recreation resource, the presence of quality, professional mapping and information is vital for overall effectiveness of the recreation use. The use of high quality and readily accessible information via mapping, site location history, or prevalent information is of a high value to the core of Aitkin County's recreation-based resources. The use of web or digital vectored maps were sought after to ensure recreation users' needs for location information was readily available when needed. Tools that were used from 2010 to 2020 were the use of intergovernmental Global Informational System mapping (GIS mapping), collaborations with local DNR parks and trails resources, local clubs for map distribution, and local vendors. Trail sign and mapping developments:

- Aitkin County Land Department website – ATV maps.
- Northwoods ATV Trail website.

- Universal informational kiosks throughout trail systems.
- Local club distribution of maps and information.
- Local vender distribution of maps and information.

### **Birding, Geocaching and Water Trails**

*Action Step:* Explore emerging recreation trail possibilities.

Local input is sought at NRAC meetings where members embody all aspects of the natural resources and recreation focus points of Aitkin County. Exploration was done into local grants versus non-profit, county, state, and federal grant applications for trail establishment.

### **Co-Existing Recreation**

*Action Step:* Integrate trail systems to offer maximized opportunities with minimized conflicts.

Aitkin County’s existing trail systems vary greatly in their creation. The use of strategizing similar interest groups (i.e. motorized trail clubs or users vs. non-motorized user groups) to finding common ground and agreements for use if co-existing recreation does take place. To support the efficient use of the opportunities that are available and to reduce the opportunity for trail user conflict, it is important for the county to clearly identify which uses are allowed on each trail and determine which recreation uses can co-exist on certain trails. Given the seasonality of recreation trail use (e.g., hiking in the summer and cross-country skiing in the winter), it is possible that at least some trails can continue to support multiple recreation types.

### **Action Steps for Specific Recreation Trail Types**

The plan development and public input process helped to identify several action steps for specific recreation types in the county. The use of specific “Action Steps” for individual recreation entities helped to ensure effective and efficient methods of maintaining working relationships and upkeep of recreation infrastructure.

#### **Snowmobile Trails**

- Maintain existing trails with local clubs.
- Collaborate with clubs and partners to ensure maps are printed accurately.
- Continue to monitor and enforce ATV/OHV riding to comply with ordinance.
- Review trail signs and work with clubs and partners to improve consistency.
- Plan an annual (or as needed) meeting (or other form of communication) between the county, contracted loggers and snowmobile clubs to share information about planned forest management activities and to reach agreement on how to address trail use in the area during the activity.
- Provide information about trail conditions at the County website and maintain electronic communications with the clubs.
- Foresters to work with the Recreation Forester to contact snowmobile clubs when timber sales could affect snowmobile trails and should attempt to contact clubs before any logging starts.

*Outcome of Action Steps:* Aitkin County is home to over 640 miles of existing trails with local clubs throughout the county. Collaborating with the clubs to ensure maps are printed accurately, enforcing of

OHV riding ordinances, and reviewing trail infrastructure for signage and mapping updates continues. With the partnerships and collaboration with local snowmobile clubs, annual meetings are to be conducted to share information about planned forest management activities and to reach agreement on how to address trail use in the area during the activity. With information that is accumulated from local clubs to Aitkin County, this is to provide information about trail conditions at the County website and maintain electronic communications with the clubs. Aitkin County has continued to uphold a highly cohesive working relationship with local Snowmobile Clubs of Aitkin County. Enhanced Trail infrastructure in the past decade has taken place in the form of bridge replacements, trail re-routes, and shelter improvements throughout.

#### **ATV/OHM Trails**

- Complete the Northwoods Regional ATV Trail System in a manner that is environmentally sensitive, economically beneficial and community supported
- Develop trail maps and signs in conjunction with the completion of the Northwoods Regional ATV Trail System
- Continue to implement the monitoring and enforcement plan developed for motorized recreation trails to ensure compliance with the ordinance and all other rules and regulations and to reduce conflicts with property owners.
- Develop interpretive signage along the Soo Line trails.
- Support youth safety training.
- Establish grant-in-aid recognition for ATV routes.
- Actively pursue economic promotion of trail routes with local towns.

*Outcome of Action Steps:* Aitkin County now offers over 213 miles of Grant-In-Aid trails. Local communities actively promote OHV recreation in the area and see first-hand the economic benefits and commerce. The establishment of trails with enforcement and education included has resulted in positive local support. Parking areas have been established and there are over 35 informational sign locations throughout the Northwoods trail system to help orientate recreation users. The growth in trail and recreation user has doubled in the last 10 years and further work towards youth safety training areas are being considered.

The Axtell Technical Riding Area was developed and completed in 2016. Located off the North Soo Line Trail less than three miles northwest of McGregor, Axtell offers a variety of obstacles for ATV and OHM riders of all skill level including a hill climbs, mud pits, log crawls, and rock crawls just to name a few.

In 2017, the Northwoods ATV Trail was designated as a Trail of Regional Significance by the Greater Minnesota Regional Parks and Trails Commission (GMRPTC). It was the first motorized trail to receive that distinction. The GMRPTC was established in 2013 to carry out system planning and provide recommendations to the legislature for grants funded by the Legacy parks and trails fund to counties and cities outside the seven-county metropolitan area for parks and trails of regional significance. Prior to the establishment of the GMRPTC, Greater Minnesota did not have an established history of comprehensive planning for regional parks and trails. Designation provides equal opportunity to apply for funding.

#### **Equestrian Trails**

- Explore possibilities for a designated equestrian trail that will meet the need of user groups.



- Identify opportunities to collaborate with a rider group or equestrian club on trail planning, development, and maintenance.

*Outcome of Action Steps:* Very little to date. Further evaluations are needed for 2020-2030 recreation planning and development.

### **Geocaching**

- Develop guidelines and online registry process for caches located on county-managed lands.
- Identify opportunities to collaborate with local communities and geocaching interests to enhance geocaching opportunities in the county.

*Outcome of Action Steps:* Developed an application process. Worked with geocaching.com to require office review prior to placing new caches on County Land. Have two permanent caches on County Land. Have done the Geocaching Challenge for three years and there is opportunity to expand.

### **Birding/Wildlife Observation**

- Explore opportunities to develop interpretive trails and other services to support birding and/or wildlife watching opportunities on county managed forestlands.

*Outcome of Action Steps:* Multiple pollinator and scenic outlooks have been established throughout the county. There are now 60 acres of pollinator areas in 12 locations across the county. Also have birding trails at Long Lake Conservation Center and Cornish Hardwoods Area. Conducted prescribed burn to improve habitat for sharp-tailed grouse.

### **Waterway Trails**

- Evaluate existing accesses and campsites to identify opportunities for improvement.
- Investigate feasibility of outfitter and guiding services being developed in the region.

*Outcome of Action Steps:* The development of two designated water trails in Aitkin County was accomplished. The Mississippi Water Trail goes from Berglund Park to Waldeck Access, a distance of 13.3 miles. Sissabagamah Water Trail goes from the city park in Aitkin to the Mississippi River access, a distance of 2.3 miles. It winds through natural, undisturbed areas of the city.

### **Hiking/Hunter Walking Trails**

- Evaluate opportunities to expand existing hunter walking trail opportunities.
- Continue to enforce enforcement and monitoring plan on ATV trails to ensure compliance with the county ordinance as well as applicable laws.

*Outcome of Action Steps:* Very little to date. Further evaluations are needed for 2020-2025 recreation planning and development.

### **Cross-Country Skiing**

- Continue to maintain existing cross-country skiing opportunities.
- Explore possible expansion via land exchange.

*Outcome of Action Steps:* Enhanced trail infrastructure in the past decade has taken place in the form of trail reformation and clearing. Multiple pollinator and scenic outlooks have been established throughout

the county. Today, Aitkin County x-country ski trails offer 17.1 miles of trail with basic amenities.

### **Forest Access Roads**

- Monitor road conditions and close roads as necessary due to season or safety concerns.
- Maintain road signs that indicate allowed uses.
- Evaluate and maintain a balance of motorized and non-motorized designations.
- Consider developing a map of forest access roads that are available for recreation.

*Outcome of Action Steps:* Continued work on the road system for multi-use activities. Continually fine-tuning the balance between motorized use and non-motorized use. Maintenance to the road systems are annual evaluations that indicate overall health of the infrastructure. Annually, more than \$50,000 is spent on maintenance and forest road projects. Further work to prioritize projects is to be considered in land management practices moving forward in the 2020-2030 planning.

### **Parks and Recreation Areas**

- Inventory and evaluate existing campgrounds to determine current conditions and opportunities for enhancements.
- Consider development of enhanced online reservation information, including photos of campsites, GPS location information, trip planning functionality (e.g., MapQuest or Google), etc.

*Outcome of Action Steps:* An inventory system for ATV trails has been developed and campground reservations are done on-line.

### **Long Lake Conservation Center**

- Continue to maintain and promote recreation opportunities as compatible with environmental education mission and purpose.

*Outcome of Action Steps:* Long Lake's purpose is to inspire a deep appreciation of nature so that all those who experience Long Lake build skills and respect the natural world surrounding them and accomplish life-long stewardship of the Conservation Center. LLCC welcomes hundreds of school kids from around the state each year and has since 1963. The infrastructure is also used by local clubs and the general public. Despite the closure in 2020-2021, LLCC remains a priority for the County and County Board. Active methods of promotion are carried out via staff and events that involve use of Long Lake properties. Further promotion comes through internal health promotion events pertaining to natural surfaced hiking/running events.

## **Conclusion**

The County developed the 1<sup>st</sup> Generation Comprehensive Recreation Plan to help ensure that abundant recreation opportunities can be offered in Aitkin County while addressing increasing demands, responding to emerging trail-based recreation interests and while protecting natural resources, wildlife, forests, and soils. The planning process helped identify which recreation uses best fit which areas so that conflicts can be minimized and resources protected.

Aitkin County is interested in attracting a variety of outdoor recreation enthusiasts to the trails that are available in the county, while maintaining natural resource and wildlife habitat protections. Land use and trail management plans must be compatible with the county's Forest Stewardship Council (FSC)

certification requirements. The trail system is supported by monitoring and enforcement plans and signs and trail markings support high quality trail user experiences.

Aitkin County includes a number of local recreation clubs and sportsmen's groups that are important partners in managing recreational trails. Various snowmobile clubs and ATV clubs assist with maintaining grant-in-aid trail routes. Members of these clubs also serve as park and trail ambassadors to support monitoring efforts as well as participating in youth safety and training events.

The county currently does not offer specifically designated trails on county-managed lands specific to snowshoeing, skijoring, dog sledding, or mountain biking. In accordance with the County Parks and Recreation Ordinance, county forest roads are open to highway licensed vehicle use unless gated or posted closed. County lands are also not compatible with paved trail development (e.g., for biking or rollerblading).

## SECTION TWO – SECOND GENERATION PLAN



## **Introduction – Future Recreation Management in Aitkin County 2020-2030**

The outcomes of Aitkin Counties' Master Recreation Plan development of 2010 led to identifying opportunities and action steps to enhance trail-based recreation. The success of the recreation base of Aitkin County has developed exponentially however, it is also a continuously changing element. The following action steps and identified areas are the targeted areas to be either maintained, enhanced, or established in Aitkin County for the following decade. Below are the individual areas identified and progress to be made for each action step.

### **GENERAL THEMES**

#### **Public Feedback Mechanisms**

*Action Step:* Further development of surveying tools that incorporate remote accessibility via personal electronic devices and other public input.

Throughout the past 10 years, the development of multiple surveying tools has been implemented to track the user bases found throughout Aitkin Counties' recreation resources and allow for insight into the pulse of the recreation resource. With further enhancements of technology and use of personal digital devices, user feedback uploads from a variety of sources will be readily available. Example may include:

- QR code signs with internet surveying/questionnaire tools (rate system of trail)
- ATV Trail Economic Impact Survey (anecdotal information from business')
- Traf-X Seismic Traffic Counters Study (quantitative data via non-bias counting technology)
- Aitkin County Campground Revenue Study (quantitative data via actual campground revenues)
- Web design incorporation of attached QR Rate Trails (via survey software such as Survey Monkey, Datahub, Survey Junkie, Doodle Survey, etc.)

#### **Monitoring and Enforcement**

*Action Step:* Implementation of written monitoring and enforcement plans.

Monitoring and enforcement remain key strategies for reducing and managing the risk of environmental and social conflicts associated with recreation trails. Throughout the upcoming decade, enforcement efforts will continue to focus on educating Aitkin County recreation users in the parks and on the trails.

- Law Enforcement – Local law enforcement such as the Minnesota Department of Natural Resources Conservation Officers and the Aitkin County Sheriff's Department are able to effectively manage conflicts throughout the trail systems of Aitkin County.
- Aitkin County Land Department Staff – Foresters are utilized to carry out monitoring of trails and to ensure proper infrastructure is upheld on the trails. They also serve as educators.
- Volunteer Trail Ambassadors – This is a program that promotes safety on the trail system through volunteers. The Minnesota Trail Ambassador Program is tailored to ATV-based trail work.
- Civilian-Based Enforcement – Local recreation users and other natural resource recreation users are encouraged to report un-safe or negative behavioral use of recreation infrastructure. If

unlawful, local law enforcement should be notified. Anything else should be reported to the ACLD.

### **Planning and Collaboration**

*Action Step:* In the past ten years, the establishment of a multitude of recreation resources has required continuous collaboration and planning.

The need for collaboration and planning has fallen idle and is now better addressed on a “when needed basis”. Future needs for additional planning and collaborative efforts in the county regarding recreation resources may be limited.

- Identify areas for improvement followed by methods to mitigate the problem.
- Opportunities for collaboration are brought to advisory groups or outside committees.
- Follow up to the planning & collaboration process will produce action steps.
- Guidance from Mississippi Headwaters Board 2019 Comprehensive Plan.
- Wait for next areas of collaboration as they present themselves.

### **Education and Promotion**

*Action Step:* Updates to trail system identities via maps, signs, logos, websites, emergency location services etc.

With the developed recreation opportunities that are offered in Aitkin County, further development of new areas within the trail systems or recreation resources is a constant. Promoting recreation resource in Aitkin County as “Family Friendly” will be addressed, where appropriate, in future advertising campaigns.

- There is a recognized need to increase the development and updating of maps and signage throughout the recreation resources to ensure users have the ability to explore the majority of opportunities that exist throughout the county.
- Further work to promote the recreation resources in Aitkin County through updates to web-based advertising along with public and private business promotion through connections of recreation trails to business centers.
- The use of private business advertisement allows for further exposure with minimal government tax-based expenses.

## **SPECIFIC RECREATION OPPORTUNITIES**

### **ATV/OHM Trails**

- Completion of Mille Lacs Connector Trail.
- Exploration and feasibility of OHM single track trails.
- Continue enforcement and monitoring of ATV trails to ensure compliance with county ordinances and applicable laws.
- Northwoods Regional Trail expansion to multi-county recognized trail.
- Feasibility study of eastern Aitkin County ATV connector trail.

- ATV trail tread conversions and restructuring – class 1 trails to class 2 trails

### **Equestrian Trails**

- Third Guide
  - Information kiosk development.
  - Improved trail tread.
  - Additional signage and marking of trails.
  - Campsite development.
- Cornish Ridge Back Trails
  - Feasibility and usage study.
  - Research on trail parameters.
  - Development of mapping, area history, and marking of trails.

### **Waterway Trails**

- Mississippi River Trail
  - Continuation of day use segments in Aitkin County. Signage along the river currently underway. Mississippi Headwaters Board has already signed from Palisade to Aitkin Campground.
- Snake River
  - Explore opportunities for use.
  - Trail information and day use planners for recreation users.
- Ripple River
  - Aid in establishing water trail that connects City Park to County Campground.

### **Hiking/Hunter Walking Trails**

- Chipper Road Corridor.
- Expansion of walking areas specifically designed for non-motorized use.
- Trail tread rehabilitation from motorized use.
- Evaluate opportunities to expand existing hunter walking trails.
- Identify funding sources to aid in the development and maintenance of non-motorized hunting trails.
- Market Aitkin County hunting trails as destination hunting.

### **Park & Recreation Areas**

- Sissabagamah Creek confluence.
- Explore what types of recreation opportunities are possible/allowed.
- Installation of fishing piers/docks where feasible.

### **Cross-Country Skiing**

- Continue to maintain existing 17.1 miles of cross-country ski trails that are open to public use with the purchase of a MN DNR GIA “Ski Pass”.
- Explore possible land exchange for expansion of cross-country ski sections that would utilize ATV trails that are closed for the winter. This would be on a rotational basis (Termed “Revolving Ski Trail” by ACLD).

### **Fat Tire Bike Trails**

- Identify low impact fat tire bike trails with favorable trail attributes (topography, scenic vistas,

etc.)

- Develop winter use low impact fat tire bike trails utilizing public lands.
- Capture fat tire bike trail usage with data collectors.
- Complete feasibility study to determine need and desired use of trails.
- Construct year-round use trail system if recreation usage shows as desired use in Aitkin County.

#### **Sled Dog Trails**

- Identify size of recreation user group interest and club affiliates in Aitkin County
- Feasibility study if gauged interest is sufficient

#### **Primitive Camping**

- Identify unique scenic areas for campsite viewing vantage points.
- Identify emergency services needed for establishment of camp areas.
- Establishment of 6 primitive campsites throughout Aitkin County properties.
- Establishment of campsites off recreation trails already on landscape.



In addition to the Aitkin County forest road system of more than 300 miles and the more than 600 miles of groomed snowmobile trails, the county has a number of existing trails and recreation facilities.

*Motorized Recreation Trails:*

Blind Lake ATV Trail  
Hill City Connector ATV Trail  
Lawler Loops ATV Trail  
Moose River/Emily Connector ATV Trail  
Rabey Line ATV Trail  
Red Top ATV Trail  
Solana ATV Trail  
Soo Line ATV Trails (North and South)

*Campgrounds:*

Aitkin Campground (Aitkin) 9 sites  
Berglund Park Campground (Palisade) 9 sites  
Jacobson Campground (Jacobson) 12 sites and 2 Camper Cabins  
Snake River Campground (South of McGrath) 12 sites

*Hiking and Cross-Country Ski Trails:*

Long Lake Conservation Center Hiking and Cross-Country Ski Trails  
No Achen Cross-Country Ski Trail  
Vispo Property Hiking and Cross-Country Ski Trails  
Jacobson Campground Walking Trail

*Hunting/Fishing Trails:*

Hunter/Walker Trails (Non-Motorized Forest Roads) - 13 miles  
Snake River Walking/Fishing Trail  
Twin River Springs Walking/Fishing Trail  
Chipper Road  
Third Guide

*Recreation Facilities:*

Jacobson Wayside Rest  
Browns Lake Snowmobile/ATV Shelter  
Lake Accesses (Carry-in and Trailer)

*Swimming Beaches:*

Lone Lake  
Round Lake

## Regional and National Trails

### Northwoods Regional ATV Trail System

- 215 miles of natural surface trail in Grant-in-Aid sponsored status.
- Developed in Aitkin and Itasca Counties.
- Extensions of trail connection to Crow Wing County in 2021.
- Connects with Soo Line Trails and other existing routes to make continual looping trails with destination areas.
- Uses: ATV/OHM (primary), walking, horseback riding (secondary).

### North Soo Line Trail

- 148-mile natural surface trail.
- Located in Carlton, Aitkin, and Cass Counties.
- Connects with South Soo Line Trail.
- Runs through Hill River State Forest, Bowstring State Forest, and Chippewa National Forest.
- Possible connection to Rabey ATV Line (in Aitkin County), Blind Lake ATV Loop (in Aitkin County), Willard Munger State Trail, Cuyuna Lakes State Trail and Taconite State Trail.
- Uses: snowmobiling, ATV/OHM

### South Soo Line Trail

- 126-mile natural surface trail.
- Located in Carlton, Pine, Aitkin, Mille Lacs and Morrison Counties in MN and Douglas County in WI.
- Connects to Red Top ATV Loop (in Aitkin County) and North Soo Line Trail.
- Runs through Solana State Forest and near Mille Lacs State Park and General Andrews State Forest.
- Possible connection to Willard Munger State Trail and Cuyuna Lakes State Trail.
- Uses: snowmobiling, ATV/OHM

### Cuyuna Lakes State Trail

- Eight miles of paved trail from Crosby to Riverton.
- One mile passes through the City of Aitkin along State Highway 169.
- 25-mile single track mountain bike trail system.
- Duel treadway trail.

### North Country National Scenic Trail

- 4,600-mile trail (not completed).
- Located in New York, Pennsylvania, Ohio, Michigan, Wisconsin, Minnesota, and North Dakota.
- Possible connection to Willard Munger, Taconite, Paul Bunyan, and Heartland State Trails in Minnesota.
- Uses: hiking, biking, snowmobiling.

## Emergency Management

Emergency events may occur on county-managed lands and recreation trails. To minimize the negative impacts of emergency events, it is important to be prepared for them to the extent possible and to plan trails to allow for Emergency Medical Service (EMS) access.

*Tips for Emergency Medical Service (EMS) preparedness includes:*

- **Pre-plan** for trail rescue by equipping vehicles with maps of trails in your service area. Mark the access points and make sure you know the limitations for vehicle access.
- **Know the capabilities** of trail surfaces to support vehicle traffic. A trailhead wide enough for an ambulance or rescue truck may not stay that wide or be able to support the vehicle weight.
- **Request additional resources** early, like an ATV with rescue trailer, so it is ready if the ambulance cannot access the patient.
- **Always have the essentials** with you for assessment and the treatment of life threats. Patients are invariably much closer or much further from the trail head than anticipated.
- **Warn other trail users** of an on-trail emergency. Ask them to slow down before passing the incident or reroute as needed.
- Leave at least **one person at the ambulance**. After finding the patient, you may realize that the safest and easiest extrication point is different than the ambulance location.
- **Schedule a training exercise** to locate, access, and extricate a simulated injured trail user from a remote trail. Apply those lessons to preplanning for a future incident.

*Source: <http://www.ems1.com/ems-products/patient-handling/tips/500771-Accessing-Patients-on-Trails/>*

## Helicopter Evacuations

It is possible that a helicopter evacuation could be necessary in response to an emergency on a recreation trail in Aitkin County. To address this possibility, the county should coordinate with local emergency service providers and first responders to evaluate existing access and evacuation preparedness plans.

The following table (Table 1) indicates the specifications for planning and constructing helicopter landing sites (helispots) according to the National Interagency Fire Center.

Table 1: Specifications for Planning and Constructing Helispots

Helicopter Type	1	2	3
Touchdown Pad Dimension	30' x 30'	20' x 20'	15' x 15'
Safety Circle Diameter	110'	90'	75'

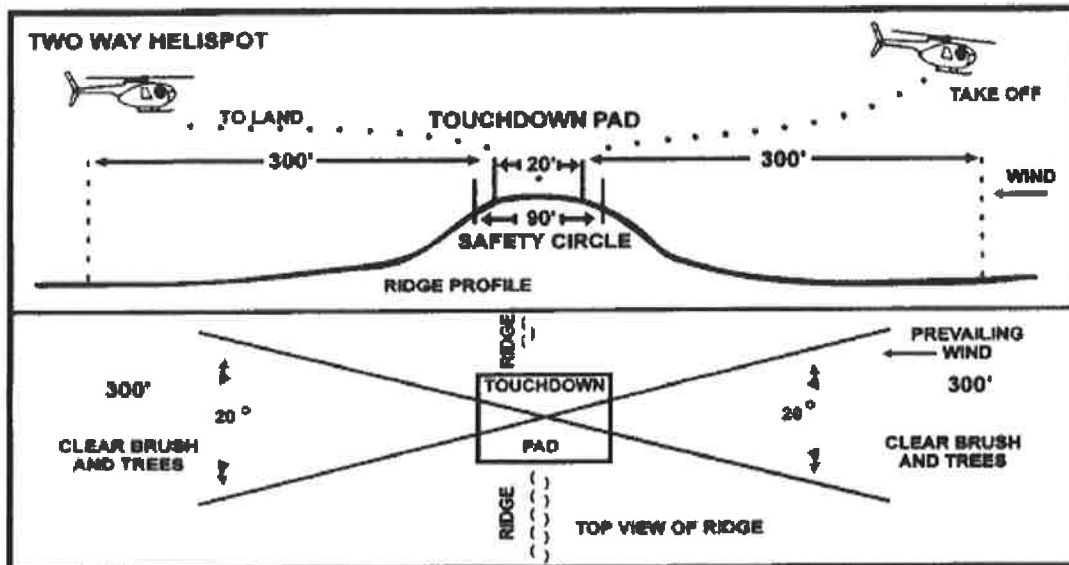
Source: NIFC, 2006; www.nifc.gov/ihog/chapters/2006chapter08.pdf

Type 1 are the heaviest helicopters with a weight >12,501 lbs. and 15 or more passenger seats.

Type 2 are 6,000-12,500 lbs. and 9-14 seats

Type 3 are up to 6,000 lbs. and 4-8 seats.

Figure 1. Example of a Two-Way Helispot (Type 2)



Source: NIFC, 2006; www.nifc.gov/ihog/chapters/2006chapter08.pdf

## **Trail Suitability Matrix**

### Background

The Trail Suitability Matrix has been designed to support the development of the Aitkin County Comprehensive Recreation Plan. The Matrix provides a framework for evaluating recreation areas, trails, and resources in the county to determine which activities and recreational uses are suitable for each area. The suitability of a given recreation type for a given area depends upon a number of factors, including soil types, the occurrence of rare species or habitats, proximity to residential areas and other site characteristics. Identifying suitable uses for each area is an important step for supporting the development of a comprehensive plan for trail-based recreation on county-managed lands.

### Description

Different types of recreation require different conditions and create various types of impact at the local and landscape scale. While most types of recreation are suitable somewhere, not all types are suitable everywhere. By evaluating which recreational activities are suitable for specific sites, designated uses can be planned to minimize negative impacts and to manage trail construction and maintenance costs. Appropriate trail layout and design also creates better user experiences and safer trail conditions.

### Trail Suitability Criteria

The Trail Suitability Criteria describe the site characteristics to be considered when identifying appropriate recreation activities for a given area. The criteria also help support the overall goals for the Comprehensive Recreation Plan, including:

- Guiding recreation trail management on county managed lands,
- Evaluating current recreation demands to identify opportunities to enhance recreation opportunities while balancing natural resource protections and competing land uses, and
- Providing an opportunity to gather public input to help inform the management of recreation trails.

### Evaluation Process

The following table (Table 1) lists the Trail Suitability Criteria and the ranking system for determining if a given area is (1) suitable for a specific use, (2) suitable with mitigations, or (3) not suitable. The ranking system distinguishes between motorized and non-motorized recreation types. Based upon maps that illustrate existing recreation resources as well as soil conditions, wetland areas, known occurrences of rare species and habitats, residential areas, public waters and services (gas, food, lodging, parking), the following criteria are applied and areas can be ranked for their suitability for motorized and non-motorized recreation activities.

Table 2. Trail Suitability Criteria

	Motorized Recreation			Non-Motorized Recreation		
	1 Suitable	2 Suitable with Mitigations	3 Not Suitable	1 Suitable	2 Suitable with Mitigations	3 Not Suitable
Visual Quality and Landscape	Diverse, dramatic or high interest scenic features.	Few high interest scenic features.	No high interest scenic features.	Diverse, dramatic or high interest scenic features.	Few high interest scenic features.	No high interest scenic features.
Trail Linkages and Networks	Critical link in existing system or opportunity for important new link	Linking is possible but would require significant mitigations.	No significant linking opportunities	Critical link in existing system or opportunity for important new link	Linking is possible but would require significant mitigations.	No significant linking opportunities
Existing Trail Use	Current, well maintained and appropriate trail use	Current trail use, but trail is not well or easily maintained or trail is underutilized.	No current use and/or trail not compatible with use.	Current, well maintained and appropriate trail use	Current trail use, but trail is not well or easily maintained or trail is underutilized.	No current use and/or trail not compatible with use.
Proximity to Residential Areas	Trail is at least 2 miles from sensitive residential areas	Trail is at least 1 mile from sensitive residential areas	Trail is less than 1 mile from sensitive residential areas	No limitations	No limitations	No limitations
Proximity to Services (gas, food, lodging, campgrounds, rest stops)	Services available within 20 miles of trailhead	Services available within 40 miles of trailhead	Services available within 60 miles of trailhead	No limitations	No limitations	No limitations
Access to Drinking Water	No limitations	No limitations	No limitations	Water available at trailhead, parking area or camping area	Water available within 1/2 mile of trailhead, parking area or camping area	Water available within 2 miles of trailhead, parking area or camping area

(Table 2. Continued)

	Motorized Recreation			Non-Motorized Recreation		
	1 Suitable	2 Suitable with Mitigations	3 Not Suitable	1 Suitable	2 Suitable with Mitigations	3 Not Suitable
Safety Considerations and Access for Emergency Services (lighting, night use of trails)	No safety hazards and sufficient access for emergency services	Some safety hazards and/or some barriers to emergency service access	Significant safety hazards and/or severely limited emergency service access.	No safety hazards and sufficient access for emergency services	Some safety hazards and/or some barriers to emergency service access	Significant safety hazards and/or severely limited emergency service access.
Trailheads, Gates and Signage	Existing, well-maintained	Need minor repair or replacement	Absent and/or in dis-repair	Existing, well-maintained	Need minor repair or replacement	Absent and/or in dis-repair
Availability of Parking Areas	Adequate capacity and well-maintained parking area (including trailer spaces)	Limited capacity and/or difficult to maintain parking area	No parking area and/or no appropriate area to developing parking	Adequate capacity and well-maintained parking area (including trailer spaces)	Limited capacity and/or difficult to maintain parking area	No parking area and/or no appropriate area to developing parking
Opportunities for Public Education	Areas for interpretive signs or other educational services	Few opportunities for public education	No opportunity for public education	Areas for interpretive signs or other educational services	Few opportunities for public education	No opportunity for public education
Soil Conditions, Slope and Grade	Gentle grades, stable soils and no cross slopes	Some areas of sensitive soils, steep slopes or steep grades	Significant areas of sensitive soils, steep slopes or steep grades	Gentle grades, stable soils and no cross slopes	Some areas of sensitive soils, steep slopes or steep grades	Significant areas of sensitive soils, steep slopes or steep grades
Rare, Threatened or Endangered Species or Habitats	No records of RTE Species or Habitats	Known RTE species or habitats but with limited risk of disturbance	Sensitive RTE species or habitats are present and could be impacted	No records of RTE Species or Habitats	Known RTE species or habitats but with limited risk of disturbance	Sensitive RTE species or habitats are present and could be impacted
Wetlands and Public Waters	No wetlands, shorelines or water crossings	Limited wetlands, shorelines or water crossings*	Extensive wetlands, shorelines or water crossings*	No wetlands, shorelines or water crossings	Limited wetlands, shorelines or water crossings*	Extensive wetlands, shorelines or water crossings*
Cultural Resources or Historic Sites	No sensitive sites	Some sites, but well protected	Sensitive sites vulnerable to disturbance	No sensitive sites	Some sites, but well protected	Sensitive sites vulnerable to disturbance

Criteria that Apply to All Trails:

	ALL TRAILS		
	1 Suitable	2 Suitable with Mitigations	3 Not Suitable
Visual Quality and Landscape	Diverse, dramatic or high interest scenic features.	Few high interest scenic features.	No high interest scenic features.
Trail Linkages and Networks	Critical link in existing system or opportunity for important new link	Linking is possible but would require significant mitigations.	No significant linking opportunities
Existing Trail Use	Current, well maintained and appropriate trail use	Current trail use, but trail is not well or easily maintained or trail is underutilized.	No current use and/or trail not compatible with use.
Proximity to Residential Areas	Trail is at least 2 miles from sensitive residential areas	Trail is at least 1 mile from sensitive residential areas	Trail is less than 1 mile from sensitive residential areas
Proximity to Services (gas, food, lodging, campgrounds, rest stops)	Services available within 20 miles of trailhead	Services available within 40 miles of trailhead	Services available within 60 miles of trailhead
Safety Considerations and Access for Emergency Services (lighting, night use of trails)	No safety hazards and sufficient access for emergency services	Some safety hazards and/or some barriers to emergency service access	Significant safety hazards and/or severely limited emergency service access.
Trailheads, Gates and Signage	Existing, well-maintained	Need minor repair or replacement	Absent and/or in dis-repair
Availability of Parking Areas	Adequate capacity and well-maintained parking area (including trailer spaces)	Limited capacity and/or difficult to maintain parking area	No parking area and/or no appropriate area to developing parking
Soil Conditions, Slope and Grade	Gentle grades, stable soils and no cross slopes	Some areas of sensitive soils, steep slopes or steep grades	Significant areas of sensitive soils, steep slopes or steep grades
Rare, Threatened or Endangered Species or Habitats	No records of RTE Species or Habitats	Known RTE species or habitats but with limited risk of disturbance	Sensitive RTE species or habitats are present and could be impacted
Wetlands and Public Waters	No wetlands, shorelines or water crossings	Limited wetlands, shorelines or water crossings*	Extensive wetlands, shorelines or water crossings*
Cultural Resources or Historic Sites	No sensitive sites	Some sites, but well protected	Sensitive sites vulnerable to disturbance



Streamlined Criteria for “Summer Only” Trails and Scoring System for GIS Mapping Analysis:

<b>Summer-Only Trail Mapping and Scoring</b>						
	<b>Summer-Only Motorized</b>			<b>Summer-Only Non-Motorized</b>		
	<b>1 Suitable</b>	<b>2 Suitable with Mitigations</b>	<b>3 Not Suitable</b>	<b>1 Suitable</b>	<b>2 Suitable with Mitigations</b>	<b>3 Not Suitable</b>
Existing Trail Use	Current, well maintained and appropriate trail use <b>1 Point</b>	Current trail use, but trail is not well or easily maintained or trail is underutilized. <b>2 Points</b>	No current use and/or trail not compatible with use. <b>3 Points</b>	Current, well maintained and appropriate trail use <b>1 Point</b>	Current trail use, but trail is not well or easily maintained or trail is underutilized. <b>2 Points</b>	No current use and/or trail not compatible with use. <b>3 Points</b>
Proximity to Residential Areas	Trail is at least 2 miles from sensitive residential areas <b>1 Point</b>	Trail is at least 1 mile from sensitive residential areas <b>2 Points</b>	Trail is less than 1 mile from sensitive residential areas <b>3 Points</b>	No limitations	No limitations	No limitations
Rare, Threatened or Endangered Species or Habitats	No records of RTE Species or Habitats <b>1 Point</b>	Known RTE species or habitats but with limited risk of disturbance <b>2 Points</b>	Sensitive RTE species or habitats are present and could be impacted <b>3 Points</b>	No records of RTE Species or Habitats <b>1 Point</b>	Known RTE species or habitats but with limited risk of disturbance <b>2 Points</b>	Sensitive RTE species or habitats are present and could be impacted <b>3 Points</b>
Wetlands and Public Waters	No wetlands, shorelines or water crossings <b>1 Point</b>	Limited wetlands, shorelines or water crossings <b>2 Points</b>	Extensive wetlands, shorelines or water crossings <b>3 Points</b>	No wetlands, shorelines or water crossings <b>1 Point</b>	Limited wetlands, shorelines or water crossings <b>2 Points</b>	Extensive wetlands, shorelines or water crossings <b>3 Points</b>
Soil Conditions, Slope and Grade	Gentle grades, stable soils and no cross slopes <b>1 Point</b>	Some areas of sensitive soils, steep slopes or steep grades <b>2 Points</b>	Significant areas of sensitive soils, steep slopes or steep grades <b>3 Points</b>	Gentle grades, stable soils and no cross slopes <b>1 Point</b>	Some areas of sensitive soils, steep slopes or steep grades <b>2 Points</b>	Significant areas of sensitive soils, steep slopes or steep grades <b>3 Points</b>
<b>Total Score</b>						

Northern Minnesota is home to a number of existing state and regional recreation trails, including those already managed by the Aitkin County Land Department. The Aitkin County Second Generation Comprehensive Recreation Plan incorporates the potential to link to these trails and the need to address existing land management plans and objectives.

Within Aitkin County, there are state, county, and federally administered lands that provide recreation opportunities, including Savanna Portage State Park and the Rice Lake National Wildlife Refuge.

Figure 2. State Trails Maps

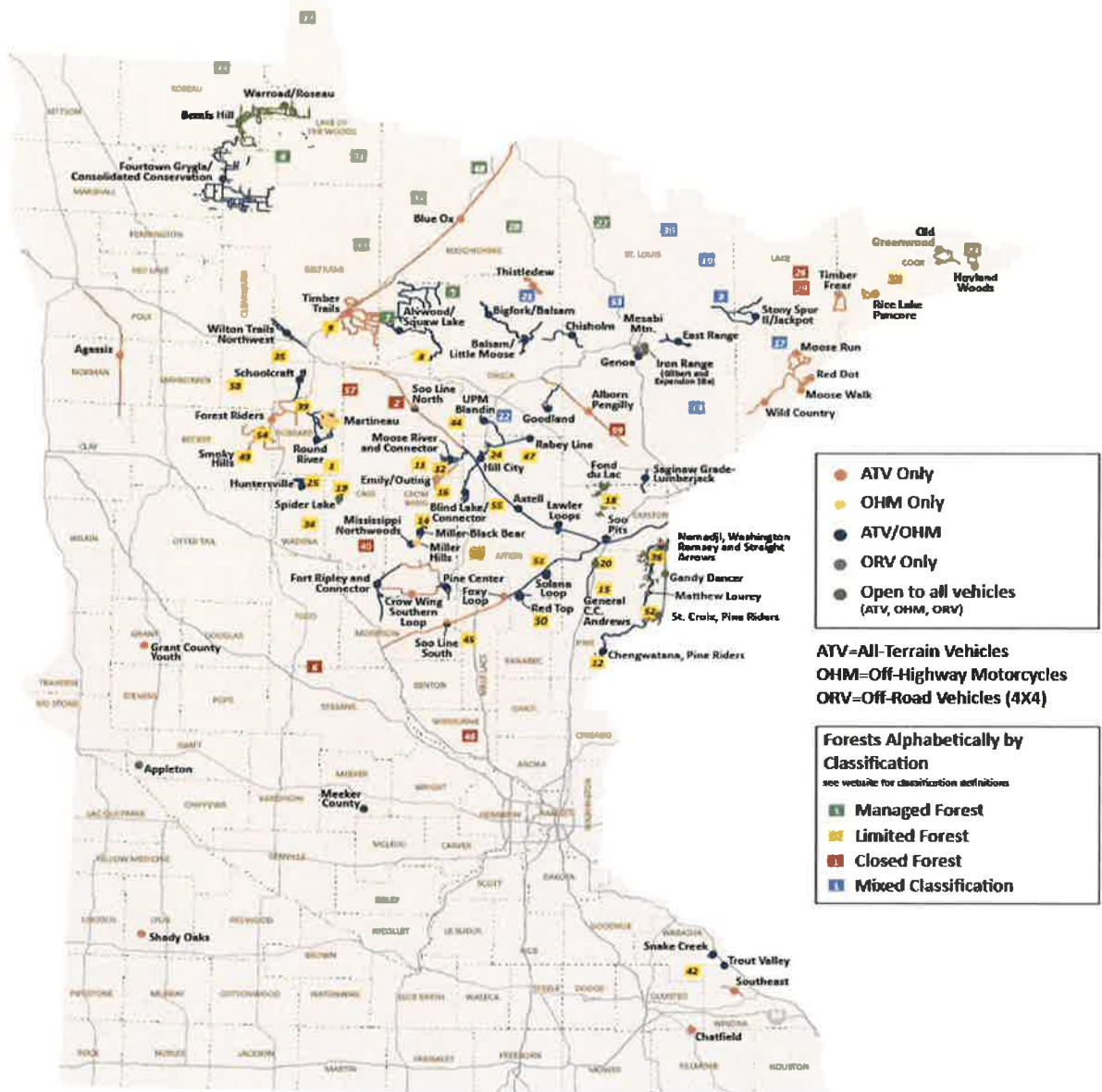
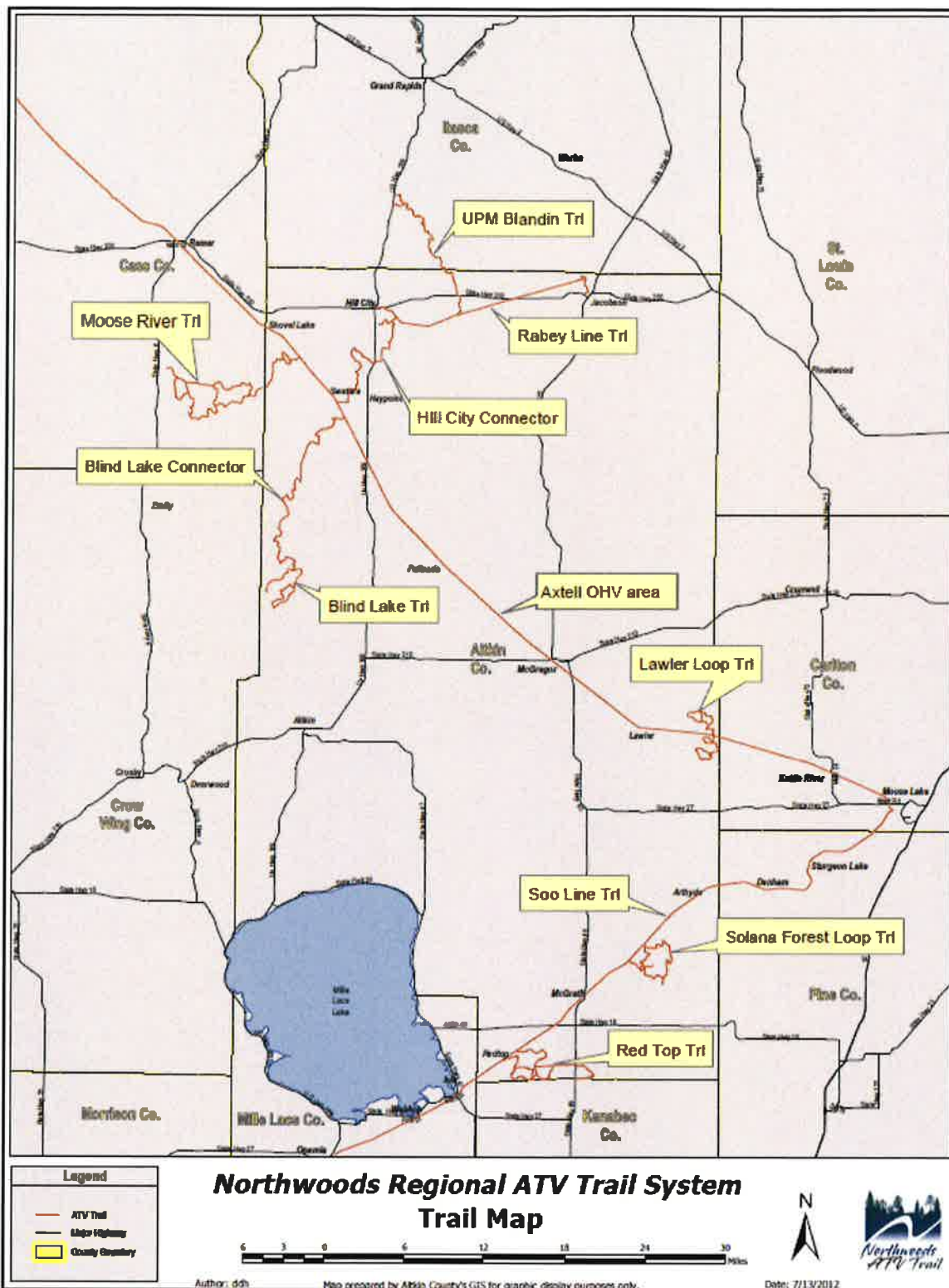
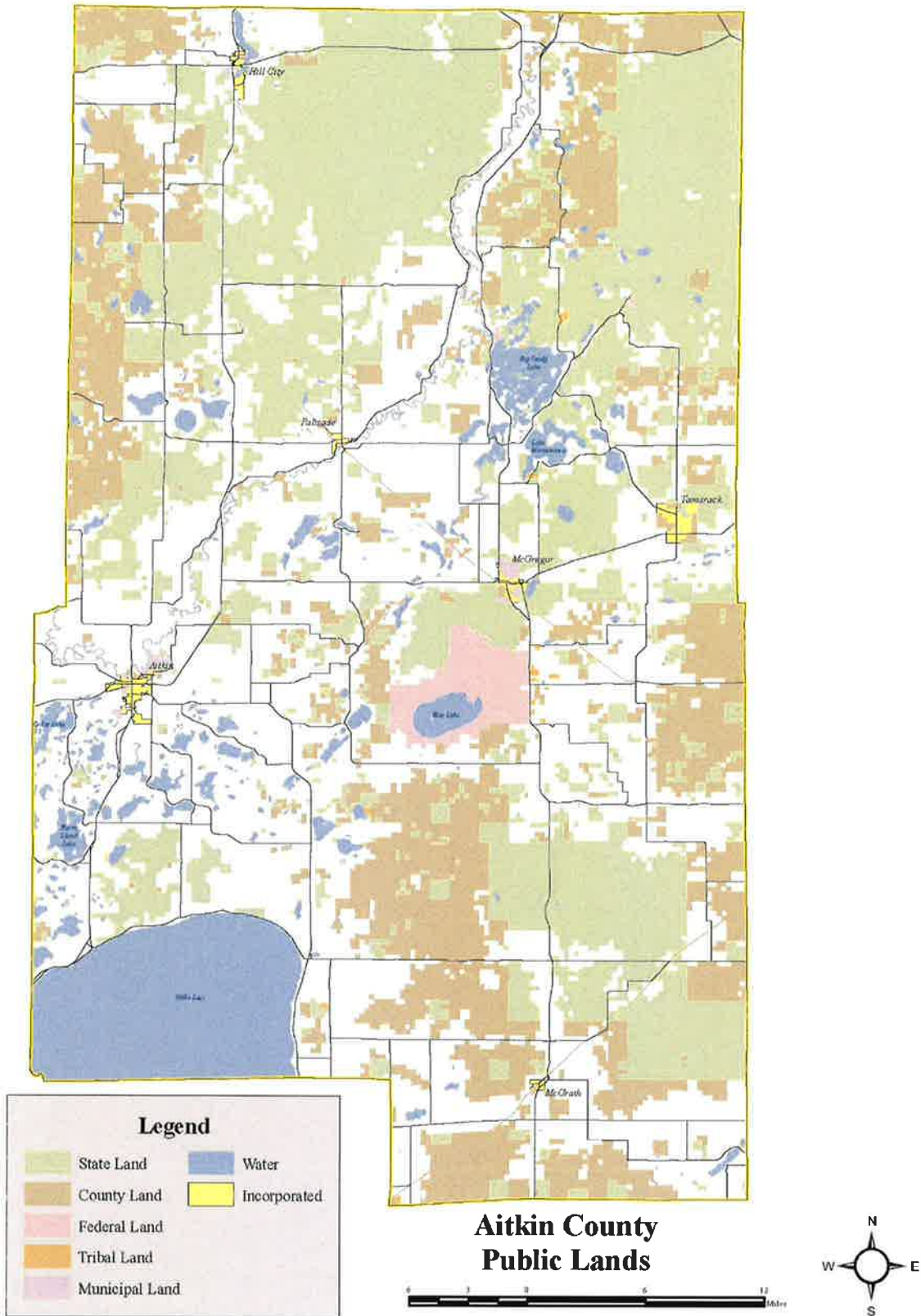


Figure 3. OHV Trail Locations Map



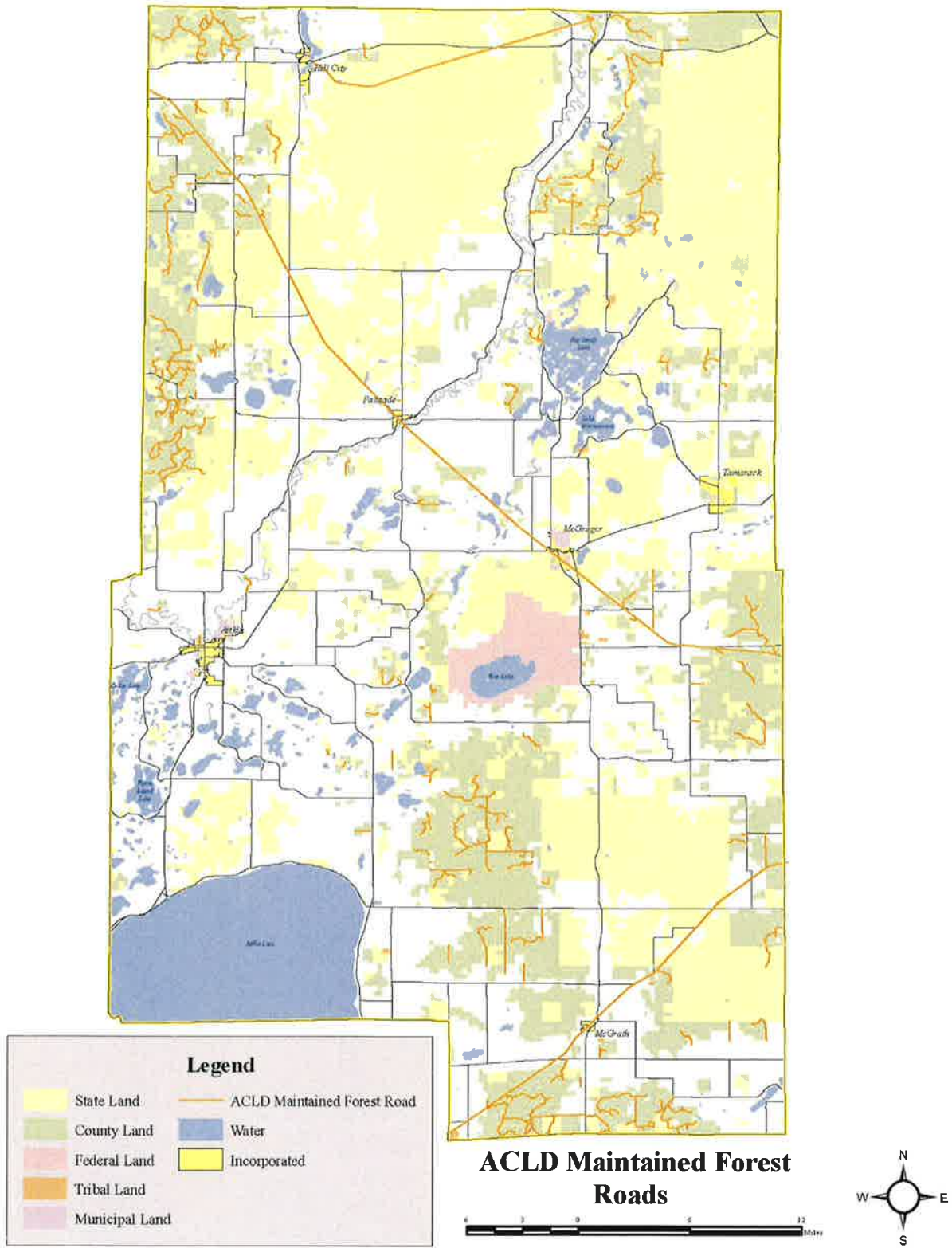
**Figure 4. Aitkin County Public Lands**



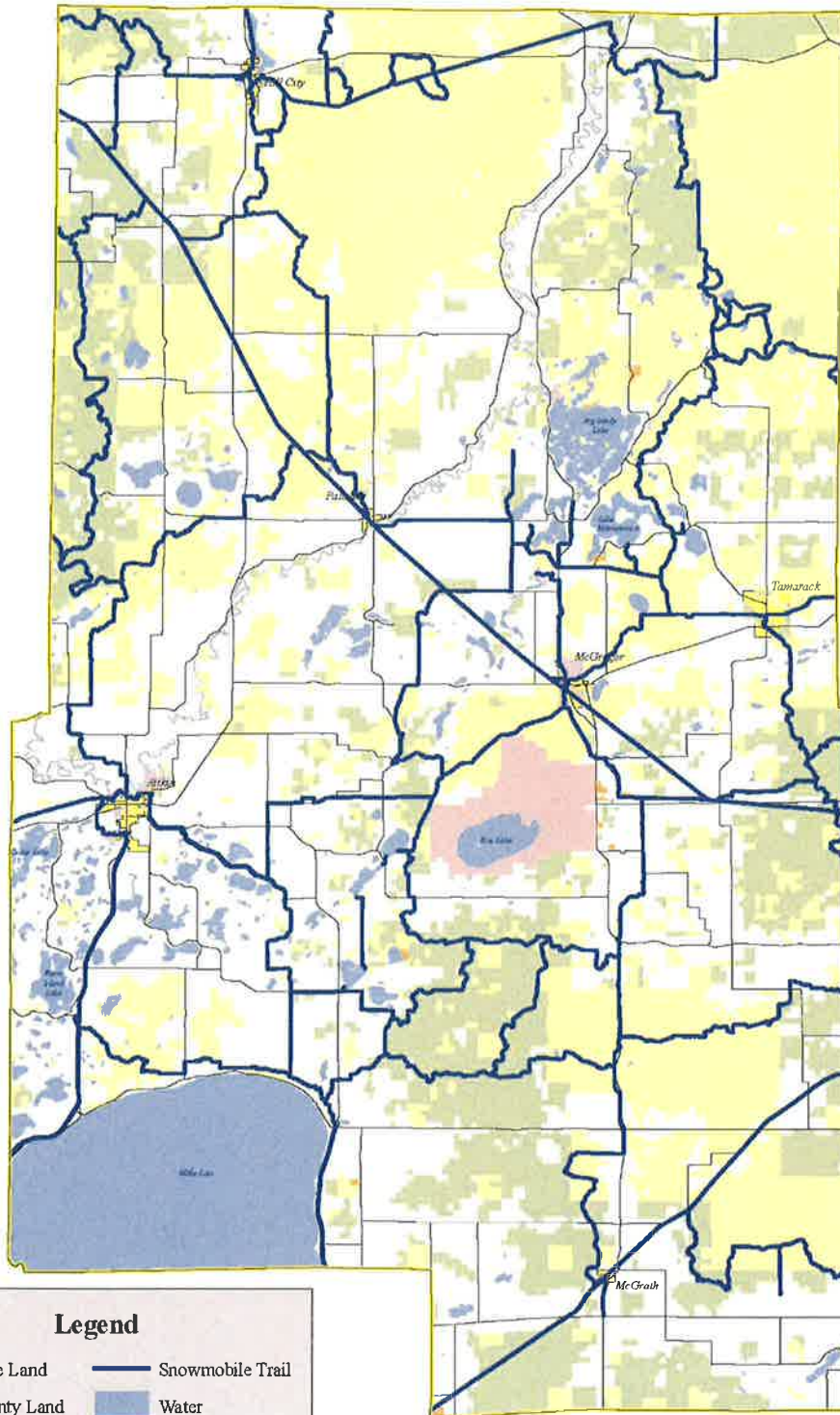
Map prepared by Aitkin County for graphic display purposes only. Aitkin County assumes no liability for any errors, omissions or inaccuracies herein contained. Date: 7/15/2020



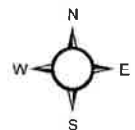
**Figure 5. ACLD Maintained Forest Roads**



**Figure 6. ACLD Snowmobile Trails**



**ACLD Snowmobile Trails**

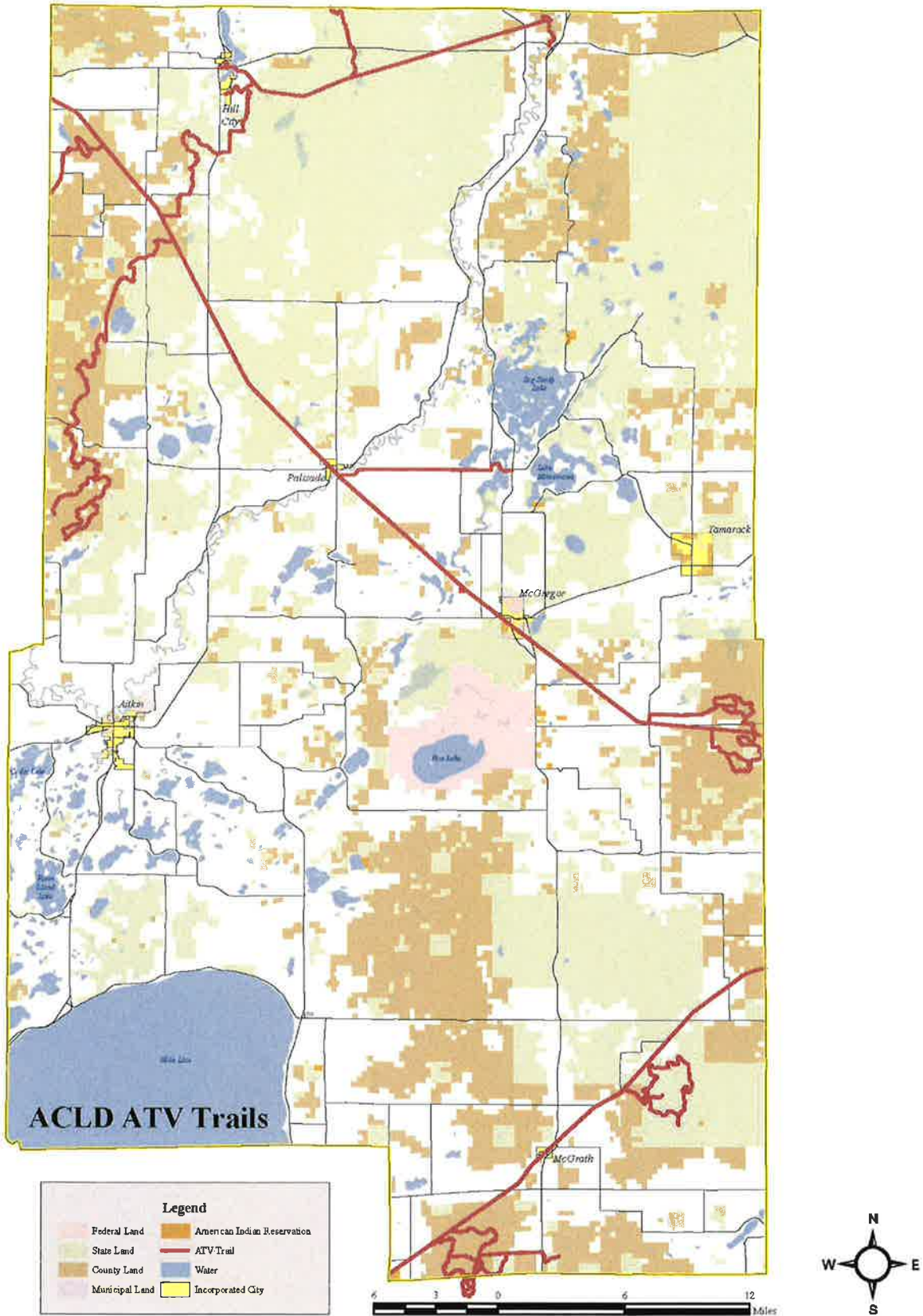


Map prepared by Aitkin County for graphic display purposes only.  
 Aitkin County assumes no liability for any errors, omissions or inaccuracies herein contained.

Date: 7/15/2020



**Figure 7. ACLD ATV Trails**



Map prepared by Aitkin County for graphic display purposes only. Aitkin County assumes no liability for any errors, omissions or inaccuracies herein contained.

Date: 5/6/2021

Figure 8. No Achen Ski Trails

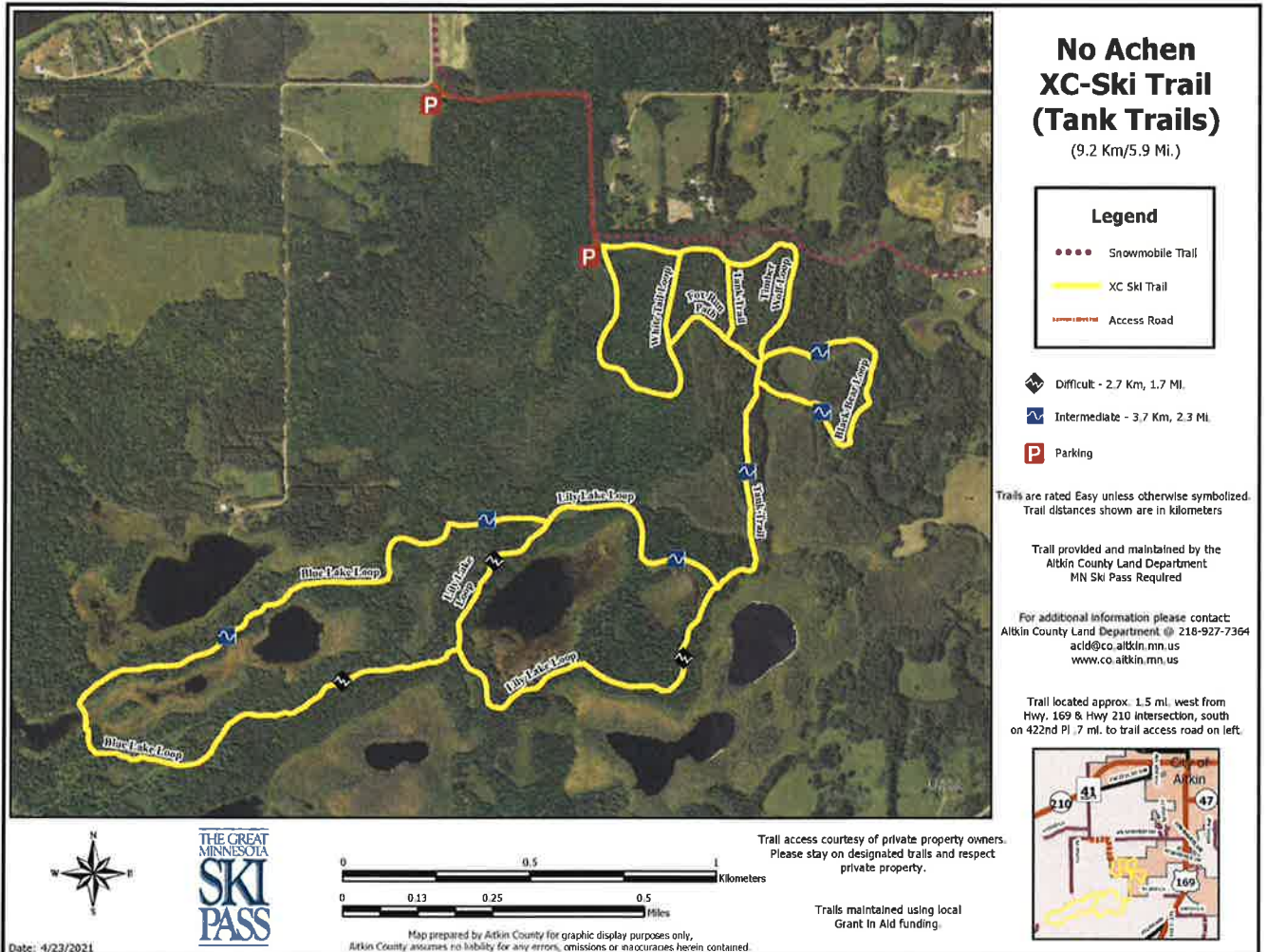




Figure 9. LLCC Ski Trails

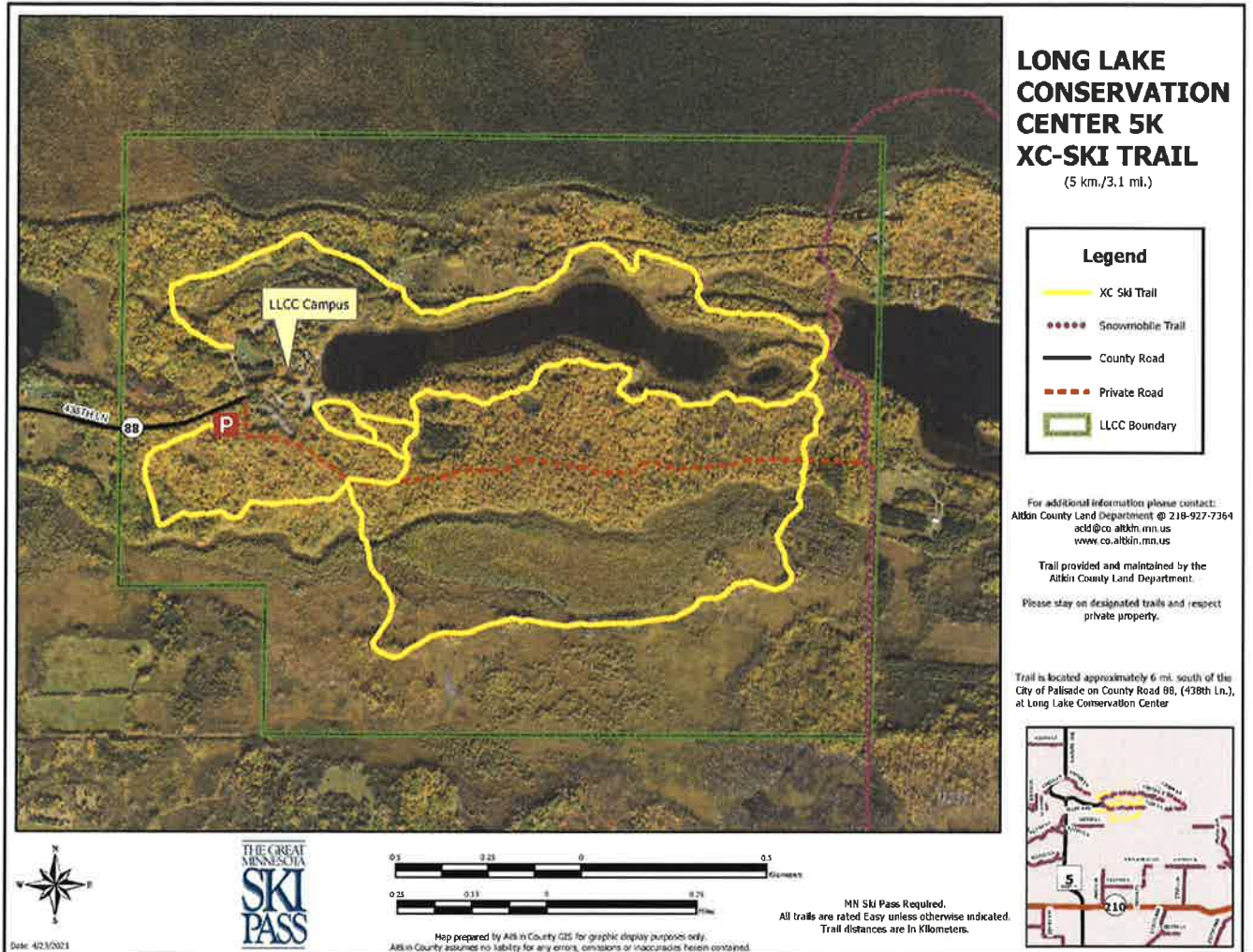


Figure 10. Vispo Ski Trails

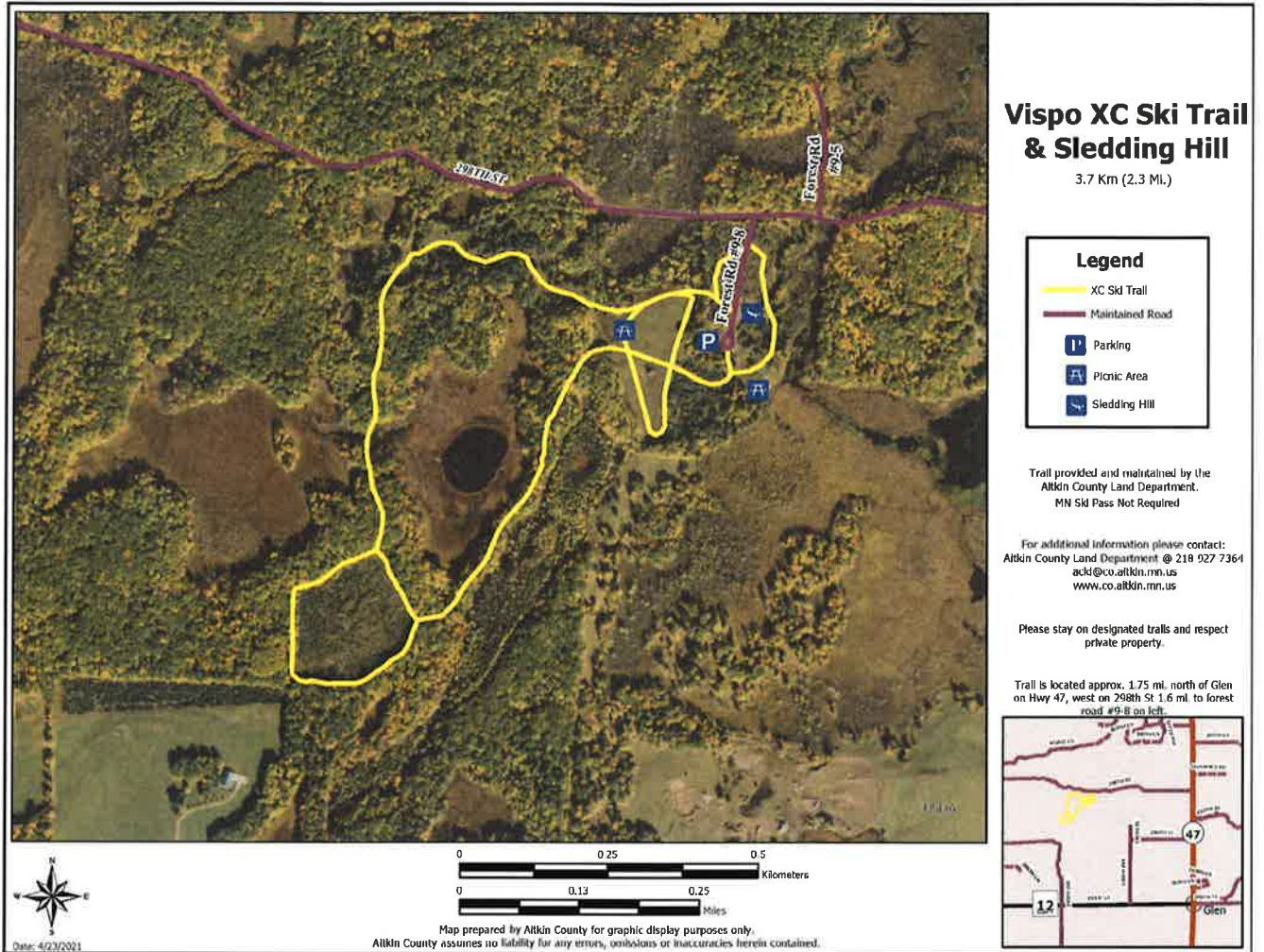
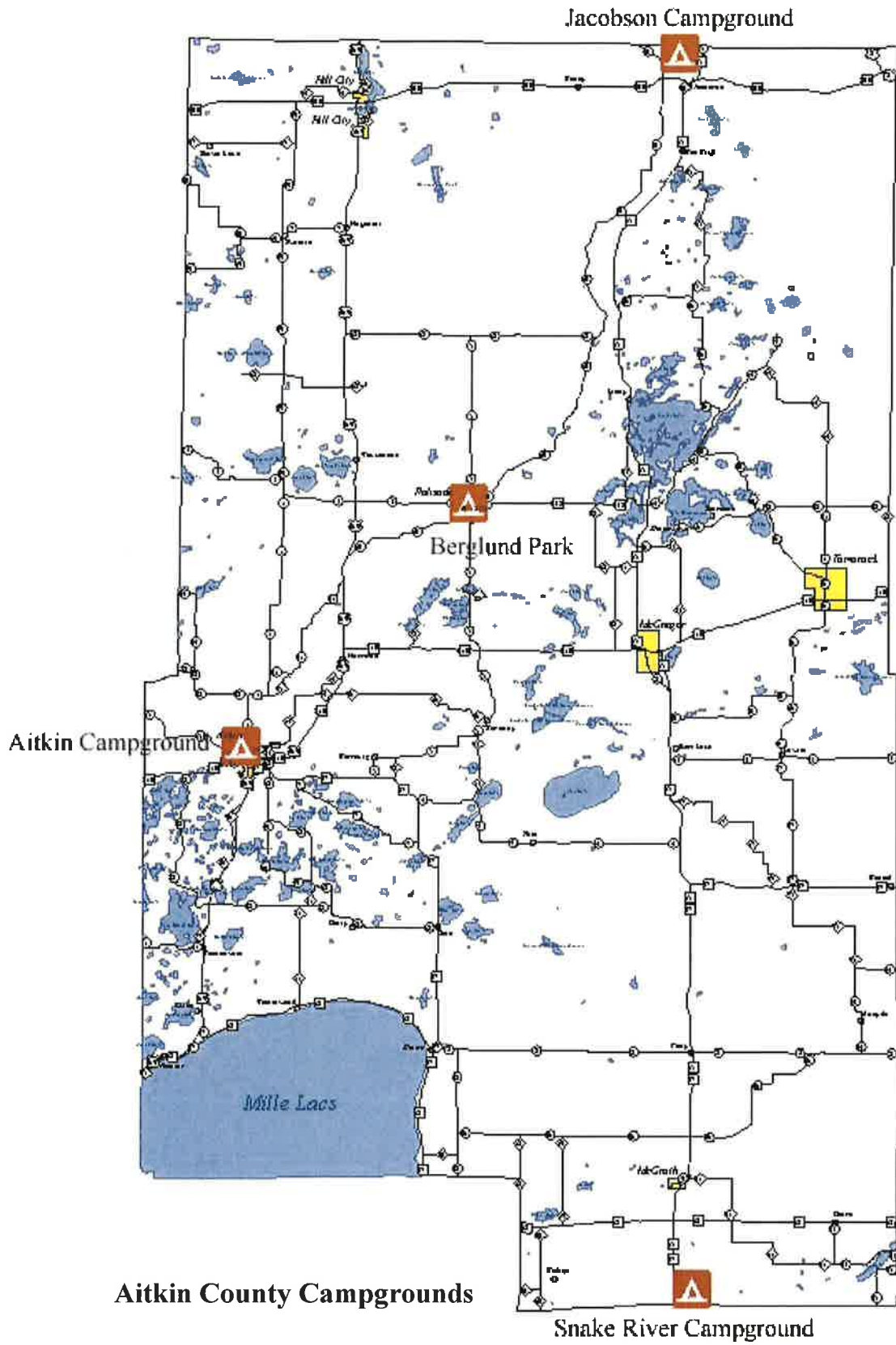




Figure 11. Aitkin County Campgrounds



Comments received for the "Recreation Plan – Second Generation 2021-2032" review. April 12, 2021, Long Lake Conservation Center.

Comment	Commenter	ACLD Response
Spelling and word choice errors: p. 6 Remove 'began" p. 7 Climate "for" should be "from" p.9 "in to" change to into and add "ing" to word adjoin	Brian Napstad Shamrock Township	Grammar and spelling have been corrected
Q. Does the county land department enforce the rules	Brian Napstad Shamrock Township	ACLD helped develop the enforcement plan. Under action steps it should read "with enforcement <u>plan</u> and education...
p. 13 Trail ambassadors are not enforcement	Frank Turnock Salo Township	The word "enforcement" has been deleted on page 13 and wherever else it appeared with Trail Ambassadors.  The following paragraph was added on page 5. "The Minnesota Department of Natural Resources Volunteer Trail Ambassador Program was established by the DNR Divisions of Enforcement, Parks and Trails, and Forestry. The program exists to promote safe, environmentally responsible operation of OHVs through informational, educational contacts and monitoring efforts."
Nice job	Bob Lake Spencer Township	Thanks!
Good details	Judy Blomberg Spencer Township	Much appreciated!
Cross country Trail maps need a context of where in the County these trails are located. Maps should include parking locations.	Brian Napstad Shamrock Township	Three new cross-country trail maps have been added with context to their location in the county and parking areas mapped.
Highway 3 Trail is being constructed. Can the trail be located on the map.	Brian Napstad Shamrock Township	County Road 3 trail has been added to the map.
Well written and will help us get grants	Frank Turnock Salo Township	Let's hope so!
Comprehensive and well put together	Bob Marcum Salo Township	Thank you!

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P16. Include a Mille Lacs Connector Trail map	Brian Napstad Shamrock Township	The Mille Lacs Connector Trail is still in the works of trail delineation. The risk of improper alignments could lead to legal litigations and will be an amended page inserted into the Recreation Plan when the trail layout has been solidified.
Maps to be updated in a living document	Bob Lake Spencer Township	We will make sure this happens.
Use, °F instead of spelling it out	rpc	Edit has been made
P.7 change “for” to “from”	Walt Ford	Word choice has been corrected
In reviewing the document, the plan does a good job of identifying the Miss. River as a trail for day use. Maybe there could be some mention about future signage as I have already signed from Palisade to Aitkin Campground. Also, I don’t know if this is the appropriate document, but some mention of following the MHB 2019 Comprehensive Plan when establishing trails and campgrounds.	Tim Terrill	Page 20 under “Waterway Trails”, mention of signage by Mississippi Headwater Board from Palisade to Aitkin Campground. Page 19 reference guidance from Mississippi Headwater Board 2019 Comprehensive Plan.
Pg 10 - "sales" might need to be clarified for the average person. Timber harvesting permit? It may have been in the original report and missed!	Mark Jacobs	Word “timber” added before the word “sales”. At the end of the sentence, word “sales” substituted with words “any logging”.
Pg 15 - define the mechanism for citizen reporting?	Mark Jacobs	“If unlawful, local law enforcement should be notified. Anything else should be reported to the ACLD” was added to the last bullet point on page 13.
Pg 17 - Cornish Ridgeback Trail - where is it (personal curiosity)?	Mark Jacobs	The interest from multiple non-motorize recreation users comes at the location of the “Twin River Springs” areas and would look to utilize Forest road trails and previous logging operation roads such as defined Skid roads or Logging roads. This area holds favorable sand ridges and overlooks.

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Pg 19 - 13 miles non-motorized trail, how many trails? They are typically shorter length by design	Mark Jacobs	Overall trail mileage is 13, but trails are in multiple locations – Snake River Campground, Jacobson Campground, Chipper Road, Vispo, etc.
Nice work ACLD staff!	Mark Jacobs	Thanks!
What will happen to promotion of Aitkin County’s recreational resources without an economic development coordinator. In Past Ross Wagner would do advertising	Anne Marcotte	County hired an Economic Development Coordinator and that individual will be promoting Aitkin County’s recreation resources. For 2021, there will be ATV ads in two separate publications.
Get more lodging in recreational areas if possible, need private enterprise to help develop budget lodging and food and beverage establishments	Jim Berg	County hired an Economic Development Coordinator. We are hoping the individual in that position will explore the lack of lodging and food establishments along the trail.
Is there continuing contact with local school children after they come to LLCC for their initial session	Jessica Perrine	At this time, no further contact is not made. Question would be what is the purpose of the continued contact? Feedback about their experience or something else?
To get more people using the trails, you need parents to introduce their children to them	Jessica Perrine	We could not agree more, phrase “Promoting recreation resource in Aitkin County as “Family Friendly” will be addressed, where appropriate, in future advertising campaigns” on page 16.
Have kids and parents continue to use LLCC routinely throughout the year	Jessica Perrine	The new LLCC Manager will be working on branding and marketing campaigns for all potential users of LLCC.
Before money is spent on building new trails, should do maintenance on ATV trail system that is already in place.	Galen Tveit	This is always the intent before the construction of new trails are to be established. Construction of new trails usually has to meet a certain criterion that would provide an economic impact or diversification to a local economically stressed community within Aitkin County or surrounding community
People want high quality interconnected trails more than they want more miles of trails	Galen Tveit	Noted, something ACLD strives for. We understand more is not always better and that people want quality trails. We hope this Plan helps directs that.
Need trails marked where they cross lakes like they have in Crow Wing County	Galen Tveit	We will reach out to the snowmobile club regarding the request.
Add total acres of parkland as well as total amount of acres in developed parks.	DJT	The following has been added to page 7. “The Land Department has 983.8 acres of developed County parks.

Comments received for the “Recreation Plan – Second Generation 2021-2032” review. April 12, 2021, Long Lake Conservation Center.

		Long Lake Conservation Center is the largest with 760 acres. Vispo is the second largest with 141 acres. Jacobson Campground encompasses 47 acres. Snake River Campground is 25 acres in size. Aitkin Campground and Berglund Park are the smallest totaling 5.6 acres and 5.2 acres respectively”.
Use the community connection program to offer natural and environmental learning activities to youth in our area - this would level the economic hurdle for many children of low income families and provide exposure to an idea of community stewardship - example is bird watching, mushroom hunting, animal track identification are all things that can happen close to home along park river banks and in fields that don’t require a big cost.	Jessica Perrine	All great ideas however developing specific activities/classes is beyond the scope of this Recreation Plan. Community Education and LLCC would be better situated to address this. We will let them know of the request.
Develop walking trails along a scenic route through or around town to promote activity outside.	Jessica Perrine	Excellent idea however we are somewhat limited to trail development on County tax-forfeited lands. This would be something to take up with the City of Aitkin.
For summer camps, consider day camps where no overnights are planned to avoid covid restrictions and risk.	Jessica Perrine	This would best be addressed through LLCC and although the Second-Generation Plan does not specify future goals or accomplishments for LLCC, it remains a priority for the County and County Board. Despite the closure in 2020-2021 due to COVID, LLCC currently has a new manager whose job it is to promote and market LLCC as best as possible. With fiscal responsibility in mind, the new manager will be developing operational plans for moving forward now that the Center is open again.
Develop birding activities at different age levels and provide initial resources to	Jessica Perrine	Birding trails have been established in the County however, developing specific activities/classes for birding, wildlife tracking,

Comments received for the “Recreation Plan – Second Generation 2021-2032” review. April 12, 2021, Long Lake Conservation Center.

start a club for assistance to county in wildlife tracking or management.		or management is beyond the scope of this plan. We will reach out to LLCC and Community Ed regarding this.
Develop a fee for service program to direct small land-plot owners in healthy management of woods, waterways and native plant management to promote biodiversity.	Jessica Perrine	This already exists through the Soil and Water Conservation District. Kyle Fredrickson is the forester on staff who, for a fee, works with private landowners to develop management plans that address landowner goals including woods and wetlands. There is no acre limit for this service.
When listing out committee members, I would appreciate having Commissioner included by my and Brian names, other members should be identified by which district they represent and/or entity.	Anne Marcotte	Changes have been made
List of Commissioners, I would appreciate being identified as vice- chair.	Anne Marcotte	Changes have been made
I see no mention of the trail of regional significance distinction we received a few years back. It should be discussed as to why and how this is a valuable accreditation. Should it be used to gain funding for trail maintenance?	Anne Marcotte	Paragraph on this has been added to the bottom of page 13.
No reference to Mississippi Headwaters Board and the river signage enabling user to clearly identify distance to landings. Expansion of signage. Include scheduled river events: Bet your glasses- I believe this is the name- coming up this spring. Should we be expanding planned river events? Should we be expanding our relationship with MHB?	Anne Marcotte	MHB and Waterway Trails mentioned on page 19 & 20. Specifically reference the river signage initiative. Planning river events like ‘Paddle Your Glass Off’ is beyond the scope of this plan.
The ATV Park in McGregor should be identified as a successful expansion to our trails.	Anne Marcotte	This has been added to page 11. “The Axtell Technical Riding Area was developed and completed in 2016. Located off the North Soo Line Trail less than three miles northwest of McGregor, Axtell offers a variety of obstacles for ATV



Comments received for the “Recreation Plan – Second Generation 2021-2032” review. April 12, 2021, Long Lake Conservation Center.

		and OHM riders of all skill level including a hill climbs, mud pits, log crawls, and rock crawls just to name a few”.
Great Job	Anne Marcotte	Thank You!
Under ACLD Staff, Dan Haasken is GIS Coordinator. Add David Wolfe’s position	Randy Quale	Correction has been made
Well written plan	Walt Ford	Thanks – much appreciated!
Lack of any acknowledgement of the threat that ATVs pose for the introduction of invasive terrestrial plant species. There needs to be some sort of plan to contend with that realistic possibility, especially important because the plan talks about Aitkin County's abundant natural resources and the need to be sensitive to the environment.	Walt Ford	Information on invasive species has been added to pages 7 and 8.
Aitkin County Land Department Staff and the Trail Ambassadors should provide training in identifying invasive species. While I suspect the ACLD staff are already trained in this, I suspect the Trail Ambassadors are not.	Walt Ford	Information on invasive species identification guides for Trail Ambassadors and how to get them has been added to page 8.
Accomplishments were accurately described on pages 8-13	DNR Parks & Trails	Thank you!
As described on pages 10-11, we agree that the working relationship between ACLD, DNR, clubs and contractors is cohesive	DNR Parks & Trails	Thank you, we have tried to foster great working relationships with all stakeholders and will continue to.
As referred to on page 16: o ACLD is being awarded 2021 GIA funding to produce and install mile markers (emergency markers) along the entire Northwoods ATV trail system.	DNR Parks & Trails	The mile marker project has been started and will be completed this summer. We also expect progress on the Mille Lacs Connector Trail this summer. Trail tread conversion is mentioned on page 16.

Comments received for the “Recreation Plan – Second Generation 2021-2032” review. April 12, 2021, Long Lake Conservation Center.

<ul style="list-style-type: none"> <li>○ We are aware of and helping assess the East Mille Lacs ATV Trail development project.</li> <li>○ ATV trail tread conversions are an ongoing statewide topic of discussion.</li> </ul>		
<p>Snowmobile trails are not mentioned in the “second generation plan”, maybe because there are no proposed actions. ACLD continues to be a successful partner in managing GIA snowmobile trails by being responsive to trail conditions and reroute needs, and continuously assessing and communicating ways to improve the system</p>	DNR Parks & Trails	<p>That is correct, we did not identify any action items for snowmobile trails in this update however, ACLD will continue to work with local clubs and partners to ensure we have safe and enjoyable trails to ride in Aitkin County.</p>
<p>Pages 12, 17, 18- ACLD has approached us with three proposals:</p> <ol style="list-style-type: none"> <li>1. Develop additional Public Water Accesses on ACLD property consistent with DNR permitting requirements and guidelines. DNR Parks and Trails can offer assistance installing boat ramps if resources are available.</li> <li>2. Develop water campsites on the Mississippi River between Grand Rapids and Aitkin. A private citizen, who identified 23 potential campsites on state-owned land between river miles 1131 and 1143, proposed this. This proposal will require extensive DNR review.</li> <li>3. Enhanced Mississippi River signage (noted as “continuation of day use segments” on page 17). This is led by Mississippi Headwaters Board and supported by ACLD. DNR Parks and Trails has approved water trail signs for various locations on state-owned land along the river. DNR crews install the signage.</li> </ol>	DNR Parks & Trails	<ol style="list-style-type: none"> <li>1. Very good information to know, thank you!</li> <li>2. We have been in contact with the individual regarding potential campsites along the river and understand it will take extensive DNR review.</li> <li>3. The Mississippi Headwaters Board has been an invaluable partner as well as DNR Parks &amp; Trails. We look forward to future collaborations.</li> </ol>
Page 20:	DNR Parks & Trails	Snowmobiling and OHM have been added for both the North and South Soo Line.

Comments received for the “Recreation Plan – Second Generation 2021-2032” review. April 12, 2021, Long Lake Conservation Center.

Correction: North Soo Line and South Soo Line are both also open to OHM and snowmobiles		
There was no reference to the one-mile paved segment of the Cuyuna Lakes State Trail (CLST) that was developed in the city of Aitkin. The CLST is authorized from Brainerd to Aitkin as a dual treadway. (Statute and Map added at end of this letter)	DNR Parks & Trails	Info on the CLST has been added on page 23.
The Division of Fish and Wildlife also reviewed the document. Wildlife area staff work with Aitkin County Land Department on trails, and routinely collaborate on maintenance where possible, including ongoing conversations about linking hunter-walking trails. However, any activities on state lands administered by the Division of Wildlife must be consistent with state rules.	DNR Fish & Wildlife	We appreciate the collaboration and will work with the Division of Wildlife should we have any planned activities on land administered by the Division of Wildlife.
Thanks for the opportunity to comment on this plan.	Patty Thielen DNR Forestry	Absolutely, the feedback we received has been great!
DNR appreciates the county’s commitment to recreation management, starting with your first plan published in 1941. Some of the reviewers remembered how Aitkin County led the state in promoting forest stewardship.	DNR	Thanks!

The Division of Ecological and Water Resources governs the state’s management of public waters, wetlands, threatened and endangered species and invasive species. Any development of trails must meet these permitting requirements. Trails can act as a way to spread terrestrial invasive species. Trail planning and maintenance can be a means to spread the word about managing and mitigating invasive species.

Comments received for the “Recreation Plan – Second Generation 2021-2032” review. April 12, 2021, Long Lake Conservation Center.

The Division of Enforcement provides for safe use of public recreational facilities, including assistance in emergency management. DNR Conservation Officers have the responsibility to help locate and stabilize anyone requiring attention. As a first responder, Conservation Officers inform Emergency Management Services of the resources required by the incident. The inclusion of the landing zones for helicopters in the plan supports that work. The Division of Forestry manages most of the state owned lands in Aitkin County. Any county work on, state administered forestry lands will require DNR review, and consideration of DNR activities, as well as state rules. Some state administered lands are designated school trust lands, which are managed to raise revenue for public education. A lease may be required for crossing state forest lands.

The Division of Lands and Minerals administers leases to cross or use state lands. Lands and Minerals also issues leases for mineral exploration. Trails proposing to cross DNR administered state lands (including school trust lands) require review by DNR’s regional review process. Proposals to cross state lands will also require review of funding requirements, including state bonding, federal grants; and grants in aid (GIA). Aitkin County has existing state metallic minerals leases and there is a high potential for other state nonferrous metallic minerals. Therefore, the state must protect the ability to issue leases for mineral exploration.

The Division of Parks and Trails manages public water accesses, state trails, state parks and recreation areas. The division also administers the state’s grant in aid (GIA) program for several types of trails. Area Parks and Trails staff reviewed the Aitkin County Comprehensive Recreational Trail plan.

#### Cuyuna Lakes Trail Statute and Map

##### 85.015 STATE TRAILS.

Subd. 24. Cuyuna Lakes Trail , Crow Wing and Aitkin Counties. (a) The trail alignments shall originate in Crow Wing County at the Paul Bunyan Trail in the city of Baxter and shall extend in an east-northeasterly direction to the city of Riverton, Crow Wing County, where they shall connect to the Sagamore Mine segment of the Cuyuna Country State Recreation Area. The trail alignments shall then continue in a northeasterly direction, generally along and using former railroad rights-of-way insofar as practical, to connect with the main body of the Cuyuna Country State Recreation Area, the communities of Ironton and Crosby in Crow Wing County, and the Croft Mine Historical Park. The trail alignments shall then continue in an east-northeasterly direction, generally along and using former railroad rights-of-way insofar as practical, to the city of Cuyuna in Crow Wing County, and then continue east to the city of Aitkin, Aitkin County, and there terminate.

(b) The trail shall be developed as a multiuse, multiseasonal, dual treadway trail

1mi. Segment of CLST Developed in 2011 in partnership with Aitkin Co.



# Aitkin County Board of Commissioners Agenda Request Form

## 10

Agenda Item #

**Requested Meeting Date:** May 25, 2021

**Title of Item:** Committee Reports

<input checked="" type="checkbox"/> <b>REGULAR AGENDA</b>	<b>Action Requested by:</b> County Business		
Committee	Freq.	Schedule	Current Board Representatives
Association of MN Counties (AMC) Environment & Natural Resources Policy General Government Health & Human Services Indian Affairs Task Force Public Safety Committee Transportation Policy			Commissioner Anne Marcotte Commissioner Don Niemi HHS Director Cynthia Bennett Commissioner Laurie Westerlund Commissioner Laurie Westerlund Commissioner Brian Napstad
Aitkin Airport Commission	Monthly	1 <sup>st</sup> Wednesday	Wedel
Aquatic Invasive Species (AIS)	Monthly	3 <sup>rd</sup> Thursday	Wedel and Napstad
Aitkin County CARE Board	Monthly	3 <sup>rd</sup> Tuesday	Westerlund
Aitkin County Community Corrections Advisory	Quarterly	Varies	Wedel and Marcotte
Aitkin County Water Planning Task Force	Bi-monthly	3 <sup>rd</sup> Wednesday	Wedel
Aitkin Economic Development Administration	Quarterly	3 <sup>rd</sup> Thursday	Wedel
Arrowhead Counties Association	8 or 9x yearly	3 <sup>rd</sup> Wednesday	Niemi and Westerlund
Arrowhead Economic Opportunity Agency	Bi-monthly	3 <sup>rd</sup> Wednesday	Westerlund, Alt. Niemi
Arrowhead Regional Development Council	Quarterly	3 <sup>rd</sup> Thursday	Niemi, Alt. Westerlund
ATV Committee	Monthly		Napstad and Westerlund
Big Sandy Lake Management Plan	Monthly	2 <sup>nd</sup> Wednesday	Napstad, Alt. Marcotte
Budget Committee	Most months	1 <sup>st</sup> Tuesday	Marcotte and Napstad
Development Achievement Center	Monthly	3 <sup>rd</sup> or 4 <sup>th</sup> Thurs.	Westerlund, Alt. Niemi
East Central Regional Library Board	Monthly	2 <sup>nd</sup> Monday	Niemi, Alt. Napstad
Economic Development	Monthly	1 <sup>st</sup> Wednesday	Napstad and Niemi
Emergency Management	As needed		Wedel
Environmental Assessment Worksheet	As needed		Marcotte and Napstad
Extension	4x year	Monday	Marcotte, Alt. Westerlund
Facilities/Technology	As needed		Wedel and Westerlund
H&HS Advisory (Liaison)	Monthly except July	1 <sup>st</sup> Wednesday	Westerlund and Wedel
Historical Society (Liaison)	Monthly	4 <sup>th</sup> Wednesday	Wedel
HRA	Monthly	4 <sup>th</sup> Wednesday	Westerlund
Investment	As needed		All Commissioners
Joint Powers Natural Resource Board	Odd Months	4 <sup>th</sup> Monday	Napstad and Land Cmr Courtemanche
Lakes and Pines	Monthly	3 <sup>rd</sup> Monday	Niemi, Alt. Marcotte
Law Library	Quarterly	Set by Judge	Marcotte, Alt. Niemi
McGregor Airport Commission	Monthly	Last Wednesday	Napstad
Mille Lacs Fisheries Input Group	8-10x year		Westerlund
Mille Lacs Watershed	10x year	3 <sup>rd</sup> Monday	Westerlund, Alt. Niemi
Mississippi Headwaters Board	Monthly	4 <sup>th</sup> Friday	Marcotte, Alt. Napstad
MN Rural Caucus	8x year	Varies	Niemi, Alt. Westerlund
Natural Resources Advisory Committee	8-10x year	2 <sup>nd</sup> Monday	Marcotte and Napstad
NE MN Office Job Training	As called		Niemi
Northeast MN ATP	Quarterly	Varies	Napstad and Engineer Welle, Niemi Alt.
Northeast MN ECB	5-6x year	4 <sup>th</sup> Thursday	Napstad, Alt. Sheriff
Northeast Waste Advisory Committee	Quarterly	2 <sup>nd</sup> Monday	Napstad, Alt. Westerlund
Northern Counties Land Use Coordinating Board	Monthly	1 <sup>st</sup> Thursday	Marcotte, Alt. Napstad
Ordinance	As needed		Napstad and Marcotte
Personnel/Insurance	As needed	2 <sup>nd</sup> Tuesday	Westerlund and Wedel
Planning Commission	Monthly	3 <sup>rd</sup> Monday	Marcotte, Alt. Westerlund
Rum 1W1P Policy Committee	Quarterly		Westerlund, Alt. Niemi
Snake River Watershed	Monthly	4 <sup>th</sup> Monday	Napstad, Alt. Niemi
Snake River 1W1P Policy			Napstad, Alt. Niemi
Sobriety Court	Bi-Monthly	3 <sup>rd</sup> Thursday	Wedel
Solid Waste Advisory	As needed		Napstad and Westerlund
Toward Zero Deaths	Monthly	2 <sup>nd</sup> Wednesday	Wedel
Tri-County Community Health Services	Quarterly & as needed	2 <sup>nd</sup> Thursday	Westerlund